

**The Town of East Haven, CT
Civil Service Commission Minutes
April 14, 2014, 7:00 pm, 250 Main Street**

The Regular Meeting of the Civil Service Commission was held on Monday, April 14, 2014 in the Mario Giamio Conference Room, Town Hall, 250 Main Street, East Haven, CT.

The meeting was called to order at 7:00 p.m.

Roll Call:	Mr. Albert Carocci	Present, Left at 7:45 pm
	Mr. John Stacey	Present
	Ms. Marlene Asid	Present

Staff Present: Lieutenant Edward Lennon

READING AND APPROVAL OF MINUTES

A MOTION was made by Mr. Stacey to approve the minutes of the March 10, 2014 Regular Meeting as submitted.

Mr. Carroci seconded.

Vote: Unanimous.

PUBLIC COMMENT

There was no public comment.

OLD BUSINESS

POLICE DEPARTMENT

DETECTIVE/YOUTH DETECTIVE EXAMINATION

Two candidates have successfully completed the test for Detective and Youth Detective.

A MOTION was made by Mr. Stacey to establish the Eligibility List for the position of Detective to be valid for a period of 1 year.

Ms. Asid seconded.

Vote: Unanimous.

A MOTION was made by Ms. Asid to establish the Eligibility List for the position of Youth Detective to be valid for a period of 1 year.

Mr. Stacey seconded.

Vote: Unanimous.

POLICE OFFICER C-NEW RECRUITS

The Commission received correspondence from Chief Larrabee informing them that five candidates from the Eligibility List for Police Officer C were hired.

A MOTION was made by Mr. Carocci to certify the employment of Donato Palma, Kevin McGuire, Ahmad Wahib and Tony Ssonko effective March 24, 2014 and Jonathan Andino effective March 26, 2014 in the position of Police Officer C and to send them the standard probation letter.

Ms. Asid seconded.

Vote: Unanimous

POLICE OFFICER C-NEW EXAM

The Chief Examiner and Lt. Lennon met with representatives from PoliceApp.com regarding the services they can provide for the upcoming Police Officer C application process. The company's services will allow the application and hiring process to be completed and managed online. The company also conducts the C.H.I.P. test. All fees are paid by the applicant. The Commission discussed what impact this would have on requirements imposed by the Consent Decree. The Chief Examiner informed the Commission that she had emailed the Town Attorney along with Attorney Sgrignari with the information and they both felt it would be a positive step for the Town. Attorney Zullo reviewed the Agreement and submitted an Addendum to be executed by the Mayor. PoliceApp.com has reviewed the addendum and agreed to the additional requirements.

A MOTION was made by Mr. Stacey to utilize the services of PoliceApp.com for the purpose of advertising, testing and hiring Police Officer C candidates.

Ms. Asid seconded.

Vote: Unanimous

The Commission also discussed the rating level for the Foreign Language Proficiency Exam. After using this company and rating system for a year, the Chief Examiner felt the level of Advances-Mid was too high.

Lt. Lennon stated Lt. Emerman, who is fluent in Spanish and also took this exam himself, agreed. He relayed Lt. Emerman's opinion that Intermediate-High Level be used for future testing.

A MOTION was made by Mr. Carocci to set the rating for all future Foreign Language Proficiency Testing to be at the Intermediate-High level to be eligible to receive the Foreign Language Proficiency grade credit.

Ms. Asid seconded.

Vote: Unanimous

The Commission discussed the parameters of the next exam for Police Officer C. The possibility of charging a \$25.00 fee was discussed and submitted to Attorney Zullo for review after the last meeting. He suggested making this a requirement of testing in the Notice of Testing. Candidates who can't afford to pay this fee will sign an affidavit requesting a waiver.

A MOTION was made by Mr. Carocci to begin the testing process for Police Officer C to include a written exam with a pass point of 70 and the successful completion of the Integrity Portion of the exam to be worth 2/3rd of the final score, an oral interview with a pass point of 70 to be worth 1/3rd of the final score and a physical agility exam to be pass/fail at the 50th percentile and to charge a \$25.00 application fee.

Ms. Asid seconded.

Vote: Unanimous

PUBLIC SAFETY DISPATCHER

An email was received from Mr. Gentilesco requesting the removal of one candidate. Most of the candidates have been interviewed and the final selection should be made by June 1st.

A MOTION was made by Mr. Stacey to remove James Francis from the Eligibility List for Public Safety Dispatcher.

Ms. Asid seconded.

Vote: Unanimous

**TOWN CLERK
INDEX CLERK**

The employee in this position has retired and a union member has bid on the position as a lateral transfer. Due to the hiring freeze imposed by the Mayor there will be no movement at this time.

**BOARD OF EDUCATION
SECRETARY**

There are two vacancies in the position of Secretary but there is a hiring freeze at the Board of Education at this time.

BILLS

There are no bills at this time.

A MOTION was made by Mr. Stacey to adjourn the Meeting at 7:50 p.m.
Ms. Asid seconded.
Vote: Unanimous

Respectfully submitted,

Andrea M. Liquori, Recording Secretary