

The Town of East Haven, CT
Civil Service Commission Minutes
December 9, 2013, 7:00 pm, 250 Main Street

The Regular Meeting of the Civil Service Commission was held on Monday, December 9, 2013 in the Mario Giamio Conference Room, Town Hall, 250 Main Street, East Haven, CT.

The meeting was called to order at 7:00 p.m.

Roll Call:	Mr. Albert Carocci	Present
	Mr. John Stacey	Present
	Mr. Dennis Amendola	Present

Staff: Mr. Frank Gentilesco, Assistant Director of Administration and Management; Chief Brent Larrabee, EHPD; Chief Doug Jackson, EHFD

A MOTION was made by Mr. Carocci to suspend the order of the Agenda and go to New Business Item #2.

Mr. Amendola seconded.

Vote: Unanimous

Mr. Gentilesco addressed the Commission. He requested that the Civil Service Commission prepare an application and Notice of Testing for the new position of "Public Safety Dispatcher". He advised the Commission that the Mayor had created an Ad Hoc Committee consisting of himself, the Police and Fire Chiefs, Town Engineer Kevin White, Attorney Frank Kolb and Paul Rizza to review the option of creating a combined Dispatch Center at the Police Department. The target date for this is July 1, 2014. This would allow the Town to have 2 Dispatchers on duty at all times and will free up a Police Officer to go on the road on each of the three daily shifts at the Police Department. The estimate is there will need to be 6 Dispatchers hired. The Chief Examiner stated she would need a job description to post the Notice of Testing. Mr. Gentilesco stated they would be meeting with the Dispatchers Union this week and should have a job description by the end of the week. The Fire Chief and Police Chief both expressed their support of this plan. The Commission questioned the Police Chief regarding the current use of Police Officers to dispatch. The Police Chief stated there are 21 shifts per week manned by Police

Officers. Not all of them are overtime. Both Chiefs expressed a need for someone who is bilingual in Spanish.

A MOTION was made by Mr. Carocci to begin the testing process for the position of Public Safety Dispatcher with a written exam with a pass point of 60 to be worth 100% of the final grade.

Mr. Stacey seconded.

Vote: Unanimous.

A MOTION was made by Mr. Amendola to return to the order of the Agenda.

Mr. Stacey seconded.

Vote: Unanimous

READING AND APPROVAL OF MINUTES

A MOTION was made by Mr. Carocci to approve the minutes of the November 12, 2013 Regular Meeting as submitted.

Mr. Stacey seconded.

Vote: Mr. Carocci-Yes Mr. Stacey- Yes Mr. Amendola-Abstain

A MOTION was made by Mr. Amendola to approve the minutes of the October 17, 2013 Special Meeting as submitted.

Mr. Stacey seconded.

Vote: Mr. Amendola -Yes Mr. Stacey- Yes Mr. Carocci -Abstain

A MOTION was made by Mr. Stacey to approve the minutes of the September 9, 2013 Regular Meeting as submitted.

Mr. Amendola seconded.

Vote: Mr. Amendola -Yes Mr. Stacey- Yes Mr. Carocci –Abstain

A MOTION was made by Mr. Carocci to approve the minutes of the June 10, 2013 Regular Meeting as submitted.

Mr. Amendola seconded.

Vote: Unanimous.

PUBLIC COMMENT

There was no public comment.

OLD BUSINESS

POLICE DEPARTMENT

DETECTIVE/YOUTH DETECTIVE EXAMINATION

Six officers signed up to take the exam. They are currently preparing for the exam which is scheduled for February 13, 2014.

NEW BUSINESS

POLICE DEPARTMENT

POLICE OFFICER C-NEW RECRUITS

The Police Department has advised the Commission of several candidates who are not suitable to be Police Officers at this time and have requested that their names be removed from the list at this time.

A MOTION was made by Mr. Carocci to remove the following names from the Eligibility List for Police Officer C: Mark Modine, Jeremy Mastroianni, Orlando Lanzante, Shanice Green, Aaron Gauthier, Jillian Daddona, Emmanuel Cordero, Charles Bryant, Christopher Chipiello.

Mr. Stacey seconded.

Vote: Unanimous.

A letter was received from the Police Commission requesting a Certified List to fill 3 positions.

A MOTION was made by Mr. Stacey to certify the top five available names in rank order to fill 3 positions from the Eligibility List for the position of Police Officer C.

Mr. Amendola seconded.

Vote: Unanimous

POLICE OFFICER C-P.O.S.T. CERTIFIED

A letter was received from the Police Commission requesting a Certified List to fill 1 position.

A MOTION was made by Mr. Stacey to certify the name of Juan Mulero to fill one P.O.S.T. Certified Police Officer Position.
Mr. Amendola seconded.
Vote: Unanimous

TOWN CLERK

INDEX CLERK

The employee in this position will be retiring and it has been posted for a lateral transfer within the Union. There is nothing to do at this time.

BILLS

There are no bills this month.

A MOTION was made by Mr. Carroci to adjourn the Meeting at 7:45 p.m.
Mr. Amendola seconded.
Vote: Unanimous.

Respectfully submitted,

Andrea M. Liquori, Recording Secretary