

**The Town of East Haven, CT
Civil Service Commission Minutes
February 16, 2016, 7:00 pm, 250 Main Street**

A Special Meeting of the Civil Service Commission was held on Tuesday, February 16, 2016 in the Civil Service Commission Office, 250 Main Street, East Haven, CT.

The meeting was called to order at 7:02 p.m.

Roll Call:	Mr. Albert Carocci	Present
	Mr. John Stacey	Present
	Ms. Marlene Asid	Present

PUBLIC COMMENT

There was no Public Comment

OLD BUSINESS

POLICE DEPARTMENT

POLICE CADET STUDENT PARTNERSHIP

There is no action to take at this time.

BOARD OF EDUCATION

CUSTODIAN

The exam is complete. Approximately 28 candidates passed. A list of candidates interested in temporary work will be sent along with the Certified List.

A MOTION was made by Ms. Asid to establish the Eligibility List for the position of Custodian to be valid for a period of 2 years and to certify the top three available names in rank order to fill one position.

Mr. Stacey seconded.

Vote: Unanimous

ASSESSOR'S OFFICES

ASSESSMENT CLERK

A letter was received from Mr. Gentilesco informing the Commission that Patricia Deieso was hired to fill the position and her date of hire was February 1, 2016.

A MOTION was made by Mr. Carroci certify the employment of Patricia Deieso in the position of Assessment Clerk, Grade Level 10 effective February 1, 2016 and to send her the standard probation letter.

Mr. Stacey seconded.

Vote: Unanimous

NEW BUSINESS
2016/2017 BUDGET

The Commission is submitting the same budget as it has in past years except for contractual increases.

BILLS

A MOTION was made by Mr. Carocci to pay the following bills:

\$75.00 to Roberta DeLuca, Proctor

\$49.43 to Bardell. Office Supplies

Ms. Stacey seconded.

Vote Unanimous

A MOTION was made by Mr. Carocci to adjourn the Meeting at 7:11 p.m.

Ms. Asid seconded.

Vote: Unanimous

Respectfully submitted,

Andrea M. Liquori
Recording Secretary