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East Haven
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TOWN CLERK'S OFFICE
EAST HAVEN, CONN
Lisa Balter
TOWN CLERK

**East Haven Board of Finance
Regular Meeting Agenda
September 20, 2023**

The East Haven Board of Finance will hold a Regular Meeting on September 20, 2023 at 7:00 P.M. in the Senior Center, 91 Taylor Avenue, East Haven, CT 06512.

1. **Roll Call**
2. **Read and Approve Minutes from July 19, 2023**
3. **Old Business**
4. **New Business**
5. **Public Comment**
6. **Animal Control: FY 22/23**

To Account	Account Name	Amount in	From Account	Account Names	Amount out
01-331-0190	Overtime	\$18,621.15	01-331-0110	Regular Salaries	\$10,917.27
			01-331-0115	PT Wages	\$2,032.76
			01-331-0667	Temp PT Cont Help	\$3,500.00
			01-331-0458	Safety Equip	\$2,171.12
		\$18,621.15			\$18,621.15

7. Fire Department: FY 22/23-Refer to Town Council

To Account	Account Name	Amount in	From Account	Account Names	Amount out		
01-334-0110	Regular Salaries	\$473,059.73	01-334-0115	Part Time Wages	\$14,924.02		
01-334-0530	Gasoline asnd Diesel	\$39,063.47	01-334-0140	Longevity	\$450.00		
01-334-0202	Water	\$25,470.97	01-334-0150	Vacation Pay	\$99,063.14		
			01-334-0160	Holiday Pay	\$6,227.29		
	Total	\$537,594.17	01-334-0165	Personal Days	\$5,512.38		
			01-334-0175	Education Incentive	\$42,640.72		
			01-334-0190	Overtime	\$76,894.87		
			01-334-0191	Garcia Payments	\$86,241.98		
			01-334-0840	Volunteer Fire Tax Abateme	\$2,000.00		
			01-334-0694	Other Contractual	\$6,965.53		
				pg 1 Total	\$340,919.93		
			01-334-0561	Vehicle Supplies	\$986.15		
			01-334-0594	Protective Safety	\$1,214.32		
			01-334-0657	Data Processing	\$1,023.12		
			01-334-0658	Equip. Maintainance	\$2,649.27		
			01-334-0662	Vehicle Repairs	\$3,389.21		
			01-334-0350	Professional Development	\$483.39		
			01-334-0270	Telephone	\$311.92		
			01-334-0410	Office Equipment	\$1.85		
			01-334-0430	Mech/Manual Op Equip	\$229.42		
			01-334-0435	Protective Equip	\$174.30		
				Pg 2 total	\$10,462.95		
			01-334-0450	Bldg. Maint. Equip	\$0.09		
			01-334-0458	Safety Equipment	\$0.67		
			01-334-0505	Books/Maps/Ref	\$998.87		
			01-334-0520	Gen. Office Supplies	\$19.90		
			01-334-0540	Photo Supplies	\$0.01		
			01-334-0563	Tires & Tubes	\$0.44		
			01-334-0565	Motor Oil/Lubricant	\$1.23		
			01-334-0590	Training Supplies	\$103.00		
			01-334-0644	Rental of Equipment	\$154.48		
			01-334-0646	Reg/Dues/Subscriptions	\$159.00		

					Pg 3 total	\$1,437.69		
Page 4/5				01-334-0660	Bldg Maint	\$0.73		
				01-334-0664	Tire Repairs	\$0.10		
				01-334-0681	Physicians/Other	\$20.64		
				01-551-0202	Library Water	\$1,535.27		
				01-551-0901	Library HRA	\$43,815.46		
				01-442-0115	PT Wages -Soc Serv	\$10,754.63		
				01-442-0350	Prof.Develop -Soc Serv	\$850.00		
				01-442-0510	Photocopy- Soc Serv	\$100.00		
				01-333-0115	PT Wages- Fire Comm	\$300.00		
				01-333-0350	Prof. Develop- Fire Comm	\$295.14		
					pg 4 total	\$57,671.97		
Page 5/5				01-333-0615	Printing -FireComm	\$26.83		
				01-333-0694	Other Cert- Fire Comm	\$12.68		
				01-331-0350	Prof Develop- AC	\$1,080.00		
				01-331-0575	Clothing -A.C	\$1,710.24		
				01-331-0610	Advertising -A.C	\$1,900.00		
				01-665-0110	Salaries- Senior Center	\$28,847.94		
				01-223-0110	Salaries- Eng.	\$16,274.25		
				01-109-0110	Salaries -Town Clerk	\$24,942.67		
				01-107-0110	Salaries- Assessor	\$49,170.58		
				01-167-0920	Soc Security Medicare	\$3,136.44		
					pg 5 total	\$127,101.63		
					Total All Pages	\$537,594.17		

8. Police Department: FY 22/23- Refer to Town Council

TO:			FROM:		
Budget Account	Account Title	Amount	Budget Account	Account Title	Amount
01-332-0190	Overtime	\$ 303,477.77	01-332-0110	Regular Salaries	\$136,944.71
01-332-0530	Gas & Deisel Fuel	47852.6	01-332-0131	Perfect Attendance	\$342.88
01-332-0662	Vehicle Repairs	719.88	01-332-0192	Replacement Vacation Days	\$16,000.00
			01-332-0350	Prof. Devel. & Training	\$3,603.89
			01-332-0410	Office and Lab Equipment	\$325.85
			01-332-0430	Mechan. & Manual Oper. Equip.	\$1,299.42
			01-332-0440	Motor Vehicles	\$0.86
			01-332-0505	Books/Maps/Reference Materials	\$87.61
			01-332-0515	Transcription/Translation Services	\$1,835.90
			01-332-0520	General Office Supplies	\$394.58
			01-332-0535	Evidence/Forensic Supplies	\$31.15
			01-332-0561	Vehicle Supplies & Parts	\$10.62
			01-332-0563	Tires & Tubes	\$1.23
			01-332-0565	Motor Oil, Lubricants	\$0.60
			01-332-0570	Building & Ground Maintenance/Supplies	\$275.23
			01-332-0575	Clothing & Uniforms	\$3,500.28
			01-332-0578	Medical & First Aid Supplies	\$475.19
			01-332-0590	Training Supplies	\$1,416.13
			01-332-0594	Protective Safety Supplies	\$2,367.28
			01-332-0615	Printing & Binding	\$59.48
			01-332-0644	Rental of Equipment	\$1,189.27
			01-332-0646	Regist. Dues & Subscriptions	\$690.00
			01-332-0657	Data Proc. Serv., Software	\$1,530.59
			01-332-0658	Equipment Maint. Svcs	\$1,635.35
			01-332-0660	Build. Mnt. & Repair Svcs	\$0.77
			01-332-0676	Waste Collection & Disposal	\$650.15
			01-332-0682	Veterinary Services	\$0.28
			01-332-0827	SCJAC MATCH	\$279.91

			FROM PSCC		
			01-336-0110	Regular Salaries	\$0.60
			01-336-0115	Part-Time Wages	\$16,965.39
			01-336-0132	Shift Differential	\$14.37
			01-336-0160	Holiday Pay	\$5,585.60
			01-336-0190	Overtime	\$6,147.74
			01-336-0350	Prof. Devel. & Training	\$1,659.90
			01-336-0410	Office & Computer Equipment	\$531.43
			01-336-0520	General Office Supplies	\$0.95
			01-336-0575	Uniforms	\$2,323.25
			01-336-0615	Printing & Binding	\$122.67
			01-336-0657	Data Proc. Serv., Software	\$12,600.00
			01-336-0658	Equipment Maint. Svcs	\$847.64
			01-336-0694	Other Contractual	\$544.05
U:			FROM:		
Budget Account	Account Title	Amount	Budget Account	Account Title	Amount
			FROM BOPC		
			01-330-0350	Prof. Devel. & Training	\$570.00
			01-330-0646	Regist. Dues & Subscriptions	\$625.00
			FROM EOC		
			01-338-0800	Operating Expenses	\$3,181.93
			FROM OTHER		
			01-885-0890	Regional Economic Development	\$6,949.93
			01-885-0828	Master Development Plan	\$799.76
			01-885-0520	General Office Supplies	\$501.08
			01-880-0992	Spring Green Celebration	\$500.00
			01-880-0991	Misc. Community Services	\$519.91
			01-880-0894	Senior Day	\$508.04
			01-880-0892	After Prom Party	\$1,128.00
			01-880-0891	Halloween Celebration	\$1,000.00
			01-880-0836	Chamber of Commerce	\$350.00
			01-880-0824	Greater NH Transit	\$271.71
			01-880-0816	Old Town Cemetery	\$100.00
			01-665-0115	PT Wages Senior Center	\$1,298.58
			01-665-0568	Food & Supplies	\$112.15
			01-662-0202	Water	\$2,994.96
			01-662-0430	Mech. Oper Equipment	\$521.58
			01-662-0570	Bldg & Grounds Maint.	\$3,426.60
			01-112-0115	PT Wages (ZBA)	\$1,200.00
			01-112-0505	Ref Material	\$75.00
			01-112-0610	Advertising	\$837.65
			01-117-0115	PT Wages (Flood)	\$500.00
			01-117-0520	Office Supplies	\$50.00
			01-118-0115	PT Wages (Inland and Wetland)	\$130.00
			01-118-0520	Office Supplies	\$50.00
			01-118-0610	Advertising	\$580.00
			01-118-0667	Temp PT Help	\$300.00
			01-120-0115	PT Wages (Admin)	\$749.17
			01-110-0610	Advertising	\$715.03
			01-110-0615	Printing and Binding	\$2,831.11
			01-110-0646	Dues & Subscriptions	\$140.00
			01-110-0658	Equip Maint	\$828.83
			01-110-0675	School Custodian	\$439.21
			01-111-0505	Reference mat (P&Z)	\$250.00
			01-111-0520	Office Supplies	\$49.69
			01-111-0540	Photo & Record Supplies	\$639.16
			01-111-0610	Advertising	\$255.94
			01-111-0615	Printing and Binding	\$432.70

			01-109-0644	Rental of Equipment	\$845.40
			01-109-0646	Dues & Subscriptions	\$150.00
			01-109-0657	Data Processing	\$566.00
			01-109-0658	Equipment Maintenance	\$40.37
			01-109-0694	Other Contractual	\$604.00
			01-110-0116	PT Wages Sec (Reg)	\$2,535.00
			01-110-0310	Milage Reimbursement	\$649.45
			01-110-0350	Professional Development	\$125.00
			01-110-0360	Elected Officials	\$214.39
			01-110-0520	Office Supplies	\$902.91
			01-221-0350	Professiuonal Development (Bldg)	\$80.00
			01-221-0410	Office & Lab Equipment	\$156.76
			01-221-0520	Office Supplies	\$33.60
			01-221-0615	Printing & Binding	\$126.75
			01-221-0646	Dues & Subscriptions	\$55.00
			01-109-0310	Milage Reimbursment (Town Clerk)	\$100.00
			01-109-0350	Prof Development	\$189.97
			01-109-0520	Office Supplies	\$24.98
			01-109-0610	Advertising	\$860.00
			01-109-0615	Printing & Binding	\$967.12
			01-339-0350	Prof Development (IT)	\$300.00
			01-339-0520	Office Supplies	\$247.50
			01-339-0693	Web Management (IT)	\$1,200.77
			01-440-0694	Other Contractual (Public Health)	\$100.00
			01-331-0201	Electricity (Animal Control)	\$1,357.68
			01-331-0203	Natural Gas	\$363.55
			01-331-0458	Safety Equip	\$443.82
			01-331-0568	Food & Supplies	\$433.26
			01-331-0570	Bldg. & Ground Maintenance	\$2,120.74
			01-223-0350	Prof Development (Eng)	\$15.00
			01-223-0410	Office & Lab Equipment	\$300.00
			01-223-0480	Computer Hardware	\$1,000.00
			01-223-0510	Printing Supplies	\$750.00
			01-223-0520	Office Supplies	\$972.61
			01-223-0615	Printing & Binding	\$250.00
			01-223-0658	Equipment Maintenance Svcs.	\$400.00
			01-223-0695	GIS Hosting	\$3,300.00
			01-331-0644	Rental of Equipment (Animal)	\$521.75
			01-331-0682	Veterinary Svcs	\$474.86
			01-331-0686	Enviomental Disposal (A.C)	\$551.42
			01-661-0115	PT Wages (Rec)	\$361.09
			01-661-0541	Arts & Supplies	\$5,736.80
			01-661-0570	Bldg Maint Supplies	\$585.18
			01-661-0610	Advertising	\$515.31
			01-661-0644	Rental Equip	\$304.35
			01-661-0667	Temp. PT Help	\$892.00
			01-661-0694	Other Contractual	\$1,759.94
			01-661-0838	Youth Soccer	\$5,200.00
			01-445-0520	Office Supplies (Housing)	\$69.23
			01-445-0657	Data Proc.	\$100.00
			01-187-0901	Blue Cross	\$52,691.17
			01-111-0646	Registration & Subscriptions	\$800.00
	TOTAL	\$ 352,050.25		TOTAL	\$352,050.25

8a Police Department: FY 22/23

Pages	To Account	Account Name	Amount in	From Account	Account Names	Amount out
Page 1/3 (9/13/23)	01-332-0130	Temp Wages	\$4,186.17	01-332-0178	No Smoking	\$1,229.05
				01-332-0175	Education Incentive	\$2,200.00
				01-332-0140	Longevity	\$600.00
				01-332-0131	Perfect Attendance	\$157.12
					Total:	\$4,186.17

8b Police Department: FY 22/23

Page 2/3	01-332-0115	PT Wages	\$4,473.86	01-332-0160	Holiday Pay	\$3,502.91
				01-332-0178	No Smoking	\$970.95
					Total	\$4,473.86

8c Police Department: FY 22/23

Page 3/3	01-332-0132	Shift Differential	\$13,999.97	01-332-0192	Replace Vacation Days	\$13,999.97
					Total	\$13,999.97

9. Sanitation/Building Management: FY 22/23-Refer to Town Council

To Account	Account Name	Amount in	From Account	Account Names	Amount out	Column	Column
01-226-0677	Recycling	\$46,123.84	01-226-0115	PT Wages	\$1,330.36		Refer to Town Council
01-226-0190	07 Wages	\$2,154.72	01-226-0644	Rental of Equipment	\$6,000.00		
01-229-0190	07 Wages	\$57.39	01-226-0686	Environ Disp Srvs	\$500.00		
			01-226-0676	Waste Collection Disposal	\$208.18		
	Total	\$48,335.95	01-224-0561	Vehicle Supplies	\$11,046.99		
			01-224-0590	Patch Material	\$22,566.50		
			01-224-0644	Rental of Equipment	\$4,899.87		
			01-224-0645	Rental of Land	\$1,500.00		
			01-224-0664	Tire Repairs	\$205.17		
			01-224-0665	Auto Body Repairs	\$78.88		
				Total	\$48,335.95		

9a. Sanitation/Building Management :FY 22/23

01-226-0888	Hazwaste Central	\$4,145.18	01-111-0115	PT Wages P&Z	\$3,441.87		Refer to Town Council
			01-111-0510	Printing Supplies P&Z	\$635.28		
			01-111-0694	Other Contractual P&Z	\$68.03		
				Total	\$4,145.18		

10. **Public Service: FY 22/23- Refer to Town Council**

To Account	Account Name	Amount in	From Account	Account Names	Amount out
01-226-0677	Recycling Service	\$134,339.10	01-224-0110	Regular Salaries	\$45,122.80
01-224-0530	Gasoline	\$59,676.19	01-224-0120	Snow/Ice Wages	\$11,420.32
01-224-0133	Classification Diff.	\$11,705.40	01-224-0170	Meal Allowance	\$1,000.00
			01-224-0190	OT Wages	\$951.17
	Total	\$205,720.69	01-224-0192	Seasonal OT	\$2,319.64
			01-224-0350	Prof. Training	\$64.65
			01-224-0430	Mech Operation	\$30.00
			01-224-0450	Bldg Maint Equip	\$2,123.55
			01-224-0458	Safety Equip	\$326.45
			01-224-0480	Grounds Maintenance Equipment	\$1,475.25
				Total Pg 1	\$64,833.83
To Account	Account Name	Amount in	From Account	Account Names	Amount out
			01-224-0510	Photocopy Supplies	\$14.71
			01-224-0563	Tires & Tubes	\$3,402.12
			01-224-0565	Motor Oil	\$948.22
			01-224-0578	Medical Supplies	\$32.76
			01-224-0580	Road Maintanace Materials	\$57.28
			01-224-0594	Protective Safety Supp	\$100.31
			01-224-0658	Equip Maint Serv	\$5,554.00
			01-224-0662	Vehicle Repairs	\$7,195.98
			01-224-0665	Auto Body Repairs	\$372.82
			01-229-0110	Reg Salaries	\$483.68
				Total pg 2	\$18,161.88
To Account	Account Name	Amount in	From Account	Account Names	Amount out
			01-229-0115	Pt Wages	\$4,500.00
			01-229-0201	Electricity	\$23,764.25
			01-229-0202	Water	\$6,004.90
			01-229-0638	Equipment Maint Svcs	\$12,229.69
			01-229-0660	Bldg Maint Svcs	\$12,328.40
			01-229-0203	Natural Gas	\$10.25
			01-229-0290	Sewer Use	\$2,249.02
			01-229-0450	Bldg Maint Equip	\$141.51
			01-229-0570	Building and Ground Maintainance	\$359.61
			01-229-0660	Building Maintanace Services	\$432.69
				Total pg 3	\$62,020.32

To Account	Account Name	Amount in	From Account	Account Names	Amount out
			01-224-0694	Other Contractual Services	\$13,029.57
			01-101-0700	Charter Revision	\$5,000.00
			01-102-0360	Elect Official Remunb	\$1,375.00
			01-103-0115	PT Wages	\$1,113.57
			01-104-0110	Reg Salaries	\$7,175.73
			01-104-0190	OT Wages	\$182.94
			01-104-0200	Stipend	\$2,272.37
			01-104-0310	Milage Reimbursement	\$100.00
			01-104-0330	Travel Exp	\$100.00
			01-104-0350	Prof Development	\$78.30
				Total pg 4	\$30,427.48

To Account	Account Name	Amount in	From Account	Account Names	Amount out
			01-104-0520	Office Supplies	\$338.45
			01-104-0644	Rental of Equipment	\$156.86
			01-104-0646	Registrations	\$127.80
			01-104-0657	Data Software	\$1,373.26
			01-101-0360	Elected Official Remunb	\$700.00
			01-101-0520	Office Supplies	\$186.98
			01-101-0615	Printing	\$100.00
			01-101-0694	Other Contractual	\$21.00
			01-105-0110	Reg Salaries	\$77.48
			01-105-0610	Advertising	\$1,101.54
				Total pg 5	\$4,183.37

To Account	Account Name	Amount in	From Account	Account Names	Amount out
			01-106-0520	Office Supplies	\$214.32
			01-106-0610	Advertising	\$41.00
			01-106-0615	Printing & Binding	\$76.11
			01-106-0668	Legal & Lawyer Fees	\$468.08
			01-106-0694	Other Contractual	\$155.90
			01-107-0190	Overtime	\$4,360.56
			01-107-0350	Professional Development	\$1,000.00
			01-107-0505	Books, Maps & Ref	\$112.00
			01-107-0520	Office Supplies	\$154.55
				Total Pg 6	\$6,582.52

To Account	Account Name	Amount in	From Account	Account Names	Amount out
			01-107-0615	Printing	\$166.14
			01-107-0646	Registration	\$45.00
			01-107-0658	Equipment Maint	\$57.35
			01-107-0694	Other Contractual	\$2,184.09
			01-108-0115	PT Wages	\$1,205.00
			01-167-0969	Labor Arbit	\$4,927.00
			01-167-0920	Social Security	\$3,518.50
			01-167-0965	Unemployment	\$711.00
			01-167-0904	Life Insurance	\$1,342.36
			01-167-0694	Other Contractual	\$557.25
				Total pg 7	\$14,713.69

To Account	Account Name	Amount in	From Account	Account Names	Amount out
			01-115-0520	Office Supplies	\$166.20
			01-115-0610	Advertising	\$1,626.99
			01-115-0694	Other Contractual	\$1,467.62
			01-500-0115	PT Wages	\$600.00
			01-500-0520	Office Supplies	\$100.00
			01-500-0615	Printing Supplies	\$100.00
			01-331-0520	Office Supplies	\$736.79
				Total pg 8	\$4,797.60
				Total All Pages	\$205,720.69

11. General Services: FY 22/23- Refer to Town Council

To Account	Account Name	Amount in	From Account	Account Names	Amount out
01-885-0195	Special Assignments	\$427,226.32	01-662-0201	Electricity- Ice Rink	\$24,147.92
			01-662-0110	Salaries- Ice Rink	\$19,965.27
	Total	\$427,226.32	01-339-0694	Other Costs- Info. Tech	\$611.27
			01-167-0972	Return & Lump Sum	\$9,406.64
			01-167-0970	Labor Increases	\$187,340.29
			01-106-0110	Salaries- Tax Coll	\$50,915.58
			01-885-0255	Street and Traffic Lights	\$11,961.98
			01-221-0110	Salaries- Bldg	\$11,357.03
			01-115-0115	PT Wages -Civil Srv	\$10,899.04
			01-114-0694	Other Contract -Probate	\$5,475.07
				Pg 1 Total	\$332,080.09

			01-111-0110	Salaries- P&Z	\$16,771.99
			01-111-0658	Equipment -P&Z	\$8,600.00
			01-107-0657	Data Processing- Assessors	\$14,697.38
			01-106-0657	Data Processing -Tax	\$14,353.50
			01-101-0698	Acctg- Town Council	\$2,600.00
			01-104-0698	Acctg- Finance	\$6,375.38
			01-106-0190	OT Wages -Tax	\$2,460.50
			01-110-0115	PT Wages- Registrar	\$5,625.50
			01-880-0888	Vet Mem Fund	\$5,000.00
			01-110-0694	Other Contractual- Registrar	\$6,973.00

			01-221-0110	Salaries -Bldg	\$7,040.00
			01-221-0667	PT Help- Bldg	\$2,044.00
			01-221-0190	OT Wages- Bldg	\$700.00
			01-885-0270	Telephone Utilities	\$269.15
			01-885-0525	Printing and Data Processing	275.24
			01-885-0643	Postage	439.28
			01-885-0644	Rental Equipment	840.92
			01-885-0646	Registration	54.25
			01-661-0116	Beach Wages- Rec	13.97
			01-661-0520	Office Supplies- Rec	12.17
				Pg 3 total	\$11,688.98
				All Pages Total	\$427,226.32

12. **Town Requested Overtime: FY 22/23-Refer to Town Council**

To Account	Account Name	Amount in	From Account	Account Names	Amount out
01-885-0196	Town Requested OT	\$37,872.66	01-104-0110	Salaries- Finance	\$37,872.66

13. **Adjournment**

Dated This this 13th Day of September, 2023,
East Haven, CT 06512

Susan Mauro, Board of Finance Clerk