

**The Town of East Haven, CT
Civil Service Commission Minutes
June 11, 2012, 7:00 pm, 250 Main Street**

The Regular Meeting of the Civil Service Commission was held on Monday, June 11, 2012 in the Mario Giamo Conference Room, Town Hall, 250 Main Street, East Haven, CT.

The meeting was called to order at 7:00 p.m.

Roll Call:	Mr. John Stacey	Present
	Ms. Linda Abbott	Present
	Mr. Albert Carocci	Present

READING AND APPROVAL OF MINUTES

A MOTION was made by Mr. Stacey to accept the minutes of the April Meeting as submitted with the following change: removal of line 15 and 16 on page 4.

Mr. Carocci seconded.

Vote: Unanimous

A MOTION was made by Ms. Abbott to accept the minutes of the May 15, 2012 Special Meeting as submitted.

Mr. Stacey seconded.

Vote: Unanimous

A MOTION was made by Ms. Abbott to accept the minutes of the May 24, 2012 Special Meeting as submitted.

Mr. Carocci seconded.

Vote: Unanimous

A MOTION was made by Ms. Abbott to accept the minutes of the June 6, 2012 Special Meeting as submitted.

Mr. Stacey seconded.

Vote: Unanimous

PUBLIC COMMENT

There was no public comment.

PUBLIC IN ATTENDANCE: Arlene Hackbarth

OLD BUSINESS

POLICE DEPARTMENT

POLICE OFFICER C-NEW RECRUITS

The Commission has been advised by the Police Commission that Andrew D'Addio and Kershen Bissette have been hired and will begin their employment on July 2, 2012.

A MOTION was made by Ms. Abbott to certify the employment of Andrew D'Addio and Kershen Bissette effective July 2, 2012 and to send them the standard probationary letter.

Mr. Carocci seconded.

Vote: Unanimous.

P.O.S.T. CERTIFIED POLICE OFFICERS

The Commission has been advised by the Police Commission that Thomas Herbert, Scott Carignan, James Naccarato, Robert Brockett, Jr. have been hired effective June 4, 2012 and Eduardo Diaz has been hired effective June 13, 2012.

A MOTION was made by Mr. Carocci to certify the employment of Thomas Herbert, Scott Carignan, James Naccarato, Robert Brockett, Jr. effective June 4, 2012 and Eduardo Diaz effective June 13, 2012 to send them the standard probationary letter.

Ms. Abbott seconded.

Vote: Unanimous.

SERGEANT

The Commission has been advised by the Police Commission that Officer David Emerman, Officer Joseph Murgo and Officer Joseph Mulhern have been promoted to the rank of Sergeant effective July 1, 2012.

A MOTION was made by Ms. Abbott to certify the promotion of Officer David Emerman, Officer Joseph Murgo and Officer Joseph Mulhern to the rank of Sergeant effective July 1, 2012 to send them the standard probationary letter.

Mr. Carocci seconded.

Vote: Unanimous.

LIEUTENANT

The Commission has been advised by the Police Commission that Sergeant Frank Montagna has been promoted to the rank of Lieutenant effective July 1, 2012.

A MOTION was made by Mr. Stacey to certify the promotion of Sergeant Frank Montagna to the rank of Lieutenant effective July 1, 2012 to send him the standard probationary letter.

Mr. Carocci seconded.

Vote: Unanimous.

CAPTAIN

The Commission has been advised by the Police Commission that Lieutenant Joseph Slane has been promoted to the rank of Captain effective July 1, 2012.

A MOTION was made by Mr. Carocci to certify the promotion of Lieutenant Joseph Slane to the rank of Captain effective July 1, 2012 to send him the standard probationary letter.

Ms. Abbott seconded.

Vote: Unanimous.

DETECTIVE EXAMINATION

Police Chief Larrabee has requested the weight of promotional exams be looked into. The Chief Examiner stated during the last promotional exam for Sergeant, Charles Sherwood also recommended the Commission look into this issue. For this exam the Chief recommended the weight of the written and oral exams be 50% each. Ms. Abbott was uncomfortable doing this, Mr. Stacey and Mr. Carocci both felt they could entertain the change with this exam to see how it worked out but would like more feedback and information from Chief Larrabee before doing this uniformly with all promotional exams.

A MOTION was made by Mr. Stacey to set the parameters of the Detective Promotional Examination at 50% Written and 50% Oral with a pass point of 60 for both parts of examinations to be set for this

Detective Examination only and to be reviewed and further information gathered before making a determination for future promotional examinations.

Mr. Carocci seconded.

Vote: Mr. Stacey-Yes

Ms. Abbott-No

Mr. Carocci-Yes

CIVILIAN DISPATCHER

There is no action to take with regard to this item at this time.

FIRE DEPARTMENT

FIREFIGHTER D/PARAMEDIC

All phases of the examination are complete and all candidates had until today(June 11, 2012) to turn in all of their certifications and licenses. 51 candidates successfully completed all phases of the exam and 9 of those are Paramedics. The Fire Commission has not asked for a Certified List at this time.

A MOTION was made by Ms. Abbott to establish the Eligibility List for the position of FirefighterD/Paramedic to be valid for a period of 2 years.

Mr. Carocci seconded.

Vote: Unanimous

FINANCE DEPARTMENT

ACCOUNT CLERK II

This position remains unfilled due to the hiring freeze.

ENGINEERING

ADMINISTRATIVE ASSISTANT, GRADE LEVEL 13

This exam is on hold due to the hiring freeze.

BOARD OF EDUCATION

SECRETARY, GRADE LEVEL 10-GUIDANCE

The Chief Examiner has not heard back from the Board of Education regarding this position.

REQUEST REGARDING PROMOTIONAL POSITIONS

Mr. Gentilesco requested through the Chief Examiner to postpone any discussion on this matter until he and Attorney Kolb were able to attend the meeting. This may require the Commission to hold a special meeting which will be scheduled and posted after all parties agree on a date. This will also give Mr. Carocci time to review the proposal. Ms. Abbott stated she is against this proposal at this time.

BILLS

There were no bills to be paid at this time.

A MOTION was made by Ms. Abbott to adjourn the Meeting at 7:30 p.m.
Mr. Carocci seconded.
Vote: Unanimous.

Respectfully submitted,

Andrea M. Liquori, Recording Secretary