

The Town of East Haven, CT
Civil Service Commission Minutes
May 15, 2012, 7:00 pm, 250 Main Street

A Special Meeting of the Civil Service Commission was held on Tuesday, May 15, 2012 in the Civil Service Office, Town Hall, 250 Main Street, East Haven, CT.

The meeting was called to order at 7:00 p.m.

Roll Call:	Mr. John Stacey	Present
	Ms. Linda Abbott	Present
	Mr. Albert Carocci	Absent

PUBLIC COMMENT

There was no public comment.

PUBLIC IN ATTENDANCE: Lt. Lennon, Frank Gentilesco, Attorney Frank Kolb.

OLD BUSINESS

POLICE DEPARTMENT

A MOTION was made by Mr. Stacey to suspend the order of the Agenda and move to Item 1(c) Records Attendant.

Ms. Abbott seconded.

Vote: Unanimous.

RECORDS ATTENDANT/GRADE LEVEL 11

The Certified List for this position has expired and needs to be re-certified in order for the Police Commission to fill the position tonight.

A MOTION was made by Mr. Stacey to certify the top three available names in rank order to fill one position from the Eligibility List for the position of Records Attendant, Grade Level 11.

Ms. Abbott seconded.

Vote: Unanimous

POLICE OFFICER C EXAMINATION

The exam is complete and the results have been received by the Civil Service Office. 234 candidates have successfully completed the exam. The Police Department is conducting background investigations and the Board of Police Commissioners will be requesting the certified list based on the number of seats the Town is able to secure in the next Police Academy Class.

A MOTION was made by Ms. Abbott to establish the Eligibility List for the position of Police Officer C.

Mr. Stacey seconded.

Vote: Unanimous

POLICE OFFICER C-CERTIFIED OFFICER EXAM

There are currently 12 P.O.S.T. Certified Police Officers who have responded to our ad and are interested in transferring to the East Haven Police Department. These officers are currently undergoing background investigation and other requirements of P.O.S.T. and will be taking a written exam after passing the Cooper Test within the next week.

SERGEANT

The exam was completed with three candidates on the list. We have not received a request from the Board of Police Commissioners to certify the list for this position at this time.

A MOTION was made by Ms. Abbott to establish the Eligibility List for the position of Sergeant.

Mr. Stacey seconded.

Vote: Unanimous

CIVILIAN DISPATCHER

There is no action to take with regard to this item at this time.

FIRE DEPARTMENT

FIREFIGHTER D/PARAMEDIC

The Oral Interview was held on April 16, 2012. 58 candidates passed. The list will not be ready until the end of May due to CPAT scheduling.

A MOTION was made by Ms. Abbott to go into Executive Session at 7:10 pm to discuss a legal issue and to invite Attorney Kolb and Mrs. Liquori to attend.

Mr. Stacey seconded.

Vote: Unanimous.

A MOTION was made by Mr. Stacey to go back into Public Session at 7:20 pm.

Ms. Abbott seconded.

Vote: Unanimous.

FINANCE DEPARTMENT

ACCOUNT CLERK II

This position remains unfilled due to the hiring freeze.

ENGINEERING

ADMINISTRATIVE ASSISTANT, GRADE LEVEL 13

This exam is on hold due to the hiring freeze.

BOARD OF EDUCATION

SECRETARY, GRADE LEVEL 10-GUIDANCE

The Chief Examiner has not heard back from the Board of Education regarding this position.

NEW BUSINESS

REQUEST REGARDING PROMOTIONAL POSITIONS

Mr. Gentilese presented a proposal to the Commission for review (attached). He stated this proposal would give the current workforce an opportunity for promotion without requiring a test. The proposal was reviewed by the Commission and they had several questions. After a

discussion on certain points, the Commission decided they would put together their comments/suggestions and get back to Mr. Gentilesco. Attorney Kolb stated he had language from other Union Contracts he would forward to the Commission.

BILLS

A MOTION was made by Mr. Stacey to pay the following bills:

\$300.00 I/O Solutions, Test Rental

\$250.00 Innercity Newspaper, Advertising

Ms. Abbott seconded.

Vote: Unanimous

A MOTION was made by Ms. Abbott to adjourn the Meeting at 8:00 p.m.

Mr. Stacey seconded.

Vote: Unanimous.

Respectfully submitted,

Andrea M. Liquori, Recording Secretary