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**The Town of East Haven, CT
Civil Service Commission Minutes
April 11, 2022, 7:00 pm,**

A Regular Meeting of the Civil Service Commission was held on Monday, April 11, 2022, in the East Haven Senior Center, 91 Taylor Avenue, East Haven CT.

The meeting was called to order at 7:08 p.m.

Roll Call:	Mrs. Sue Deko	Present
	Mrs. Ann Murray	Present

READING AND APPROVAL OF MINUTES

A MOTION was made by Mrs. Deko to approve the minutes of the March Regular Meeting as submitted.

Mrs. Murray seconds the motion.

Vote: Unanimous

OLD BUSINESS

BOARD OF EDUCATION

ACCOUNT CLERK, GRADE LEVEL 10

The exam was held April 4, 2022. 5 applicants took the test, 2 passed.

A MOTION was made by Mrs. Deko to establish the Eligibility List for the position of Account Clerk, Grade Level 10 to be valid for a period of 2 years and certify the top 2 available names in rank order to fill one position from the Eligibility List.

Mrs. Murray seconds the motion.

Vote: Unanimous

SECRETARY I, GRADE LEVEL 9

SECRETARY III, GRADE LEVEL 11

Both positions are currently open, application are available until April 13, 2022.

FIRE DEPARTMENT
FIREFIGHTER D/EMT/PARAMEDIC

The Commission has received a request for a certified List to fill 2 positions. There are only 3 paramedics on the Eligibility List, 1 name will come from the EMT List.

A MOTION was made by Mrs. Deko to certify the top 4 available names in rank order to fill 2 positions from the Eligibility List for Firefighter/EMT/Paramedic.
Mrs. Murray seconds the motion.
Vote unanimous.

CAPTAIN

There has not been a promotion to date, the old Certified List needs to be extended.

A MOTION was made by Mrs. Deko to certify the top 2 available names in rank order to fill 1 position from the Eligibility List for Captain.
Mrs. Murray seconds the motion.
Vote unanimous.

FINANCE DEPARTMENT
ACCOUNT CLERK II, GRADE LEVEL 11

The exam was held on April 4, 2022. 11 of 15 candidates passed.

A MOTION was made by Mrs. Deko to establish the Eligibility List for the position of Account Clerk II, Grade Level 11 to be valid for a period of 2 years and certify the top 3 available names in rank order to fill one position from the Eligibility List.
Mrs. Murray seconds the motion.
Vote: Unanimous

**POLICE DEPARTMENT
POLICE OFFICER C**

Tristan Goodwin has been hired effective 4/18/2022.

A MOTION was made by Mrs. Deko to certify the employment of Tristan Goodwin effective April 18, 2022 and send him the standard probation letter.

Mrs. Murray seconds the motion.

Vote unanimous.

SERGEANT

Joseph Carangelo was promoted to Sergeant effective April 1, 2022.

A MOTION was made by Mrs. Deko to certify the promotion of Joseph Carangelo effective April 1, 2022 and send him the standard probation letter.

Mrs. Murray seconds the motion.

Vote unanimous.

**NEW BUSINESS
POLICE DEPARTMENT
DETECTIVE**

A request was received from the Police Commission to begin testing for the position of Detective.

A MOTION was made by Mrs. Deko to begin the testing process for the position of Detective consisting of a written exam worth 50% of the final grade with a passing score of 70 and an Oral Interview worth 50% of the final grade with a passing score of 70.

Mrs. Murray seconds the motion.

Vote: Unanimous

A MOTION was made by Mrs. Deko to add the item "Police Officer C" to the agenda.

Mrs. Murray seconds the motion.

Vote unanimous.

Civil Service Commission

Page 4

April 11, 2022

POLICE OFFICER C

A request was received to hold an exam for this position. A draft of a rule revision was also received. The Commission members will review the draft of the rule revision and act on this matter next month.

A MOTION was made by Mrs. Deko to add the item "Firefighter D Paramedic-Lateral Transfer" to the agenda.

Mrs. Murray seconds the motion.

Vote unanimous.

FIRE DEPARTMENT

FIREFIGHTER D PARAMEDIC-LATERAL TRANSFER

The Commission has received a request to fill one position. There is 1 eligible Lateral Transfer.

A MOTION was made by Mrs. Deko to certify the 1 available name to fill the position of Firefighter D Paramedic.

Mrs. Murray seconds the motion.

Vote: Unanimous

BILLS

A MOTION was made by Mrs. Deko to pay the following bills:

\$706.67 to Hearst Publications, Advertising

\$300.00 to Penfield Publications, Advertising

\$295.00 to La Voz, Advertising

\$23.10 to Ricoh, Copier Rental

Mrs. Murray seconds the motion.

Vote: Unanimous

A MOTION was made by Mrs. Deko to adjourn the Meeting at 7:25 p.m.

Mrs. Murray seconds the motion.

Vote: Unanimous

Respectfully submitted,

Andrea M. Liquori, Recording Secretary