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**The Town of East Haven, CT  
Civil Service Commission Minutes  
November 8, 2021, 7:00 pm,**

A Regular Meeting of the Civil Service Commission was held on Monday, November 8, 2021 in the Mario Giamo Conference Room, 250 Main Street, East Haven CT.

The meeting was called to order at 7:00 p.m.

Roll Call:	Ms. Marlene Asid	Present
	Mrs. Sue Deko	Present
	Mrs. Ann Murray	Present

**READING AND APPROVAL OF MINUTES**

A MOTION was made by Ms. Asid to approve the minutes of the August 9, Regular Meeting, August 23, 2021 Special Meeting, September 16, 2021 Special Meeting and the October 19, 2021 Special Meeting as submitted. Mrs. Murray seconds the motion.

Vote: Unanimous

**PUBLIC COMMENT**

There was no public comment.

**OLD BUSINESS**

**BOARD OF EDUCATION**

**ACCOUNT CLERK, GRADE LEVEL 10**

The Certified List has been sent to the Board of Education, to date they have not hired anyone.

**FIRE DEPARTMENT**

**CAPTAIN**

Michael Ciepiak was promoted to Captain Effective October 27, 2021.

A MOTION was made by Ms. Asid to certify the promotion of Michael Ciepiak to the position of Captain effective October 27, 2021 and send him the standard probation letter.

Mrs. Deko seconds the motion.

Vote: Unanimous

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### **BATTALION CHIEF**

There is a vacancy for Battalion Chief again and a new exam for this position must be posted.

A MOTION was made by Ms. Asid to begin testing for Battalion Chief consisting of a written exam worth 2/3rds and with a passing score of 70, and an oral interview worth 1/3<sup>rd</sup> and with a passing score of 70.

Mrs. Deko seconds the motion.

Vote: Unanimous

### **PUBLIC SAFETY DISPATCHER**

Background investigations are still being conducted, there is no action to take at this time.

### **NEW BUSINESS**

#### **FIRE DEPARTMENT**

#### **FIREFIGHTER D/EMT/PARAMEDIC-NEW RECRUIT-REQUEST TO HIRE**

A request was received to fill 3 positions from the Paramedic List.

A MOTION was made by Ms. Asid to certify the top 5 available names in rank order to fill 3 positions from the list of Firefighter D/Paramedics.

Mrs. Deko seconds the motion.

Vote: Unanimous

A MOTION was made by Ms. Asid to add the item "2022 Meeting Schedule" to the agenda.

Mrs. Deko seconds the motion.

Vote: Unanimous

The Commission discussed the meeting schedule for 2022 and decided there would not be any changes to the Regular Meeting Schedule.

A MOTION was made by Ms. Asid to meet on the second Monday of the month unless otherwise noted due to a holiday.

Mrs. Deko seconds the motion.

Vote: Unanimous

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**BILLS**

A MOTION was made by Ms. Asid to pay the following bills:

\$360.00 to Penfield Publications, Advertising

\$150.00 to CCM, Advertising

\$765.41 to Hearst Publications, Advertising

Mrs. Deko seconds the motion.

Vote: Unanimous

A MOTION was made by Mrs. Deko to adjourn the Meeting at 7:20 p.m.

Mrs. Murray seconds the motion.

Vote: Unanimous

Respectfully submitted,

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Andrea M. Liquori  
Recording Secretary