

**Town of East Haven
Board of Finance –Special Meeting Minutes
Wednesday, August 27, 2014**

The East Haven Board of Finance held a Special meeting on Wednesday August 27, 2014 at 7:00 P.M. in the Mario Giaimo, Joseph Vitale Meeting Room on the lower level of East Haven Town Hall, 250 Main Street, East Haven, CT 06512.

Vice Chairman, Mr. Ralph Vitale called the meeting to order at 7:06 p.m.

1. Roll Call

Vice Chairman, Mr. Ralph Vitale, Ms. Beth Purcell, Mr. Salvatore Maltese, Ms. Noreen Clough, Mr. Richard DePalma and Ms. Maria Tonelli. Also in attendance was Town Attorney - Mr. Joseph Zullo, Finance Director - Mr. Paul Rizza, Chairman of the Town Council – Mr. Richard Anania, Police Chief Mr. Brent Larrabee, Superintendent of Public Works – Mr. Robert Parente, Parks & Recreation Department – Mr. Frank Butler, Fire Chief – Mr. Doug Jackson and Animal Control Officer – Mr. Owen Little

2. Read and Approve Minutes from Regular Meeting held July 16, 2014

Noreen Clough made a motion to approve. Richard DePalma seconded. Roll Call Vote – All in Favor – Motion Carried.

3. Old Business

Noreen Clough requests budget books. Paul Rizza states they are in his office he will get them after the meeting to hand out. Beth Purcell asks if we have received all the FEMA money. Paul Rizza states yes.

4. New Business

Beth Purcell asks based on these reports are we \$1.87 million underspent? Paul Rizza states that we are \$900,000 on the board side because that is the Alliance Grant. At the printing of that report we will be underspent by \$700 - \$800,000. Beth Purcell states you don't count the fund balance contribution? Paul Rizza states that would take care of that contribution.

5. Public Comment

None

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6. Fire

To: Various \$122,112.00

From: Various \$122,112.00

Please see attached.

Funds needed for end of year. Refer to Town Council.

Noreen Clough makes a motion that the Vice Chairman does not have to read all the account numbers. Richard DePalma seconds. All in Favor. Motion Carries. Richard DePalma makes a motion to refer to the Town Council. Noreen Clough seconds. All in Favor. Motion Carries. Discussion. Noreen Clough asks why are we short salaries. Paul Rizza states overtime in the Fire Department is a little different because what we normally consider O/T is charged to salaries, because is not time and half, but it is additional time. Roll Call Vote. All in Favor. Motion Carries.

7. Police

To: 01-332-0190 Overtime Wages \$25,668.61

From: 01-885-0689 Contingency \$25,668.61

Funds needed to closeout fiscal year. Refer to Town Council.

Noreen Clough makes a motion to change – To various, From various with the backup that's attached to \$171,799.11. Beth Purcell seconds. All in Favor. Motion Carries. Richard DePalma makes a motion to Refer to Town Council. Noreen Clough seconds. All in Favor. Motion Carries. Discussion. Richard DePalma asks Chief Larrabee to update his staffing. Chief Larrabee states as of August 31, 2014 - we will have one vacancy for Lieutenant, 3 for Detective, we have 8 funded positions for Sargent, currently we have 6 in the academy, 2 in field training, and the 6 in the academy and 2 in field training do not count against minimums. The 2 in field training have another 4 weeks to go then they will count against minimums. By late fall we hope to see a decrease in O/T. Roll Call Vote. All in Favor. Motion Carries.

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8. Various

A.

To: 01-331-0190 Animal Shelter Recreation \$1,733.00

From: 01-331-0203 Natural Gas Animal Shelter \$1,733.00

Noreen Clough makes a motion to remove 8a. from the agenda. Richard DePalma seconds. All in Favor. Motion Carries.

8. Various

B. To: 01-661-0118 Seasonal Wage \$ 565.00
01-661-0201 Electric – Pool \$1,631.00
\$2,196.00

From: 01-661-0115 P/T Wages \$ 565.00
01-661-0116 Seasonal Beach Wage \$ 631.00
01-885-0689 Contingency \$1,000.00
\$2,196.00

Richard DePalma makes a motion. Noreen Clough seconds. Discussion. (none) – Roll Call Vote. All in Favor. Motion Carries.

8. Various

C.

To: 01-662-0110 Wages – Ice \$2,489.00
01-662-0203 Natural Gas \$ 602.00
\$3,091.00

From: 01-885-0689 Contingency \$3,091.00

Funds needed for balance of fiscal year.

Beth Purcell makes a motion. Richard DePalma seconds. Discussion. (none) Roll Call Vote. All in Favor. Motion Carries.

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9. Recreation

To:	01-661-0201	Electric Pool	\$1630.55
	01-661-0118	Seasonal Wages	<u>\$ 564.58</u>
			\$2,195.13
From:	01-661-0203	Natural Gas	\$1,978.02
	01-661-0350	Prof. Develop. & Training	\$ 95.00
	01-661-0267	Temp/Help	\$ 50.00
	01-661-0115	P/T Wages	<u>\$ 72.11</u>
			\$2,195.13

Funds needed to balance end of year.

Noreen Clough makes a motion to waive the reading of the account number. Richard DePalma seconds. All in Favor. Motion Carries. Noreen Clough makes a motion. Richard DePalma seconds. Discussion. Noreen Clough withdraws her motion for number 9. Maria Tonelli makes a motion. Beth Purcell seconds. All in Favor. Motion Carries.

10. Recreation Department

To:	01-661-0579	Pool Chemicals	\$328.07
From:	01-601-0116	Seasonal Wages	\$328.07

End of the year invoices for pool chemicals.

Noreen Clough makes a motion. Richard DePalma seconds. Discussion. Noreen Clough makes a motion to correct from account to 661 not 601. Richard DePalma seconds. All in Favor. Motion Carries. Roll Call Vote. All in Favor. Motion Carries.

11. Animal Control

To:	01-331-0190	Overtime	\$1733.00
From:	01-331-0203	Natural Gas	\$1,733.00

This transfer is needed to cover the overtime for the two officers called back after hours, and on weekends and holidays.

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Richard DePalma makes a motion. Noreen Clough seconds. Discussion. Roll Call Vote. All in Favor. Motion Carries.

**12. Public Service
Building Maintenance**

To:	01-229-0201	Electricity	\$14,500.00
	01-229-0430	Mechan & Manual Oper. Equip	\$ 650.00
	01-229-0570	Building Maint.	\$ 2,000.00
	01-229-0638	Equip. Maint. Supplies	\$ 500.00
	01-229-0694	Other Cont. Serv.	<u>\$ 2,060.00</u>
			\$19,710.00
From:	01-229-0202	Water	\$ 5,100.00
	01-229-0203	Natural Gas	\$10,100.00
	01-229-0290	Sewer Use Fee	\$ 3,000.00
	01-229-0676	Waste Disposal	<u>\$ 1,510.00</u>
			\$19,710.00

Funds needed for closeout for fiscal year.

Noreen Clough makes a motion to waive the reading. Richard DePalma seconds. All in Favor. Motion Carries. Noreen Clough makes a motion. Beth Purcell seconds. Discussion. Roll Call Vote. All in Favor. Motion Carries.

**13. Public Service
Sanitation**

To:	01-226-0190	Overtime Wages	\$3,700.00
From:	01-226-0676	Waste Disposal	\$3,700.00

Richard DePalma makes a motion. Noreen Clough seconds. Discussion. Roll Call Vote. All in Favor. Motion Carries.

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14. Public Service

To:	01-224-0190	Overtime Wages	\$ 2,000.00
	01-224-0530	Gasoline & Diesel	<u>\$15,000.00</u>
			\$17,000.00
From:	01-224-0561	Vehicle Supplies	\$14,200.00
	01-224-0580	Road Maint.	<u>\$ 2,800.00</u>
			\$17,000.00

Funds needed to closeout fiscal year.

Richard DePalma makes a motion. Noreen Clough seconds. Discussion. Roll Call Vote. All in Favor. Motion Carries.

At 7:25 p.m. - Vice Chairman Ralph Vitale call for a 10- 15 minute recess for a Republican caucus. Returns at 7:35 p.m.

15. “AN ORDINANCE MAKING APPROPRIATIONS FOR VARIOUS PUBLIC IMPROVEMENTS AGGREGATING \$640,000 FOR THE 2014-2015 CAPITAL BUDGET AND AUTHORIZING THE ISSUANCE OF \$640,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATIONS AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE”

Refer to Town Council.

Noreen Clough makes a motion to refer to the Town Council. Richard DePalma seconds. All in Favor. Motion Carries. Maria Tonelli make a motion to waive the additional reading of the bond. Beth Purcell seconds. All in Favor. Motion Carries. Noreen Clough makes a motion. Richard DePalma Seconds. Discussion.

Richard DePalma states that he went on the government website for security grants. He states our share would be \$159,000 for school security. Paul Rizza states if we look into 13/14 capital we did fund \$130,000, \$30,000 for doors and \$100,000 for various securities. Our match is \$159,000, so if you take this \$30,000 and \$130,000 we are at the 160 mark. Richard DePalma asks if we are changing locks at the high school due to the fact that many past employees have a key? Paul Rizza states yes. Sal Maltese states on that pavement and concrete repairs didn't that we have that before? Paul Rizza states yes 2 years ago – currently we in a process up at the High School to put brand new concrete down, so far 1/3 is complete. The total job will be in the neighborhood of \$80,000 and the balance will come from previous bonds and additional schools will have repairs as well. Front and back doors will have upgrades as well and security cameras at some schools. Noreen Clough asks what is this environmental study? Paul Rizza states this is

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something that Dr. Porche Bonner has formed a committee to look into closing, expansion or merging school buildings it's really just a study to see what schools we could maybe close. Richard DePalma asks about paving is this town or school? Paul Rizza states schools. Richard DePalma asks are we paving the town roads? Paul Rizza states yes but that will be coming from L.O.C.I.P money and town aide and we will have an additional plan for sidewalks. Richard DePalma states he called the state representative and the town has to develop a plan before we can apply for this grant. If someone got the ball rolling there is money air marked out there for this block grant. Attorney Zullo states that this is already in the process of being looked at. Paul Rizza states that you have to have the engineering work done prior to asking for the money. Noreen Clough asks about Town Fair Tire and its expansion. Attorney Zullo states that the money is for engineering work to relocate the road so Town Fair can expand the building for overflow inventory. Noreen Clough asks about the beach line item. Paul Rizza states this money if for a wall to be built at the beach. Noreen Clough asks about the engineering survey for North High Street. Paul Rizza states that we have the opportunity to put in sidewalks as well as bike paths and we also have to look at possible purchase property or part thereof and there is another part of the plan to branch that up towards Rt. 80 and the state is putting up quite a bit of money as well.

Roll Call Vote:

Ralph Vitale – YES, Beth Purcell – YES, Noreen Clough – YES, Richard DePalma – YES, Maria Tonelli – YES, Sal Maltese – YES. (6 – YES, 0 – NO)

All In Favor. Motion Carries.

16. Adjournment

Noreen Clough makes a motion to adjourn at 8:02 p.m. Richard DePalma seconds. Roll Call Vote. All in Favor. Motion Carries.

Temple Smith
Clerk