

**East Haven Board of Finance
Regular Meeting Minutes
August 17, 2016**

The East Haven Board of Finance held its' Regular Meeting on Wednesday August 17, 2016 at 7:00 P.M. in the Mario Giaimo, Joseph Vitale Meeting Room on the lower level of East Haven Town Hall, 250 Main Street, East Haven, CT 06512

1. Roll Call

Vice Chairman Ralph Vitale, Richard DePalma, Noreen Clough, Bob Schumitz, Beth Purcell, and Nicole Clark. Also in attendance was Town Finance Director Paul Rizza, Superintendent of Public Works and Town Council Member Bob Parente, Town Council Chairman Fred Parlato, East Haven Tax Department, Lucille Houle, Fire Chief Doug Jackson, Town Council Member Bob Sands, and East Haven Town Attorney Joseph Zullo.

2. Read and Approve Minutes from Regular Meeting held July 20, 2016.

Noreen Clough made a motion to approve the minutes. Richard DePalma seconded. All in Favor. Motion Carried.

3. Old Business

Richard DePalma asks if the BOE is close to closing their account. Paul Rizza stated they will have it done by state statute.

4. New Business

Beth Purcell asks which schools are closing. Paul Rizza states Hayes has been closed for 5 years. Currently DC Moore has been turned back to the town.

5. Public Comment

None

6. Tax Office

To:	01-106-0657	Data Processing Service	\$3,425.00
From:	01-106-0668	Legal & Lawyer Fees	\$2,520.00
	01-106-0350	Prof. Development	\$ 378.00
	01-106-0520	Gen. Office	<u>\$ 527.00</u>
			\$3,425.00

June 2016 bill for tax bills printed by ADS.

Noreen Clough makes a motion. Beth Purcell seconds. Discussion. Roll Call Vote. All in Favor. Motion Carried.

**East Haven Board of Finance
Regular Meeting Minutes
August 17, 2016**

7. Public Service

To:	01-224-0694	Other Contractual Services	\$5,000.00
From:	01-224-0120	Snow & Ice	\$2,500.00
	01-229-0290	Sewer Use Fees	<u>\$2,500.00</u>
			<u>\$5,000.00</u>

Close out end of year bills.

Noreen Clough makes a motion. Beth Purcell seconds. Discussion. Bob Parente states this is to pay for contractual services. Roll Call Vote. All in Favor. Motion Carried.

Noreen Clough made a motion to waive the reading of number 8. Beth Purcell seconds. All in Favor. Motion Carried.

8. Building

To:	01-221-0110	Regular Salaries	\$3,187.00
From:	01-221-0190	Overtime	\$1,120.00
	01-221-0350	Prof. Development	\$ 100.00
	01-221-0410	Office Equip.	\$ 409.00
	01-221-0505	Books/Maps	\$ 500.00
	01-221-0667	P/T Help	<u>\$ 1058.00</u>
			<u>\$3,187.00</u>

Closeout F/Y 2015-2016

Noreen Clough makes a motion. Beth Purcell seconds. Discussion. Roll Call Vote. All in Favor. Motion Carried.

**East Haven Board of Finance
Regular Meeting Minutes
August 17, 2016**

Noreen Clough makes a motion to waive the reading. Beth Purcell seconds. All in Favor. Motion Carried.

9. Fire

To:	01-334-0165 Personal Days	\$ 2891.00
	01-334-0175 Education Incentive	\$ 2820.00
	01-334-0191 Garcia Payments	<u>\$17,405.00</u>
		\$23,116.00
 From:	01-334-0160 Holiday Pay	\$22,575.00
	01-334-0350 Prof. Development	<u>\$ 541.00</u>
		\$23,116.00

Close out Fire Salaries

Noreen Clough makes a motion. Beth Purcell seconds. Discussion. Noreen Clough asks what are Garcia Payments. Paul Rizza states if you exceed an amount of hours exceeded in a given month you receive extra payment for it but not a time and a half.

Noreen Clough withdraws motion to the end of the meeting for 9, 10 & 11 for a representative of the fire department to be present. All in Favor. Motion Carried

Noreen Clough makes a motion. Beth Purcell seconds. Discussion. Noreen Clough asks why was there so much left over in holiday pay. Chief Jackson states it's due to vacancies. Richard DePalma asks how many on comp? Chief Jackson states 3 out on comp. I am down 7 people technically. Roll Call Vote. All in Favor. Motion Carried.

10. Fire

To:	01-334-0202 Water	\$13,800.00
 From:	01-334-0887 C-MED	\$9,500.00
	01-334-0694 Other Contractual	\$1,500.00
	01-334-0657 Data Processing	<u>\$2,800.00</u>
		\$13,800.00

Noreen Clough makes a motion. Beth Purcell seconds. Discussion. Noreen Clough asks Chief Jackson about the total amount on the water. Chief Jackson states the water is calculated on inches on the water main in town. Not on use, they give estimates and they do not give you a bill. This is a set price not matter how much we use it's based on availability not metered. Roll Call Vote. All in Favor. Motion Carried.

**East Haven Board of Finance
Regular Meeting Agenda
August 17, 2016**

11. Various Fire

To:	01-334-0190 O/T	\$26,631.00
From:	01-885-0699 Parochial School Trans.	\$ 7,863.00
	01-881-0115 P/T Wages	\$ 4,700.00
	01-881-0945 Excess Insurance	<u>\$14,068.00</u>
		<u>\$26,631.00</u>

Refer to Town Council – Close out Fire Overtime

Noreen Clough makes a motion to Refer to Town Council. Beth Purcell seconds. Discussion. Roll Call Vote. All in Favor. Motion Carried.

12. Dispatch

To:	01-336-0190 O/T	\$41,696.00
	01-229-0570 Bldg & Grounds	<u>\$ 441.00</u>
		<u>\$42,137.00</u>
From:	01-885-0699 Parochial School Trans.	\$42,137.00

Refer to Town Council - Dispatch O/T Closeout.

Noreen Clough makes a motion to Refer to the Town Council. Beth Purcell seconds. Discussion.

Paul Rizza states that the contract that was negotiated when this plan was put together we planned on 10 dispatchers. It came to be that there are 8 dispatchers and 2 supervisors. Supervisors get paid a little more but the original plan was to have 10 dispatchers vs. 8. They also more than a year they are entitled to vacation time and working holidays. When it was put all together we did not have a contract in place, we did an estimate but we missed the O/T budget by \$42,000. Richard DePalma states we did not save any money as it was explained. Paul Rizza states the police that use to dispatch went back to work and you save money in O/T in the police budget. At best a break- even but not a savings. Roll Call Vote. All in Favor. Motion Carried.

13. Recreation

To:	01-661-0116 Seasonal Wages	\$19,343.00
From:	01-661-0203 Natural Gas	\$10,070.00
	01-661-0667 P/T Help	\$ 4,330.00
	01-661-0201 Electric Pool	<u>\$ 4,943.00</u>
		<u>\$19,343.00</u>

Close-Out Seasonal Wages

**East Haven Board of Finance
Regular Meeting Agenda
August 17, 2016**

Beth Purcell makes a motion to table until a representative is present. Richard DePalma seconds. Roll Call Vote. All in Favor. Motion Carried

14. Various Recreation

To:	01-661-0118	Seasonal Wages	\$32,501.00
From:	01-881-0970	Fire Insurance	\$30,702.00
	01-881-0945	Excess Insurance	<u>\$ 1,799.00</u>
			<u>\$32,501.00</u>

Refer to Town Council – Recreation Wages Closeout

Beth Purcell makes a motion to table until a representative is present. Richard DePalma seconds. Roll Call Vote. All in Favor. Motion Carried

15. Various Parks

To:	01-336-0160	Holiday Pay	\$10,116.00
	01-662-0110	Reg. Salaries	\$ 2,996.00
	01-662-0201	Electricity	\$ 2,637.00
	01-662-0190	O/T	\$ 4,804.00
	01-665-0115	P/T Wages	<u>\$ 2,725.00</u>
			<u>\$23,278.00</u>
From:	01-661-0838	Youth Soccer	\$ 6,500.00
	01-665-0110	Salaries	<u>\$16,778.00</u>
			<u>\$23,278.00</u>

Close-Out Salaries

Beth Purcell makes a motion to table until a representative is present. Richard DePalma seconds. Roll Call Vote. All in Favor. Motion Carried

Noreen Clough makes a motion to waive the reading. Beth Purcell seconds. All in Favor. Motion Carried.

**East Haven Board of Finance
Regular Meeting Agenda
August 17, 2016**

16. Various

To:	01-224-0192	Seasonal O/T	\$8,606.00
	01-444-0110	Salaries	\$6,889.00
	01-226-0190	O/T Wages	<u>\$9,067.00</u>
			\$24,562.00
 From:	01-229-0110	Salaries	\$ 7,894.00
	01-334-0458	Safety Equipment	\$10,886.00
	01-229-0190	O/T	\$ 4,932.00
	01-229-0660	Bldg. Maint.	<u>\$ 850.00</u>
			\$24,562.00

Closeout Salaries

Noreen Clough makes a motion. Beth Purcell seconds. Discussion. Roll Call Vote. All in Favor. Motion Carried.

Noreen Clough makes a motion to waive the reading. Beth Purcell seconds. All in Favor. Motion Carried.

17. Various

To:	01-334-0110	Salaries	\$134,710.00
	01-224-0190	O/T Wages	\$ 5,258.00
	01-332-0190	O/T Wages	<u>\$ 9,245.00</u>
			\$149,213.00
 From:	01-334-0150	Vacation	\$36,959.00
	01-334-0115	P/T Wages	\$ 7,597.00
	01-334-0530	Gas	\$14,312.00
	01-885-0689	Contingency	<u>\$90,345.00</u>
			\$149,213.00

Refer to Town Council – To closeout Police, Fire, Public Service wages

Noreen Clough makes a motion to table to the end of the meeting until a representative is present. Beth Purcell seconds. All in Favor. Motion Carried.

Noreen Clough makes a motion to Refer to the Town Council. Beth Purcell seconds. Discussion. Richard DePalma asks if we are down so many, why are we putting money into salaries. Chief Jackson states the 110 salaries are for comp. 11 people on a shift and 2 on comp we are still paying salaries for the position they still get paid Plus the replacement person the money comes out of 110 the same account. Noreen Clough asks about the Garcia Payments. Chief Jackson states the Garcia account is that there is a pre-determined 28 day period marked years in advance, within that 28 day period if you exceed 212 hours of work in that period it would be at time and a half – it's a federal law.

Noreen Clough motions to waive the reading. Beth Purcell seconds. All in Favor. Motion Carried.

**East Haven Board of Finance
Regular Meeting Agenda
August 17, 2016**

18. Animal Control

To:	01-331-0190	Overtime	\$14,899.23
From:	01-331-0201	Electricity	\$1,780.15
	01-331-0203	Natural Gas	\$1,600.00
	01-331-0458	Safety Equipment	\$1,523.23
	01-331-0568	Food & Supplies	\$2,317.69
	01-331-0570	Building Maint.	\$1,429.51
	01-331-0644	Rental of Equipment	\$ 900.00
	01-331-0667	Temp, Part time	\$2,750.00
	01-331-0682	Vet Services	<u>\$2,598.65</u>
			\$14,899.23

This transfer is needed to cover the contractual overtime for the staff being called in outside of regular working hours.

Noreen Clough makes a motion. Beth Purcell seconds. Discussion. Roll Call Vote. All in Favor. Motion Carried.

Noreen Clough makes a motion for a recess at 7:30 p.m. Beth Purcell seconds.

Noreen Clough makes a motion to reconvene at 7:35 p.m. Beth Purcell seconds.

19. Adjournment

Noreen Clough makes a motion to adjourn at 7:45 p.m. Beth Purcell seconds. All in Favor. Motion Carried.

Respectfully Submitted,

Temple Smith
Board of Finance Clerk