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TOWN CLERK'S OFFICE

EAST HAVEN, CONNECTICUT

*Lisa Balter*, CCTC

TOWN CLERK

**DEMHS Region 2**

**REPT Steering Committee**

**December 19, 2025, Time: 9:30 AM**

**Zoom Meeting**

**Attendance**

**Voting Members:**

**In Attendance:**

Nicole Velardi, DEMHS; Scott Bisson, REPT SC Chairman; Laura Francis, ESF 1; John Lawlor, ESF 3; Jim Buck, ESF 4; Rick Fontana, ESF 5; Deepa Joseph, ESF 8; Clint Haverkamp, ESF 10; Tom Mahoney, ESF 12; James Lovelace, ESF 13; Chet Sawicki, ESF 17; Kenneth Cain, ESF 20; Susie Beckman, RiverCOG; Mike Maglione, NVCOG; Laura Francis, SCROG; Mark Amatrudo, IMT; Scott Bisson, Training; Rosa Melendez, Bomb Squad; Robert Freeman, CERT

**Guests:**

Olvia Chetcuti, Sam DeBurra, Michael Witek, Matt Marcarelli, Justin Salva, Tyler Berube, Tyranzia Lindsay- Edwards, Mark Neuendorf, Josh Cingranelli, Chris Doyle, Chris Edwards, Anthony Esposito, Melissa Trofatter, Shelly Carter, Michael Pascucilla, Kayla Bland, Jess Kristy, Anna Savastano, Mike Neff, Maria Lucarelli, Elisabeth Matuska, Michael Katzmark, Laurel Smith, Amy Scholz, Lisa Fasulo, Holly Mulrenan, Jordan Swenson, George Hines, Tim Borer, Cristina Schoeck

## **1. Call to Order, Pledge of Allegiance, Introductions, Establish a Quorum**

Scott Bisson, Region 2 REPT SC Chairman, called the meeting to order at 9:31am. The Pledge of Allegiance was done, a roll call was taken, and a quorum was established with 19 voting members

## **2. Acceptance of REPT SC minutes: June 21, 2024**

A motion was made to accept the minutes from the REPT Steering Committee meeting on November 21, 2025, motion made by James Lovelace and seconded by Rick Fontana. Motion passed unanimously.

## **3. Fiduciary/ Lead RPO Report (RiverCOG's Susie Beckman)**

Susie Beckman reported:

### **A. 2021 HSGP (ALCRA)– expiring on May 31, 2025**

*All the funds have been allocated.*

### **B. 2022 HSGP (ALCRA)– expiring on October 30, 2025 (spend by October 30, 2025)**

*All the funds have been allocated.*

1. ESF 2 Communications – has been concluded with a small portion of funds being allocated from 2023 budget.

### **C. 2023 HSGP (ALCRA) – expiring on April 30, 2026 (spend by January 15, 2026)**

\$45,061.15 unallocated, \$4058.34 allocated unspent

1. ESF 2 - \$7,692.06 unallocated
2. Regional Bomb Squad, still has \$32,213.07 unallocated, \$27,279.94 allocated
3. IMT – \$0
4. Equipment has \$4,978.57 unallocated, \$19,019.95 allocated  
\* SAFE Training Supplies added
5. Training has \$177.455 unallocated, \$4,675.00  
\* SAFE training revised up \$126.52

**\* Potential Reallocations:**

Communications - \$7,692.06 (unless ESF-2 intends to use the funds)

Equipment – Salamander/Higgins Supply set aside \$2,000 (release funds for use in other projects)

\* Reallocations must be made by mid-January.

**D. 2024 EMPG (NHASH)** – has not been released by DEMHS yet.

**E. 2023 EMPG (NHASH)** – expiring on September 30, 2025 (spend by August 1, 2026)

*\$.01 allocated unspent*

1. Equipment - \$ .01 unallocated
2. Training - \$0

**Recurring Contracts**

**1. IMT**

A. Starlink (replacing Expedition Comm) – startup & 1<sup>st</sup> year - \$TBD

B. TBNG/Vancord 6-month contracts 1/1 to 6/30 & 7/1 to 12/31 –  
\$3500/6 months

C. Vancord Threat Protection 1-year - \$772.36

## **2. Equipment Maintenance**

A. Higgins Annual Contract 9/1 to 8/31 - \$6580

B. Higgins Supplies\* Not a contract – a standing request for supplies needed - \$2000

C. Aristatek Annual Contract – 6/1 to 5/31 - \$3362

D. Bounce Imaging Licenses & Cloud Sharing Annual Fee 4/1 to 3/31 – \$790

E. KFT Annual Contract 7/1 to 6/30 - \$15,781

## **1. HSGP MOA & Resolutions or Amendments**

2022 HSGP Close Out Custodial MOA's

All Received.

## **East Shore Report -**

Liz Matuska reported

### **A. 2024 HSGP (ALCRA)**

\$133,25.43 unallocated, \$177,941.92 allocated unspent

1. Soft Targets - \$6,000 unallocated

2. Regional Bomb Squad - \$82,000.00 unallocated

3. Hazmat - \$10,000 unallocated

4. LETPA - \$8,000 allocated, Night Vision Devices (ESF 13) \$8,000

5. Annual Contracts - \$26,483.00 allocated, \$12,060.00 allocated unspent

Aristatek (ESF 10) \$3,362.22; Higgins Salamander (ESF 4) \$9,400 (\$7,340.00 spent so far);  
Burn Trailer Maintenance and Replacement (ESF 4) \$15,781; TSI (ESF 4) \$10,000

6. Training - \$7,848.00 unallocated, \$45,788.00 allocated unspent

Blue Team Training (ESF 17) \$19,872; BoMac (TC) \$15,000; c3 Pathways (TC) \$19,788;  
BOSAR (ESF 20) \$32,000; ISC 300/400 (TC) \$11,000

7. Equipment Maintenance - \$27,877.43 unallocated, \$20,093.92 allocated  
unspent - Night Vision Device (ESF 13); \$58,775.54 (balance after LEPTA  
funds); Existing operating/sustainment costs for the IMT \$23,500 (\$3,460.40 spent so far,  
\$3,675.71 in progress)

\* Purchase of \$15,781.00 for Region 2 Burn Trailer maintenance contract renewal in  
process – cash advance requested.

\* Reimbursement request for \$27.16 for shipping of Night Vision Devices (ESF 13) is  
submitted.

**B. 2024 EMPG (NHASH) (expiring on September 30, 2026)**

\$62,990.97 unallocated, \$6,474.73 allocated unspent

1. Training - \$37,500

2. Equipment \$ 23,990.97 unallocated, \$6,474.73 allocated (Veoci annual contract,  
Aristatek PEAC contract, AreaRAE items, Chempro Test Tube)

3. Fiduciary Allocation - \$1500 unallocated

**\* Purchases of Aristatek PEAC contract in process**

**\* Purchases of AreaRAE items in process**

**Recurring Contracts**

1. IMT

A. Vancord - Recurring Tech Support/maintenance cost 1 year - \$915.41

B. Vancord – Core Support Plus Contract 1/1/26 – 12/31/26 - \$7,000

2. ESF 4

A. Higgins - Salamander Printer (Milford) 7/1 - 6/30 - \$760

B. Higgins – Salamander 91/25 – 8/31/26 \$6,580.00

3. ESF 10

A. Aristatek Tech Support and software licenses 6/1 - 5/31 - \$3,362

B. VEOCI Annual License 7/1 - 6/30 - \$5,361 (EMPG)

4. ESF 10/NHASH

A. Aristatek – PEAC Technical Support and Upgrades 6/23/25 – 6/23/26 \$2,000 (EMPG)

5. ESF 4

A. KFT Fire Trainer, LLC – Burn Trailer Maintenance Period TBD \$15,781

C. HSGP MOA & Resolutions or Amendments

ESDHD has received all MOAs and authorizing resolutions.

**4. Public Comment**

No public comments.

**5. Region 2 REPT-SC Chair Report – Scott Bisson / Mike Shove**

Scott Bisson reported:

A. There is a lot of targeted violence going on in the New England area and the United States throughout the holidays. With a lot of interagency cooperation to bring things to a resolution.

B. There was an EMD meeting 2 weeks ago given by the state regarding EMPG funds being accepted, as well as the retirement of Deputy Commissioner Bergeron at the end of January, and Fire Chief Alston from New Haven in January. Both have been very active and supportive of Region 2 activities.

## **6. DESPP – DEMHS Region 2 Report – Nicole Velardi**

Nicole Reported:

A. There is no update on 2025 grants or funding, but EMPG FY 2024 reimbursements are due by the end of this month. Region 2 is currently doing very well and only have 4 eligible applicants who have not submitted their reimbursement to the Region 2 office but have been in communication.

B. Deputy Commissioner Bergeron from DESPP/DEMHS announced her retirement effective February 1, 2026. A retirement ceremony has not been announced yet but will be shared once it is available.

C. The Emergency Management Symposium will be held on April 23, 2026, at Camp Nett. There is an active call for presentations, feel free to submit any suggestions of things you would like to see presented.

D. Our Strategic Planning Community Preparedness and Grants Unit have been working diligently to complete the THIRA. Thank you to anyone who has participated.

E. There have been several severe cold weather protocol activations since the last REPT SC meeting in November. Thank you for all the work you're doing in opening your warming shelters and updating your information in WebEOC.

F. Beginning in January 2026 there will be a lot of great training opportunities coming to the state, including TEEX Critical Infrastructure Protection and Certificate Program series. Please visit the CT Train website to find all trainings that are being offered.

G. Thank you to all the EMDs and DEMDs who attended the annual EMD meeting. Half of the EMDs throughout the region attended, and our office will work on an alternative to ensure the deliverable requirement for EMPG is met.

H. Region 2 will be doing outreach to those towns who have newly elected CEOs. Our office would like to set up a time after the holidays to meet with them after the holidays.

I. REPT and REPT-SC elections for committee Chair and Vice Chair will be held in February. A call for nominations will be in January.

## **7. Presentations**

Josh Cingranelli presented winter weather update.

## **8. Emergency Support Function Reports (ESF)**

### **A. ESF 1 – Transportation (Laura Francis/Justin Salva)**

Not present

### **B. ESF 2 – Communications (Jared Heon)**

Not present

### **C. ESF 3 – Public works – Rob Baltramaitis (John Lawler)**

No report

### **D. ESF 4, Firefighting (Jim Buck / Chris Edwards)**

Chief Buck reported:

1. ESF 4 met on December 16<sup>th</sup> in Seymour. The next meeting will be on January 20<sup>th</sup> in Orange. ESF 4 is looking to add a virtual option in 2026.
2. Burn Trailer will be going in for repairs in early 2026. The burn trailer is available to all Region 2 communities.

Chief Edwards reported:

1. Chief Edwards oversees the FIT Testing Machines in Salamander, and will be working with the custodial owners (Cheshire, East Haven, and Shelton) to update warranty information. Salamander is the process of changing over accounts from RiverCog to East Shore. He hopes to have the quotes available at the next meeting.
2. An email was sent in November to 34 towns inquiring about the usage of the Salamander system. 6 towns reported that they use the system, 16 towns do not use the system, and 12 towns did not respond.

### **E. ESF 5 – Emergency Management (Rick Fontana)**

No report



**ESF 5- Subcommittee – School Safety – Jeff Neilson**

No report

**F. ESF 6 – Mass Care (Nastia Karpoukhina)**

Nicole reported:

ESF 6 will have their next meeting in January or February 2026.

**G. ESF 7 - Logistics (Jim O'Brien/ Mike Maglione)**

No report.

**H. ESF 8 – Health/ Medical - (Deepa Joseph/ Jordan Swenson)**

Deepa reported:

1. There was a confirmed case of measles in Fairfield County last week. Local health departments and hospitals are monitoring the situation and following up as appropriate with any individuals who have been involved.
2. There has been an increase in flu activity in the region and state over the last week or two.

**I. ESF 10, Hazardous Materials (NHASH) Sam DeBurra/Mike Shove**

Clinton Haverkamp reported:

ESF 10 will meet again in January 2026.

**J. ESF 11, Agriculture & Natural Resources *Dr. Tyler Rosa***

No report.

**K. ESF 12 – Energy UI/ Eversource Ed Delmonte, UI; Anna Savastano, Eversource**

UI – Tom reported UI is monitoring the incoming storm today, and those who are in the UI service area should receive a storm advisory. Power outages are expected.

Eversource – Anna reported:

1. Eversource is expecting temperatures to drop overnight, and power outages.
2. Eversource is planning their annual ERP that will be in April 2026 in New London.

#### **L. ESF 13 - Law enforcement & Homeland Security Chief James Lovelace**

Chief Lovelace reported:

ESF 13 is in the process of getting quotes for the glass that needs to be replaced in the BearCat. The BearCat sustained damage during an activation.

#### **M. ESF 14 – Long Term Recovery Bill Richards**

No report.

#### **N. ESF 15 – Public and External Communications (Vacant- IMT 2 PIO)**

No report.

#### **Disaster Mental & Behavioral Health Sub-Committee**

No report.

#### **O. ESF 17 Cybersecurity (Chet Sawicki/Alex Linos)**

Chet reported:

1. ESF 17 held their last meeting on November 12<sup>th</sup> and discussed data loss prevention and the importance of securing sensitive data.

2. ESF 17 will have a tabletop exercise on January 29, 2026, at New Haven Fire and Training Academy from 1:00 pm to 4:00 pm. The training will be on cyber attacks and how to respond.

**P. ESF 19 – Functional Needs (Gretchen Knauff)**

No report.

**Q. ESF 20 – Port Security (Kenneth Cain)**

No report.

**R. IMT West- (Jim O'Brien / Mark Amatrudo / Jon Barbagallo)**

Mark reported:

1. IMT activated for the water main break in Waterbury from Saturday 8:00 through midnight on Monday, assisting with logistics and planning, with some operations for the pod.

**S. Community Emergency Response Teams (Bob Freeman)**

Bob reported:

1. Wallingford did some firefighter rehab on December 10<sup>th</sup> and participated in a Christmas event with their HAM group where kids were able to speak to Santa Claus via the radio.

2. Hamden will have their third toy drive tomorrow, December 20<sup>th</sup>.

**T. Bomb Squad – Rosa Melendez / Edward Dunford**

Rosa reported:

1. There has been an increase in threats either through email or by telephone. The threat does not have to be accompanied by a specific threat to an agency or school, but for security purposes the bomb squad is available.

## **U. SWAT Team Report (Captain Joe Woznyk)**

No present.

## **9. Training –Joe Laucella / Scott Bisson**

Scott Bisson reported:

1. The newsletter that was sent has a list of training activities that are available.
2. There is ASIM training being held in Region 1 at Sacred Heart University, there is a waiting list for Fire, EMS and dispatchers, but there are open slots for law enforcement personnel. The TEEX training class is for 3 days.
3. There will be an Arctic Blast tabletop in Region 1. Please visit CT Train if you are interested in training opportunities that are available.

## **10. Old Business**

1. Scott Bisson proposed a motion to increase the body repairs for ESF 4 burn trailer. The quote has increased by \$796.57 due to the time delay. Mike Maglione made a motion to cover the additional increase in funding and was seconded by James Lovelace. Motion passed unanimously.
2. Susie Beckman requested a motion to reallocate \$2,000 from Salamander to Higgins supplies. A motion was made by Clinton Haverkamp to release the funds and was seconded by Mike Maglione. Motion passed unanimously.

## **11. New Business**

None

## **12. Final comments /remarks**

Merry Christmas everybody!

**Motion to Adjourn**

The meeting adjourned at 10:30 am Jim Buck made the motion and seconded by John Lawlor. Motion passed unanimously.

**Next Region 2 REPT-SC meeting:** January 16, 2026 at 9:30 am

**Location: Zoom**

Respectfully submitted by:

Tyranzia Lindsay-Edwards, DEMHS