

**Town of East Haven
Board of Finance –Special Meeting Minutes
Wednesday, October 15, 2014**

The East Haven Board of Finance held a Special meeting on Wednesday October 15, 2014 at 7:00 P.M. in the Mario Giaimo, Joseph Vitale Meeting Room on the lower level of East Haven Town Hall, 250 Main Street, East Haven, CT 06512.

Vice Chairman, Mr. Ralph Vitale called the meeting to order at 7:00 p.m.

1. Roll Call

Vice Chairman, Mr. Ralph Vitale, Ms. Beth Purcell, Mr. Salvatore Maltese, Ms. Noreen Clough, Mr. Richard DePalma and Ms. Maria Tonelli. Also in attendance was Town Attorney - Mr. Joseph Zullo, and Finance Director - Mr. Paul Rizza.

2. Read and Approve Minutes from Special Meeting held August 27, 2014

Noreen Clough made a motion. Richard DePalma second. All in Favor. Motion Carried.

3. Old Business

Noreen Clough asks Paul Rizza how the audit is going. Paul Rizza states that they are moving rather well at this point. Noreen Clough asks that the BOF sits with them here and not at the Council Meeting. Paul Rizza states yes. Richard DePalma states that he is still looking for the break down list from Public Works, what is not working and what is operate able. Paul Rizza states that they have been working things that they can get rid of such as scrap vehicles and metal so he can put it on a combined list from other depts. We are currently discussion two to three vehicles that are in need of repair. Beth Purcell asks for a copy of the Board of Education reports along the town's report that is sent. Paul Rizza states yes they are currently changing the format of their reports to look more like our report format. The current ease of reading them is a challenge. Therefore they are being changed and revamped such as separate salaries, and non-salaries, put another line for encumbered etc. I am looking for these by the beginning of November so when I get them I will pass them along. Richard DePalma asks where they are on the 5 year plan. Paul Rizza states he was up there last night for about 4 hours (passed out handouts). Paul states they are projecting renovations, or additions added on to buildings or closures. They took no actions on it and it is still in a discussion stage. I think what they are looking at is getting an architect/engineer to come up with estimated cost. This is a 5 year or more phased in plan. My opinion is if we started today I don't think we would see the end of this for 6 years. There are no figures to present at this point. They need a professional to give them an estimate for renovations at the middle school.

4. New Business

None

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5. Public Comment

None

Noreen Clough makes a motion to move number 7 to number 6, and number 6 to 7. All in Favor. Motion Carries.

6. Tax

To: 01-106-0668 Attorney's Fees	\$5,000.00	
From: 01-885-0689 Contingency		\$5,000.00
See Attached Memo		

Noreen Clough makes a motion. Richard DePalma seconds. Discussion. Noreen Clough asks why are we taking money from Contingency. Paul Rizza states because she does not have it in her budget. I had asked her the same question. Attorney Zullo states that we will re-coup this money and more on one particular property along with a deed and we will sell it. We stand to make over 6 figures. It will be money well spent.

Noreen Clough makes a motion. Richard DePalma seconded. All in Favor. Motion Carried.

7. Legal

Overview of Pending Legal Claims – Executive Session

@ 7:20.p.m. Noreen Clough makes a motion to go into Executive Session to include Attorney Zullo and Paul Rizza. Richard DePalma seconds. All in Favor. Motion Carries.

8. Adjournment

Richard DePalma made a motion to adjourn at 8:05. Noreen Clough second. All in Favor. Motion Carried.

Temple Smith
Clerk