

Energy Assistance Checklist

Required Documents :

- ✓ Social Security Numbers and dates of birth of all household members.
- ✓ Verification of any disability. The CT Energy Assistance Certification of Disability Form **MUST** be completed by a **PHYSICIAN**.
- ✓ Current active electric bill for all applicants and gas bill (if household heated by gas). Primary heated source must be in household name.
- ✓ **CURRENT** monthly Social Security, SSI, Veteran, or Pension 1099R tax form or pension verification letter stating gross payment and frequency.
- ✓ Income verification: If you or anyone in your household is employed, you must provide pay subs that show income from the previous 30 days or from 4 consecutive weeks anytime in last three months, or a signed letter from payroll.
- ✓ Department of Labor Unemployment Claim Inquiry Printout. www.ctdol.state.ct.us, if currently unemployed.
- ✓ Child Support Enforcement Letter/SmiOne Printout
- ✓ Budget sheet (Verification of Benefit letter) if you receive SNAP, TFA/TANF, Cash Assistance, Refugee assistance.
- ✓ **BANK STATEMENTS** are no longer acceptable as proof of any source of income.

