

**The Town of East Haven, CT
Civil Service Commission Minutes
July 8, 2019, 7:00 pm, 250 Main Street**

A Regular Meeting of the Civil Service Commission was held on Monday, July 8, 2019 in the Mario Giaimo Conference Room, 250 Main Street, East Haven, CT.

The meeting was called to order at 7:04 p.m.

Roll Call:	Ms. Marlene Asid	Present
	Mr. John Stacey	Present
	Mrs. Kate White	Present

PUBLIC COMMENT

There was no public comment.

READING AND APPROVAL OF MINUTES

A MOTION was made by Mr. Stacey to approve the minutes of the June 10, 2019 Regular Meeting and the July 1, 2019 Special Meeting as submitted.

Ms. Asid seconds the motion.

Vote: Unanimous

OLD BUSINESS

ENGINEERING

ADMINISTRATIVE ASSISTANT, GRADE LEVEL 13

The Certified List was sent to the hiring Authority last week. There is no action to take at this time.

POLICE DEPARTMENT

**PROMOTIONAL EXAMINATIONS-SERGEANT, LIEUTENANT, CAPTAIN
SERGEANT, LIEUTENANT & CAPTAIN**

The Sergeant exam is scheduled to be held on 7/20/19 at the Police Department. Nothing has been done with other 2 positions at this time. Chief Lennon has offered to find the funds to pay for the but he has not had the time to meet with the Chief Examiner since last month's meeting.

PUBLIC SAFETY DISPATCHER

John Hart has been hired.

A MOTION was made by Ms. Asid to certify the employment of John Hart date of hire to be determined and to send him the standard probation letter.

Mrs. White seconded.

Vote: Unanimous

FIRE DEPARTMENT

FIREFIGHTER/PARAMEDIC

20 applications were received for the Firefighter/Paramedic position. 17 applicants took the written exam, 16 passed. Of the 16, 14 participated in the Oral Interview which was held today. The Chief has asked to fill up to 3 positions.

A MOTION was made by Ms. Asid to establish the Eligibility List for the position of Firefighter/Paramedic to be valid for a period of 2 years. date of hire to be determined and to send him the standard probation letter.

Mrs. White seconded.

Vote: Unanimous

A MOTION was made by Ms. Asid to certify the top 5 available names in rank order to fill 3 positions from the Eligibility List for Firefighter/Paramedic.

Mr. Stacey seconded.

Vote: Unanimous

NEW BUSINESS

FIRE DEPARTMENT

CERTIFIED FIREFIGHTER/PARAMEDIC-LATERAL TRANSFER

A request for a Certified List to fill 1 position from the eligible candidates for a lateral transfer was received.

A MOTION was made by Ms. Asid to certify the top 3 available names in rank order to fill 1 position from the Eligibility Candidates for Lateral Transfer-Certified Firefighter/Paramedic.

Mr. Stacey seconded.

Vote: Unanimous

POLICE DEPARTMENT

CERTIFIED PUBLIC SAFETY DISPATCHER-LATERALTRANSFER

A request for a Certified List to fill 1 position from the eligible candidates for a lateral transfer was received.

A MOTION was made by Mr. Stacey to certify the top 3 available names in rank order to fill 1 position from the Eligibility Candidates for Lateral Transfer-Certified Public Safety Dispatcher.

Ms. Asid seconded.

Vote: Unanimous

BOARD OF EDUCATION

SECRETARY II, GRADE LEVEL 10

The Superintendent requested a Certified List to fill one position.

A MOTION was made by Ms. Asid to certify the top 3 available names in rank order to fill 1 position from the Eligibility List for Secretary II, Grade Level 10.

Mr. Stacey seconded.

Vote: Unanimous

BILLS

A MOTION was made by Ms. Asid to pay the following bills:

\$105.39 to Andrea Liquori, Expenses for Oral Panel

\$25.00 to I/O Solutions, Test Rental

\$750.00 to IPMA, Test Rental

Mr. Stacey seconds the motion.

Vote: Unanimous

A MOTION was made by Mr. Stacey to adjourn the Meeting at 7:27 p.m.
Ms. Asid seconds the motion.
Vote: Unanimous

Respectfully submitted,

Andrea M. Liquori
Recording Secretary