

The Town of East Haven, CT
Civil Service Commission Minutes
December 11, 2017, 7:00 pm, 250 Main Street

Stacey Gossine, C.T.C.
TOWN CLERK

A Regular Meeting of the Civil Service Commission was held on Monday, December 11, 2017 in the Mario Giaimo Conference Room, 250 Main Street, East Haven, CT.

The meeting was called to order at 7:20 p.m.

Roll Call:	Mr. Albert Carocci	Present
	Mr. John Stacey	Present
	Ms. Marlene Asid	Absent

PUBLIC COMMENT

There was no public comment.

READING AND APPROVAL OF MINUTES

A MOTION was made by Mr. Stacey to approve the minutes of the November 13, 2017 Meeting as submitted.

Mr. Carocci seconded.

Vote: Unanimous.

OLD BUSINESS

BOARD OF EDUCATION

ACCOUNT CLERK I, GRADE LEVEL 10

The position has been filled by Allison Hanlon effective November 6, 2017.

A MOTION was made by Mr. Stacey to certify the employment of Alison Hanlon effective November 6, 2017 and to send her the standard probation letter.

Mr. Carocci seconded.

Vote: Unanimous

MAINTENANCE

The current employees interested in this position were interviewed. The Commission has not been advised regarding any decision that was made.

ACCOUNTANT-REQUEST FOR CERTIFIED LIST

The exam is complete. 9 applications were received, 8 candidates took the exam and 1 passed.

A MOTION was made by Mr. Stacey to Establish the Eligibility List for the position of Accountant to be valid for a period of 2 years and to certify the name on the list to fill one position.

Mr. Carocci seconded.

Vote: Unanimous

TOWN CLERK

GENERAL CLERK, GRADE LEVEL 10-REQUEST FOR CERTIFIED LIST

The exam for this position is complete. 42 applications were received, 34 candidates took the test and 13 passed.

A MOTION was made by Mr. Carocci to Establish the Eligibility List for the position of General Clerk to be valid for a period of 2 years and to certify the top 3 available names in rank order to fill one position.

Mr. Stacey seconded.

Vote: Unanimous

POLICE DEPARTMENT

CERTIFIED PUBLIC SAFETY DISPATCHER-REQUEST FOR CERTIFIED LIST

None of the available candidate have passed the background investigation. The Police Department has not hired anyone for this position. Testing was done again and 5 candidates have taken the exam and passed.

A MOTION was made by Mr. Stacey to certify 5 candidates to be considered for the current vacancies of Certified Public Safety Dispatcher.

Mr. Carocci seconded.

Vote: Unanimous

CIVIL SERVICE RULES AND REGULATION REVISION

The Chief Examiner sent an email to Attorney Zullo asking for clarification regarding this matter. He got back to her and stated it is on his to do list. She has not heard back from him yet.

NEW BUSINESS

BOARD OF EDUCATION

SECRETARY III-REQUEST FOR CERTIFIED LIST

The Commission received a request from the Board of Education for the Certified List to fill one position from the current Secretary III List.

A MOTION was made by Mr. Carocci to certify the top 3 available names in rank order from the list for Secretary III to fill one position.

Mr. Stacey seconded.

Vote: Unanimous

POLICE DEPARTMENT

POLICE OFFICER C-NEW RECRUIT LIST-REQUEST FOR CERTIFIED LIST

The Police Commission requested the Certified List to fill 2 positions. After completing the background investigations, 8 candidates must be removed from the Eligibility List

A MOTION was made by Mr. Carocci to remove the names of the following candidates from the Eligibility List: A. Dota, C. Leszczuk, M. Messina, J. Nucera, M. Lopez, B. Ubaldi, and M. Jawaidd.

Mr. Stacey seconded.

Vote: Unanimous

A MOTION was made by Mr. Stacey to certify the top 4 available names in rank order from the list for Police Officer C-New Recruit to fill 2 positions.

Mr. Carocci seconded.

Vote: Unanimous

2018 Meeting Schedule

A MOTION was made by Mr. Carocci to set the Regular Meeting date as the second Monday on the Month except when it is a holiday and the Town Hall is closed. The Meeting will be held on the following Tuesday.

Mr. Stacey Seconded.

Vote: Unanimous

BILLS

A MOTION was made by Mr. Stacey to pay the following bills:

\$60.00 to LTI, Testing Services

\$383.00 to CPS, Test Rental

\$337.75 to CPS, Test Rental

\$856.75 to CPS, Test Rental

Mr. Carocci seconded.

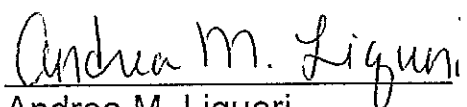
Vote: Unanimous

A MOTION was made by Mr. Stacey to adjourn the Meeting at 7:20 p.m.

Mr. Carocci seconded.

Vote: Unanimous

Respectfully submitted,



Andrea M. Liquori
Recording Secretary