

### **Job Posting**

The Town of East Haven is seeking to fill the position of part-time Certified Public Safety Dispatcher.

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<b>SALARY:</b>	<b>\$ 24.00 per hour</b>
<b>HOURS:</b>	<b>SATURDAY AND SUNDAY-8:00 AM-4:00 PM</b>
	<b>OR</b>
	<b>SUNDAY AND MONDAY-4:00 PM-12:00 AM</b>
<b>APPLICATION FEE:</b>	<b>\$ 40.00</b>

**Duties:** See attached job description.

**Minimum Qualifications:** Candidate must possess High School diploma or GED State of Connecticut Telecommunication Certification, Priority Dispatch, EMD, EPD, EFD Certification and Next Generation 911, successfully pass background investigation, fingerprinting, a Medical exam including a drug screening test as well as have the ability to distinguish and identify different colors and pass a hearing test and NCIC Training. Prior NCIC Certification is preferred. Candidates should have good computer skills with the ability to learn new computer updates and systems as they are implemented. Must be able to maintain State of Connecticut Telecommunication Certification. Must maintain current certification in Emergency Medical Dispatch (EMD). Must have effective oral, written and interpersonal skills demonstrated and tested before the time of hiring. Ability to work in a high stress environment, remain calm in that environment and concentrate on details in that environment with distractions. Ability to remain at a work station for long periods of time, sometimes without relief. Candidate must expect to report to work during periods of bad weather and natural disasters and be available as needed.

**Additional Preferred Qualifications:** Ability to speak and understand Spanish. Demonstrated knowledge of local geography. Certified in ProQA. Emergency Medical Technician. Previous dispatch/police/fire experience. Previous NCIC/Collect/911 experience.

Applications are available at [www.PoliceApp.com/EastHavenCT](http://www.PoliceApp.com/EastHavenCT). This is a rolling application that will be open for an unlimited period of time.

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**Andrea M. Liquori, Chief Examiner**

**The Town of East Haven is an Equal Opportunity Employer.  
Minorities, Veterans, Females and the Handicapped are encouraged to apply.**