

**The Town of East Haven, CT**  
**Civil Service Commission Minutes**  
**April 1, 2013, 7:00 pm, 250 Main Street**

A Special Meeting of the Civil Service Commission was held on Monday, April 1, 2013 in the Mario Giamo Conference Room, 250 Main Street, East Haven, CT.

The meeting was called to order at 7:00 p.m.

Roll Call:	Mr. John Stacey	Present
	Mr. Albert Carocci	Present
	Mr. Dennis Amendola	Present

**PUBLIC COMMENT:** There was no public comment.

**OLD BUSINESS**  
**POLICE DEPARTMENT**  
**POLICE OFFICER C**  
**New Recruit Exam**

The amendment to Rule 7 has become effective and the Commission can proceed with testing for Police Officer C. The Commission discussed the issue of the passing score and weighting of the sections. Mr. Amendola was in favor of using a 70 as a passing score and the entire Commission felt it was not necessary to change the weight of the sections from what has historically been used. The Commission discussed what rating to use as passing for the Foreign Language Fluency Exam. Mr. Carocci stated he felt Advanced-Mid Level would ensure the Officers would be able to conduct a conversation in a manner that would be second nature. Mrs. Liquori explained the process this portion of the test would entail. The Commission also discussed setting the passing percentile for the Physical Agility exam to be in line with the P.O.S.T. requirements(50<sup>th</sup> percentile).

A MOTION was made by Mr. Stacey to set the passing score for the written and oral interview portions of the Police Officer C exam to be 70.

Mr. Carocci seconded.

Vote: Unanimous

A MOTION was made by Mr. Amendola to set the weight of the written portion of the exam for Police Officer C to be worth 2/3<sup>rd</sup> of the final grade and the oral interview portion of the exam for Police Officer C to be worth 1/3<sup>rd</sup> of the final grade.

Mr. Stacey seconded.

Vote: Unanimous

A MOTION was made by Mr. Carocci to set the passing score for the Physical Agility portion of the exam for Police Officer C to be pass/fail at the 50<sup>th</sup> percentile.

Mr. Stacey seconded.

Vote: Unanimous

A MOTION was made by Mr. Stacey to set the passing rate for the Foreign Language Proficiency Exam at Advanced-Mid Level.

Mr. Carocci seconded.

Vote: Unanimous

The Commission discussed the issue of use of tobacco products and tattoos. The Commission did not feel comfortable making these items mandatory issues for hiring and felt the use of the word "ideal" candidate would convey the message best. They also requested the Chief Examiner check with the Town Attorney before going forward.

A MOTION was made by Mr. Carocci to add the following language to the advertisement for Police Officer C " the ideal candidate shall not smoke or use tobacco products of any kind or have any visible tattoos" and "Hired candidates shall commit to a three year term for sponsorship through the Police Academy".

Mr. Stacey seconded.

Vote: Unanimous

A MOTION was made by Mr. Stacey to begin the testing process for Police Officer C to include a written exam with a pass point of 70 to be worth 2/3<sup>rd</sup> of the final score, an oral interview with a pass point of 70 to be worth 1/3<sup>rd</sup> of the final score and a physical agility exam to be pass/fail at the 50<sup>th</sup> percentile.

Mr. Carocci seconded.

Vote: Unanimous

### **P.O.S.T Certified Lateral Transfer**

The Rolling Application Process approved for Lateral Transfers will be expiring April 9, 2013. This process has proven to work well. The only change to be made is that P.O.S.T. no longer requires the Physical Agility Exam(Cooper Test) for lateral transfers but the Police Chief has requested it be included in our requirements at the 40<sup>th</sup> percentile.

A MOTION was made by Mr. Carocci to establish a rolling application process for lateral transfers to include a physical agility exam to be pass/fail at the 40<sup>th</sup> percentile and all other requirements of P.O.S.T.

Mr. Stacey seconded.

Vote: Unanimous

### **Police Officer C-New Hires**

A MOTION was made by Mr. Stacey to certify the appointment of Eduardo Diaz to the position of Police Officer c effective March 17, 2013 to the position of Police Officer C and Sean Moriarty and Mark Fitzgerald to the position of Police Officer C effective March 31, 2013 and to send them the standard probationary letter.

Mr. Carocci Seconded.

Vote: Unanimous

### **BILLS**

A MOTION was made by Mr. Carocci to pay the following bills:

\$193.50 to New Haven Register, Legal Notice

\$1800.00(est.) to New Haven Register, Advertisement

\$250.00 to Penfield Publication, Advertisement

\$250.00(est.) to La Voz, Advertisement  
\$200.00 (est.) to Chris Distasio, Computer Repair  
Mr. Amendola Seconded.  
Vote: Unanimous.

A MOTION was made by Mr. Stacey to adjourn the Meeting at 7:45 p.m.  
Mr. Carocci seconded.  
Vote: Unanimous.

Respectfully submitted,

---

Andrea M. Liquori  
Recording Secretary