

**The Town of East Haven, CT  
Civil Service Commission Minutes  
February 10, 2014, 7:00 pm, 250 Main Street**

The Regular Meeting of the Civil Service Commission was held on Monday, February 10, 2014 in the Mario Giamio Conference Room, Town Hall, 250 Main Street, East Haven, CT.

The meeting was called to order at 7:02 p.m.

Roll Call:	Mr. Albert Carocci	Present
	Mr. John Stacey	Present
	Ms. Marlene Asid	Present

**REORGANIZATION**

A MOTION was made by Mr. Stacey to nominate and elect Mr. Carocci to serve as Chairman of the Commission for the next year.

Ms. Asid seconded.

Vote: Unanimous.

A MOTION was made by Mr. Carocci to nominate and elect Mr. Stacey to serve as Vice Chairman of the Commission for the next year.

Ms. Asid seconded.

Vote: Unanimous.

**READING AND APPROVAL OF MINUTES**

A MOTION was made by Mr. Stacey to approve the minutes of the January 13, 2014 Regular Meeting as submitted.

Mr. Carroci seconded.

Vote: Unanimous.

**PUBLIC COMMENT**

There was no public comment.

**OLD BUSINESS**

**POLICE DEPARTMENT**

**DETECTIVE/YOUTH DETECTIVE EXAMINATION**

Six officers signed up to take the exam. They are currently preparing for the exam which is scheduled for February 13, 2014.

**NEW BUSINESS**  
**POLICE DEPARTMENT**  
**POLICE OFFICER C-NEW RECRUITS**

The Police Chief submitted a letter requesting the removal of one candidate from the Eligibility List for Police Officer C. They also requested a Certified List to fill 4 positions.

A MOTION was made by Mr. Carocci to remove Melvin Lopez from the Eligibility List for Police Officer C.

Mr. Stacey seconded.

Vote: Unanimous

A MOTION was made by Mr. Stacey to certify the top 6 available names in rank order to fill 4 positions from the Eligibility List for Police Officer C.

Mr. Carocci seconded.

Vote: Unanimous

**PUBLIC SAFETY DISPATCHER**

The exam was held on Saturday, January 25, 2014 in two sessions. 193 candidates took the exam and 149 passed. Some of the candidates are currently taking the Foreign Language Proficiency Exam. The list should be ready by the March Meeting.

**TOWN CLERK**  
**INDEX CLERK**

The employee in this position has retired and a union member has bid on it as a lateral transfer. Due to the hiring freeze imposed by the Mayor there will be no movement at this time.

**NEW BUSINESS**  
**2014/2015 BUDGET**

The Chief Examiner has submitted the budget for the next fiscal year to the Board of Finance. There have been no changes to this year's budget. The Board of Finance Budget Workshop has not been scheduled; she will notify the Commission members when a date has been set.

A MOTION was made by Mr. Carocci to add the item of "Testing-Police Officer C" to the Agenda.

Mr. Stacey seconded.

Vote: Unanimous

The Board of Police Commissioners has requested a new test be administered for the position of Police Officer C. The list will expire in June and there are less than 10 names left on the list. The Commission discussed the cost of administering this exam and if there was enough money left in its budget to cover the cost. The Chief Examiner stated she was working on a proposed request to the Board of Finance based on the cost of test rental and foreign language testing which make up the majority of the expense. Ms. Asid stated she felt the first step should be to secure funding from the Board of Finance before any other decisions are made.

A MOTION was made by Ms. Asid to request funding from the Board of Finance for the Police Officer C Exam.

Mr. Stacey seconded.

Vote: Unanimous

### **BILLS**

A MOTION was made by Mr. Stacey to pay the following bills:

\$200.00 to Roberta DeLuca, Procter-Public Safety Dispatcher

\$955.00(Est.) to Language Testing International, Test Rental

Mr. Carocci seconded.

Vote: Unanimous.

A MOTION was made by Mr. Carroci to adjourn the Meeting at 7:35 p.m.

Ms. Asid seconded.

Vote: Unanimous.

Respectfully submitted,

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Andrea M. Liquori, Recording Secretary