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*Stacy Grazino, CCTC*  
TOWN CLERK

**The Town of East Haven, CT  
Civil Service Commission Minutes  
June 14, 2021, 7:00 pm,  
Via Zoom**

A Regular Meeting of the Civil Service Commission was held on Monday, June 14, 2021 via Zoom.

The meeting was called to order at 7:00 p.m.

Roll Call:	Ms. Marlene Asid	Present
	Mrs. Sue Deko	Present
	Mrs. Ann Murray	Present

**PUBLIC COMMENT**

There was no public comment.

**READING AND APPROVAL OF MINUTES**

A MOTION was made by Mrs. Deko approve the minutes of the May 10, 2021 Regular Meeting as submitted.

Mrs. Murray seconds the motion.

Vote:	Ms. Marlene Asid	Abstain
	Mrs. Sue Deko	Yes
	Mrs. Ann Murray	Yes

A MOTION was made by Ms. Asid approve the minutes of the May 17, 2021 Special Meeting as submitted.

Mrs. Murray seconds the motion.

Vote:	Ms. Marlene Asid	Yes
	Mrs. Sue Deko	Abstain
	Mrs. Ann Murray	Yes

**OLD BUSINESS**

**BOARD OF EDUCATION**

**SECRETARY II, GRADE LEVEL 10**

There was 1 position originally available and then another opened up. The Board of Education filled one position from the certified List we sent them and the other position was filled by a lateral transfer within the Union. The grievance that had been filed was also resolved.

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A MOTION was made by Ms. Asid to certify the employment of Sarah Parlato and Lynne Celantano in the positions of Secretary II, Grade Level 10 effective date of employment to be determined and to send them the standard probationary letter.

Mrs. Deko seconds the motion.

Vote: Unanimous

**ACCOUNT CLERK-PAYROLL, GRADE LEVEL 10**

The position was posted for a lateral transfer within the union and no one wanted it. The Board of Education requested to use the existing Account Clerk list to try to fill the position before we test again.

A MOTION was made Ms. Asid to certify the top 3 available names in rank order to fill one position from the list for Account Clerk.

Mrs. Deko seconds the motion.

Vote: Unanimous

**POLICE DEPARTMENT**

**SERGEANT EXAM**

The Written Exam will be held on June 25, 2021.

**POLICE OFFICER C EXAM**

Application deadline is June 20<sup>th</sup>. To date, 25 applications have been received. The test will be held in July, there is no date set yet.

**FIRE DEPARTMENT**

**FIREFIGHTER D/EMT**

4 paramedics have been hired and will begin the Fire Academy in August.

A MOTION was made by Ms. Asid to certify the employment of Eric Hallstrom, Eletherios Gionteris, Nicholas Demetriades and Christopher Hughes in the position of Firefighter/Paramedic, effective date of

employment to be determined, and to send them the standard probationary letter.

Mrs. Deko seconds the motion.

Vote: Unanimous

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### **FIREFIGHTER D CERTIFIED LATERAL TRANSFER**

The Commission has not been notified of any action on this item.

### **PUBLIC SAFETY DISPATCHER**

The position closed Friday; 42 candidates applied. The test will be scheduled for July.

### **NEW BUSINESS**

#### **FIRE DEPARTMENT**

#### **BATTALION CHIEF**

The Fire Commission has requested test for Battalion Chief since the last list has been exhausted. A promotion was made unbeknownst to the Commission while the Chief Examiner was out on sick leave.

A MOTION was made by Ms. Asid to certify the promotion of Bryan Kollmer in the position of Battalion Chief effective February 1, 2021, and to send him the standard probationary letter.

Mrs. Deko seconds the motion.

Vote: Unanimous

The Commission discussed the parameters of the exam and felt the passing score of 60 was too low and would set the passing score for this exam at 70. Mrs. Deko stated Chief Marcarelli was also in agreement with this.

A MOTION was made by Ms. Asid to begin testing for Battalion Chief consisting of a written exam worth 2/3rds and with a passing score of 70, and an oral interview worth 1/3<sup>rd</sup> and with a passing score of 70.

Mrs. Murray seconds the motion.

Vote: Unanimous

**BILLS**

A MOTION was made by Ms. Asid to pay the following bills:

\$124.00 to LTI, Foreign Language Testing

\$345.00 to La Voz, Advertising

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\$3215.09 to Hearst Publications, Advertising

\$300.00 to Penfield Publications, Advertising

\$150.00 to CCM, Advertising

\$500.00 to IOS, Test Rental

Mrs. Murray seconds the motion.

Vote: Unanimous

A MOTION was made by Ms. Asid to adjourn the Meeting at 7:19 p.m.

Mrs. Murray seconds the motion.

Vote: Unanimous

Respectfully submitted,

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Andrea M. Liquori

Recording Secretary