

**East Haven Board of Finance
Regular Meeting Minutes
May 17, 2017**

The East Haven Board of Finance held a Regular Meeting on Wednesday May 17, 2017 at 7:00 P.M. in the Mario Giaimo, Joseph Vitale Meeting Room on the lower level of East Haven Town Hall, 250 Main Street, East Haven, CT 06512

1. Roll Call

Meeting was called to order at 7:00 p.m. by Vice Chairman Ralph Vitale.

Vice Chairman Ralph Vitale, Noreen Clough, Nicole Clark, Bob Schumitz, Beth Purcell, Richard DePalma were present. Also in attendance was Town Finance Director Paul Rizza, Chief of Police Edward Lennon, Fire Chief Matthew Marcarelli, Tax Collector Lucille Huelin, Animal Control Officer Owen Little, Civil Service Andrea Liquori, and Assistant Fire Chief Chuck Licata.

2. Read and Approve Minutes from Regular Meetings held on March 15, 2017.

Noreen Clough made a motion to accept the minutes. Beth Purcell seconded. Roll Call Vote. All in Favor. Motion Carried.

3. Old Business

Noreen Clough asks about the status of the State of Connecticut and if our town would be ok. Paul Rizza discusses that the budgets from the Democrats, Governors, Senate, Republicans and House of Representatives have all filed budgets, nothing is solid yet. There is a possibility that the town may have to re-open the budget we don't know yet.

4. New Business

None

5. Public Comment

None

Noreen Clough makes a motion to move 17 up to 6a. Roll Call Vote, All in Favor, Motion Carried.

6. Civil Service

To:	01-115-0610 Advertising	\$4,000.00
From:	01-885-0689 Contingency	\$4,000.00

Cost of advertising Account Clerk II exam and Secretary I exam. Advertising account will be depleted after cost of advertising Firefighter exam.

Noreen Clough makes a motion. Beth Purcell seconds. Discussion.

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Roll Call Vote. All in Favor. Motion Carried.

7. Recreation Department

To:	01-662-0190 Overtime Wages	\$ 3,000.00
	01-662-0190 Overtime Wages	\$ 2,000.00
	01-662-0118 Seasonal Wages	<u>\$23,000.00</u>
		\$28,000.00
From:	01-662-0203 Natural Gas	\$5,000.00
	01-662-0201 Electricity	\$3,000.00
	01-661-0201 Electric Town Pool	\$7,000.00
	01-661-0203 Natural Gas	\$9,000.00
	01-661-0667 Temp/Part-Time Contr.	<u>\$4,000.00</u>
		\$28,000.00

To fund overtime wage account for operation of Ice Rink. To fund seasonal wage recreation for year round activity. – Refer to the Town Council.

Noreen Clough makes a motion to TABLE due to absences of a representative. Beth Purcell seconds. All in Favor. Motion Carries.

8. Animal Control

To:	01-331-0190 Overtime	\$4,900.00
From:	01-331-0570 Building/Grounds	\$1,900.00
	01-331-0458 Safety Equipment	\$2,000.00
	01-331-0203 Natural Gas	\$ 500.00
	01-331-0201 Electric	<u>\$ 500.00</u>
		\$4,900.00

Funds needed to cover overtime of officers being called back by EHPD outside of contractual hours.

Noreen Clough makes a motion. Beth Purcell seconds. Discussion.

Owen Little states that we have several calls for Animal Control and the DEP has cut their officers so that requires an increased work load.

Roll Call Vote. All in Favor. Motion Carries.

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9. Fire

To:	01-334-0482	Comm. Equipment	\$24,999.00	
From:	01-334-0887	C-Med Annual		\$22,000.00
	01-334-0563	Tires & Tubes		<u>\$ 2,999.00</u>
				<u>\$24,999.00</u>

See Attached Letter.

Noreen Clough makes a motion. Beth Purcell seconds. Discussion.

Fire Chief Marcarelli states that he amended 9 & 10 and the only ones we need to take action on is 11. Noreen Clough makes a motion to table 9. Beth Purcell seconds. Roll Call Vote. All in Favor. Motion Carried.

10. Fire

To:	01-334-0594	Protective Safety	\$7,000.00	
From:	01-334-0665	Auto Body		\$3,000.00
	01-334-0681	Phys. & Medical		<u>\$4,000.00</u>
				<u>\$7,000.00</u>

See Attached Letter.

Fire Chief Marcarelli states that he amended 9 & 10 and the only ones we need to take action on is 11. Noreen Clough makes a motion to table 10. Beth Purcell seconds. Roll Call Vote. All in Favor. Motion Carried.

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11. Fire

To:	01-334-0482	Comm. Equipment	\$24,999.00
	01-334-0594	Protective Safety	<u>\$17,000.00</u>
			\$41,999.00
From:	01-334-0563	Tires & Tubes	\$ 2,999.00
	01-334-0887	CMed Annual	\$22,000.00
	01-334-0681	Phys. & Med	\$ 4,000.00
	01-334-0665	Auto Body	\$ 3,000.00
	01-334-0350	Professional Dev.	<u>\$10,000.00</u>
			\$41,999.00

See Attached Letter – Refer to Town Council.

Noreen Clough makes a motion to Refer to the Town Council. Beth Purcell seconds- Discussion

Fire Chief Marcarelli states that they will be replacing 35 portable radios as they are 20 years old, as well as replacement of protective clothing and stock some equipment, testing and outfitting new fire personnel.

Roll Call Vote. All in Favor. Motion Carried.

12. Fire

To:	01-334-0458	Rescue Equipment	\$3,199.00
	01-334-0594	Protective Safety	\$3,348.00
	01-334-0657	Data Processing	<u>\$2,499.00</u>
			\$9,046.00
From:	01-333-0350	Prof. Development	\$2,499.00
	01-334-0310	Mileage	\$ 200.00
	01-334-0470	Rec. Equipment	\$ 500.00
	01-334-0505	Books	\$1,500.00
	01-334-0540	Photo Supplies	\$ 500.00
	01-334-0696	Laundry	\$ 348.00
	01-334-0887	CMed	\$1,000.00
	01-334-0644	Rental of Land	<u>\$2,499.00</u>
			\$9,046.00

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See Attached Letter.

Noreen Clough makes a motion. Beth Purcell seconds. Discussion.

Roll Call Vote. All in Favor. Motion Carried.

13. Police

To:	01-332-0190	Overtime Wages	\$69,745.00
	01-332-0190	Overtime Wages	\$ 300.00
	01-332-0190	Overtime Wages	<u>\$50,000.00</u>
			<u>\$120,045.00</u>
 From:	 01-332-0110	 Regular Salaries	 \$69,745.00
	01-332-0178	No Smoking Incentive	\$ 300.00
	01-332-0192	Rplcmnt Vacation Days	<u>\$50,000.00</u>
			<u>\$120,045.00</u>

***VACANT – Detective salary for FY16/17. Testing in progress; expected completion sometime in FY17/18. To cover year-to-date deficit in the Overtime Wages account. – Refer to Town Council**

Noreen Clough makes a motion to Refer to Town Council. Beth Purcell seconds. Discussion.

Roll Call Vote. All in Favor. Motion Carried.

14. Police

To:	01-332-0350	Prof. Devel. Training	\$4,000.00
 From:	 01-332-0575	 Clothing & Uniform	 \$4,000.00

To cover cost of POST Academy training for new recruits Anthony Fiorillo and Raymond Wilson. Copy of invoice attached.

Noreen Clough makes a motion. Beth Purcell seconds. Discussion.

Roll Call Vote. All in Favor. Motion Carried.

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15. Public Safety Command Center – (PSCC)

To:	84-3-200-2	EMD/EPM	\$10,848.00
From:	84-3-300-1	Personnel Training	\$10,848.00

To cover priority Dispatch outstanding invoice SIN008288 (see attached).

Noreen Clough makes a motion. Beth Purcell seconds. Discussion.
Roll Call Vote. All in Favor. Motion Carried.

16. Public Safety Command Center – (PSCC)

To:	01-336-0115	Part-Time Wages	\$5,000.00
From:	01-336-0132	Shift Differential	\$5,000.00

To cover deficit in PT Wages for two new PT Dispatchers hire in January & February 2017, respectively (minimum 32 hours / bi-weekly, each) Shift differential for FY16/17 has been paid on account 01-336-0110 (Regular Salaries) as originally established for PSCC payroll. Starting FY17/18, will be properly drawn on 01-336-0132 accordingly.

Noreen Clough makes a motion. Beth Purcell seconds. Discussion.
Roll Call Vote. All in Favor. Motion Carried.

17. Suspense List Fiscal Year 2016/2017 – Refer to the Town Council.

Noreen Clough makes a motion to Refer to the Town Council. Beth Purcell seconds. All in Favor. Motion Carried.

Tax Collector Lucille Huelin states that these items are mainly uncollectable; there are some of the motor vehicle owners that are deceased. We still track people and can collect for 15 years and DMV has the edge that we can still collect when they go to register. DMV has had a lot of issues but we are working on with them on this.

Roll Call Vote. All in Favor. Motion Carried

18. Adjournment – Noreen Clough made a motion to adjourn at 7:29 p.m. - Beth Purcell seconds. All in Favor. Motion Carried.

Respectfully Submitted

Temple Smith – BOF Clerk