



Town of
EAST HAVEN
CONNECTICUT

LETTER of AWARD

RFP 25-09 EMERGENCY GENERATOR (LEASE)

TO: **GENERATORS ON DEMAND**
61-1 Buttonball Road
Old Lyme Connecticut 06371-1761
Attention: Ronald Swaney, President

RE: **RFP 25-09**
EMERGENCY GENERATOR (LEASE) EAST HAVEN POLICE DEPARTMENT

FROM: Joan Fain, Purchasing Agent

DATE: **June 19, 2025**

Congratulations! This is to advise you that the Town Council of East Haven has confirmed the Award of **RFP 25-09**, the East Haven Police Department Emergency Generator Lease project to your firm,

GENERATORS ON DEMAND.

This project will be paid on a monthly lease basis at **\$2825.00 per month** for the first 60 months in the total amount of **\$169,500.00**. The second term is intended to extend for an additional 60 months, at the payment rate of **\$1250.00 per month, totaling \$75,000.00**. The total Award is to be **Two-hundred forty-four thousand and five-hundred dollars (\$244,500.00)**.

Contractor is advised that all orders, changes, substitutions or exclusions of any part of this RFP may not be made without the express approval of Deputy Chief Patrick Tracy, thereafter with written notification of same to Joan Fain, Purchasing Agent. All questions or concerns with regard to successful completion of this project during its performance, or relative to its service thereafter, should be addressed directly Deputy Chief Tracy or Chief Lennon at telephone (203) 468-3830.

Please take note that the Award is expressly and strictly contingent upon your signature of the two (2) copies of the original Agreements and their return to the Police Chief at the Station within five (5) days for countersignature thereafter by the Town Mayor, at which time copies will be provided to you.

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Prior to commencement of any work on Town properties, Contractor's Certificate of Insurance with coverage as submitted with your Proposal, requires updating to specify the Town of East Haven as **Additional Insured** and also specifies **Waiver of Subrogation**. Active and in force COI is to be submitted by your firm to this office during the entire duration of this contract period.

Joan Fain *JFain June 20 2025*

Purchasing Agent