

**The Town of East Haven, CT  
Civil Service Commission Minutes  
August 13, 2012, 7:00 pm, 250 Main Street**

The Regular Meeting of the Civil Service Commission was held on Monday, August 13, 2012 in the Mario Giamo Conference Room, Town Hall, 250 Main Street, East Haven, CT.

The meeting was called to order at 7:00 p.m.

Roll Call:	Mr. John Stacey	Absent
	Ms. Linda Abbott	Present
	Mr. Albert Carocci	Present

**READING AND APPROVAL OF MINUTES**

A MOTION was made by Ms. Abbott to accept the minutes of the July 9, 2012 Meeting as submitted.

Mr. Carocci seconded.

Vote: Unanimous

**PUBLIC COMMENT**

There was no public comment.

**PUBLIC IN ATTENDANCE:** Assistant Fire Chief Chuck Licata

**OLD BUSINESS**

**POLICE DEPARTMENT**

**POLICE OFFICER C-NEW RECRUITS**

The Police Department is conducting background investigations but the Police Commission has not requested a certified list.

**P.O.S.T. CERTIFIED POLICE OFFICERS**

There are 2 P.O.S.T. Certified Police Officers who have successfully completed the written exam and are eligible for consideration for employment.

A MOTION was made by Mr. Carocci to establish a Certified List with the names of Harold Juliano and Carlos Roman to be valid for a period of 60 days.

Ms. Abbott seconded.  
Vote: Unanimous

**DETECTIVE EXAMINATION**

The written exam has been scheduled for September 18, 2012 with 15 Officers participating. A new job description has been submitted for the Commissions approval.

A MOTION was made by Mr. Carocci to accept the job description for Detective as submitted for review by the Police Department.

Ms. Abbott seconded.  
Vote: unanimous

**FIRE DEPARTMENT**

**FIREFIGHTER D/PARAMEDIC**

The Fire Commission has requested a Certified List to fill two positions.

A MOTION was made by Mr. Carocci to certify the top four available names in rank order to fill 2 positions from the Eligibility List for Firefighter D/Paramedic.

Ms. Abbott seconded.  
Vote: unanimous

**FINANCE DEPARTMENT**

**ACCOUNT CLERK II**

Paul Rizza has requested a Certified List to fill one position.

A MOTION was made by Mr. Carocci to certify the top three available names in rank order to fill 1 position from the Eligibility List for Account Clerk II.

Ms. Abbott seconded.  
Vote: unanimous

**ENGINEERING**

**ADMINISTRATIVE ASSISTANT, GRADE LEVEL 13**

The position has been advertised. The deadline to submit an application

was August 13, 2012. Over 300 applications were received. The Chief Examiner reserved the Senior Center for September 13, and September 18 but another date will be needed to accommodate all the applicants.

**PUBLIC WORKS**

**LATERAL TRANSFER-TRUCK DRIVER**

This position was filled and Heavy Equipment Operator is now posted.

**BILLS**

A MOTION was made by Ms. Abbott to pay the following bills:

\$250.00 to Penfield Publication, Advertising

\$50.00 to I/O Solutions, Test Rental

\$1248.95 to New Haven Register, Advertising

\$172.00 to La Voz, Advertising

\$ 55.06 to Minuteman Press,Supplies

\$73.67 to Minuteman Press, Supplies

\$70.50 to The Day, Advertising

Mr. Carocci seconded.

Vote: Unanimous.

A MOTION was made by Ms. Abbott to adjourn the Meeting at 7:19 p.m.

Mr. Carocci seconded.

Vote: Unanimous.

Respectfully submitted,

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Andrea M. Liquori, Recording Secretary