

**The Town of East Haven, CT
Civil Service Commission Minutes
February 6, 2020, 7:00 pm, 250 Main Street**

A Special Meeting of the Civil Service Commission was held on Thursday, February 6, 2020 in the Mario Giaimo Conference Room, 250 Main Street, East Haven, CT.

The meeting was called to order at 7:00 p.m.

Roll Call:	Ms. Marlene Asid	Present
	Mrs. Sue Deko	Present
	Mrs. Ann Murray	Present

STAFF IN ATTENDANCE: Zackary Barker, President, EHTHEU Local 1303-159

PUBLIC COMMENT

There was no public comment.

READING AND APPROVAL OF MINUTES

A MOTION was made by Mrs. Deko to approve the minutes of the January 13, 2020 Regular Meeting as submitted.

Ms. Asid seconds the motion.

Vote: Unanimous

OLD BUSINESS

TAX COLLECTOR

ACCOUNT CLERK I, GRADE LEVEL 10

A candidate from the Eligibility List has been hired to fill this position.

A MOTION was made by Ms. Asid to certify the employment of Denise Pedersen effective February 11, 2020 in the position of Account Clerk I, Grade Level 10 and to send him the standard probation letter.

Mrs. Deko seconds the motion.

Vote: Unanimous

BOARD OF EDUCATION
SUBSTITUTE CUSTODIAN

This position is posted as a rolling application. There have not been any new applications received this month.

ACCOUNT CLERK

The Chief Examiner reported that she heard the position had been filled but official confirmation from the Board of Education has not been received at this time.

SECRETARY I, GRADE LEVEL 9

Due to budget concerns, all expenditures must go thru the Mayor. He officially gave the Chief Examiner approval to begin testing this week. Information is still being gathered from the Board of Education by the Chief Examiner. She stated she hoped to get the application online by the weekend.

POLICE DEPARTMENT
DETECTIVE

Approximately 9 officers have applied to participate. The test has been scheduled for April 6, 2020. There is a 60-day study period for this exam.

BUDGET

The 20220/2021 Budget Workshop will begin. The Board of Finance has not released its schedule yet but the Town Council schedule has been received. The Commission is on the agenda for April 2, 2020.

NEW BUSINESS
REORGANIZATION

A Chairperson must be elected for the following year. Mrs. Deko nominated Ms. Asid. Ms. Asid accepted. There were no other nominations put forth.

A MOTION was made by Mrs. Deko to elect Marlene Asid to be the Chairperson of the Civil Service Commission for the 2020/2021 Term. Mrs. Murray seconds the motion.
Vote: Unanimous

A Vice-chairperson must be elected for the following year. Ms. Asid nominated Mrs. Deko. Mrs. Deko accepted. There were no other nominations put forth.

A MOTION was made by Ms. Asid to elect Sue Deko to be the Vice-chairperson of the Commission for the 2020/2021 Term. Mrs. Murray seconds the motion.
Vote: Unanimous

BILLS

A MOTION was made by Mrs. Deko to pay the following bills:
\$25.00 to I/O Solutions, Test Rental
\$86.99 to W. B. Mason, Supplies
Mrs. Murray seconds the motion.
Vote: Unanimous

A MOTION was made by Ms. Asid to adjourn the Meeting at 7:25 p.m. Mrs. Murray seconds the motion.
Vote: Unanimous

Respectfully submitted,

Andrea M. Liquori
Recording Secretary