

**The Town of East Haven, CT  
Civil Service Commission Minutes  
November 13, 2012, 7:00 pm, 250 Main Street**

The Regular Meeting of the Civil Service Commission was held on Tuesday, November 13, 2012 in the Mario Giamo Conference Room, Town Hall, 250 Main Street, East Haven, CT.

The meeting was called to order at 7:02 p.m.

|            |                    |         |
|------------|--------------------|---------|
| Roll Call: | Mr. John Stacey    | Present |
|            | Ms. Linda Abbott   | Present |
|            | Mr. Albert Carocci | Present |

**READING AND APPROVAL OF MINUTES**

A MOTION was made by Mr. Stacey to accept the minutes of the October 9, 2012 Regular Meeting as submitted.

Ms. Abbott seconded.

Vote: Unanimous

**PUBLIC COMMENT**

Dominic Cretella read a prepared statement(attached) and asked the Commission to consider his request.

A MOTION was made by Ms. Abbott to add the matter of Recreational Maintainer to the Agenda.

Mr. Stacey seconded.

Vote: Unanimous

Mr. Cretella asked that the list for Recreational Maintainer be extended another 2 years since it is going to expire next month and no one had been hired from the list. The Commission reviewed its rules and determined they did have the authority to do that. A list can not be valid any longer than two years and this list had been valid for a period of two years.

**OLD BUSINESS**

**POLICE DEPARTMENT**

**POLICE OFFICER C-NEW RECRUITS**

The Police Commission has hired Carlos Roman as a P.O.S.T. Certified

Officer effective October 15, 2012.

A MOTION was made by Ms. Abbott to certify the employment of Carlos Roman effective October 15, 2012 and to send him the standard probationary letter.

Mr. Carocci seconded.

Vote: unanimous

### **DETECTIVE EXAMINATION**

The Police Commission promoted Officer Danielle Germe to the rank of Detective Effective October 28, 2012.

A MOTION was made by Ms. Abbott to certify the promotion of Officer Danielle Germe to the rank of Detective effective October 28, 2012.

Mr. Stacey seconded.

Vote: Unanimous.

### **SERGEANT AND LIEUTENANT EXAMS**

Both exams were posted with 5 Sergeants participating in the Lieutenants Exam and 15 Officers participating in the Sergeant Exam. They have all be sent information regarding the purchase of the Study Guide and the test will be scheduled for the beginning of February, 2012.

### **YOUTH DETECTIVE**

There is no action to take at this time.

### **FINANCE DEPARTMENT**

#### **ACCOUNT CLERK II**

There is no action to take at this time.

### **ENGINEERING**

#### **ADMINISTRATIVE ASSISTANT, GRADE LEVEL 13**

Jerry Tramantano has been hired from the list effective October 22, 2012.

A MOTION was made by Mr. Carocci to certify the employment of Jerry Tramantano in the position of Administrative Assistant effective October 22, 2012 and to send him the standard probationary letter.

Ms. Abbott seconded.

Vote: Unanimous.

### **PUBLIC WORKS**

#### **TREE TRIMMER**

The position has been advertised and approximately 15 applicants are qualified to participate in the written exam which is scheduled to be held on December 6, 2012.

### **BOARD OF EDUCATION**

#### **TEMPORARY EMPLOYEES**

A letter was sent to the Board of Education requesting the name of temporary employees working at the BOE, the positions they are filling, but to date a response has not been received. A follow-up letter will be sent.

### **NEW BUSINESS**

#### **CONSENT DECREE**

The Chief Examiner stated she reviewed the Decree on the Justice Department website and paragraph 31 may apply to Civil Service and will result in an added cost to testing. The Commission stated money had been transferred by the Board of Finance to cover the cost of implementation and the Commission may be able to obtain the extra funding through that account.

### **BILLS**

A MOTION was made by Mr. Stacey to pay the following bills:  
\$1060.45 and \$1001.00 to The New Haven Register, Advertising  
\$172.00 to and \$329.00 to La Voz, Advertising  
\$962.00 to CPS, Test Rental

Mr. Carocci seconded.

Vote: Unanimous.

A MOTION was made by Mr. Stacey to adjourn the Meeting at 7:32 p.m.  
Ms. Abbott seconded.  
Vote: Unanimous.

Respectfully submitted,

---

Andrea M. Liquori, Recording Secretary