

**East Haven Board of Finance  
Regular Meeting Agenda  
June 15, 2016**

The East Haven Board of Finance held its' Regular Meeting on Wednesday June 15, 2016 at 7:00 P.M. in the Mario Giaimo, Joseph Vitale Meeting Room on the lower level of East Haven Town Hall, 250 Main Street, East Haven, CT 06512

Vice Chairman Ralph Vitale called the meeting to order at 7p.m.

**1. Roll Call**

Vice Chairman Ralph Vitale, Richard DePalma, Noreen Clough, Bob Schumitz and Nicole Clark. Beth Purcell – absent. Also in attendance was Town Finance Director Paul Rizza, Superintendent of Public Works Bob Parente, Fire Chief Bill Jackson, Library Director Bruce George and East Haven Town Attorney Joseph Zullo.

**2. Read and Approve Minutes from Regular Meeting held May 18, 2016.**

Richard DePalma made a motion to approve the minutes. Bob Schumitz seconded the motion. All in Favor. Motion carried.

**3. Old Business**

Noreen Clough mentioned that Dr. Charles Schlegel had passed away. He was a long standing member of the Board of Finance and will be greatly missed.

**4. New Business**

Paul Rizza states that he is almost finished with Capital Projects and thinking that the board should have a special meeting to take a look at it around the second week because he would like to get it to the council.

**5. Public Comment**

None

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**6. Public Service**

|                  |   |                           |
|------------------|---|---------------------------|
| <b>To:</b>       | <b>01-224-0570 Building &amp; Ground Maint.</b> | <b>\$13,000.00</b>        |
|                  | <b>01-224-0662 Vehicle Repair &amp; Maint.</b>  | <b>\$12,000.00</b>        |
|                  | <b>01-229-0570 Building &amp; Ground Maint.</b> | <b>\$13,000.00</b>        |
|                  | <b>01-228-0694 Other Contractual Services</b>   | <b><u>\$12,000.00</u></b> |
|                  |   | <b>\$50,000.00</b>        |
| <br><b>From:</b> | <b>01-224-0530 Gas &amp; Diesel</b>             | <b>\$25,000.00</b>        |
|                  | <b>01-229-0203 Natural Gas</b>                  | <b><u>\$25,000.00</u></b> |
|                  |   | <b>\$50,000.00</b>        |

**Refer to Town Council  
See Attached Memo**

Noreen Clough makes a motion to refer to the Town Council. Richard DePalma seconds. All in Favor Motion Carried. Noreen Clough makes a motion for discussion. Richard DePalma seconds. Roll Call Vote. All in Favor. Motion Carried.

**7. Public Service**

|                  |   |                          |
|------------------|---|--------------------------|
| <b>To:</b>       | <b>01-224-0694 Other Contractual Services</b> | <b>\$2,500.00</b>        |
|                  | <b>01-229-0694 Other Contractual Services</b> | <b><u>\$2,500.00</u></b> |
|                  |   | <b>\$5,000.00</b>        |
| <br><b>From:</b> | <b>01-224-0120 Snow &amp; Ice</b>             | <b>\$2,500.00</b>        |
|                  | <b>01-229-0290 Sewer Use Fees</b>             | <b><u>\$2,500.00</u></b> |
|                  |   | <b>\$5,000.00</b>        |

**Close out end of the year bills.**

Noreen Clough makes a motion for discussion. Nicole Clark seconds. Roll Call Vote. All in Favor. Motion Carried.

**8. Fire**

|                  |                                     |                    |
|------------------|-------------------------------------|--------------------|
| <b>To:</b>       | <b>01-334-0458 Safety Equipment</b> | <b>\$12,725.53</b> |
| <br><b>From:</b> | <b>01-334-0887 C-Med</b>            | <b>\$12,725.53</b> |

**Transfer is necessary to purchase hose. Also gear repairs.**

Noreen Clough makes a motion for discussion. Richard DePalma seconds. Roll Call Vote. All in Favor. Motion Carried.

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**9. Fire**

|              |                                     |                 |
|--------------|-------------------------------------|-----------------|
| <b>To:</b>   | <b>01-334-0578 Medical Supplies</b> | <b>\$872.21</b> |
| <b>From:</b> | <b>01-334-0887 C-Med</b>            | <b>\$872.21</b> |

**This transfer is necessary to cover the purchase of medical supplies.**

Noreen Clough makes a motion for discussion. Richard DePalma seconds. Roll Call Vote. All in Favor. Motion Carried.

**10. Fire**

|              |   |                    |
|--------------|---|--------------------|
| <b>To:</b>   | <b>01-334-0658 Equipment Maint. Service</b> | <b>\$19,884.79</b> |
| <b>From:</b> | <b>01-334-0887 C-Med</b>                    | <b>\$19,884.79</b> |

**This transfer is necessary to cover repairs to fire apparatus Engine 1 – Major repair to fire pump.**

Noreen Clough makes a motion for discussion. Richard DePalma seconds. Roll Call Vote. All in Favor. Motion Carried.

Noreen Clough makes a motion to add 10a. for Library for \$5,040.00. Richard DePalma seconds. Roll Call Vote. All in Favor. Motion Carried.

**10a. Library**

|              |   |                          |
|--------------|---|--------------------------|
| <b>To:</b>   | <b>01-551-0901 Health Reimbursement Account</b> | <b>\$5,040.00</b>        |
| <b>From:</b> | <b>01-551-201 Electricity</b>                   | <b>\$1,962.00</b>        |
|              | <b>01-551-203 Natural Gas</b>                   | <b>\$1,172.00</b>        |
|              | <b>01-885-0689 Contingency</b>                  | <b><u>\$1,906.00</u></b> |
|              |   | <b>\$5,040.00</b>        |

Have \$23,124.84 in health reimbursement account against a \$28,164.59 final quarter (April – June 2016) health insurance payment. This is a \$5,039.75 shortfall. The shortfall is due to a library employee getting married and adding his wife to his health insurance in November of 2015.

**Noreen Clough makes a motion for discussion. Richard DePalma seconds. Roll Call Vote. All in Favor. Motion Carried.**

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**11. Adjournment**

Noreen Clough makes a motion to adjourn. Richard DePalma seconds. All in Favor, Motion Carried

Sincerely,

**Temple Smith  
Board of Finance Clerk**