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**The Town of East Haven, CT
Civil Service Commission Minutes
January 11, 2021, 7:00 pm,
Via Zoom**

A Regular Meeting of the Civil Service Commission was held on Monday, January 11, 2021 via Zoom.

The meeting was called to order at 7:00 p.m.

Roll Call:	Ms. Marlene Asid	Present
	Mrs. Sue Deko	Present
	Mrs. Ann Murray	Present

STAFF PRESENT: Chief Marcarelli, EHFD

PUBLIC COMMENT

There was no public comment.

READING AND APPROVAL OF MINUTES

A MOTION was made by Mrs. Deko to approve the minutes of the December Regular and Special Meeting as submitted.

Mrs. Murray seconds the motion.

Vote: Unanimous

OLD BUSINESS

BOARD OF EDUCATION

SECRETARY II, GRADE LEVEL 10

Candidates have been testing remotely and it should be completed this week.

ACCOUNT CLERK-PAYROLL, GRADE LEVEL 10

The Chief Examiner discussed the issue with the Superintendent. She agreed that something needs to be done to attract better qualified candidates and would be addressing this matter after the holiday break. there is nothing to do at this time. the Commission had asked who was

filling the position at this time, the Superintendent stated she had had to contract with an outside vendor to continue with payroll.

**Civil Service Commission
January 11, 2020**

Page 2

**POLICE DEPARTMENT
LIEUTENANT**

The Police Commission has not promoted anyone yet. The list expired on January 9, 2021 and will need to be recertified.

A MOTION was made by Ms. Asid to certify the top 3 available names in rank order to fill 1 position from the Eligibility List for the position of Lieutenant.

Mrs. Murray seconds the motion.

Vote: Unanimous

DETECTIVE

The exam is scheduled for February 9, 2021. There is no action to be taken at this time.

**POLICE OFFICER C-NEW RECRUIT HIRING
POLICE OFFICER C-LATERAL TRANSFER HIRING**

The Police Commission has hired 6 new officers, 2 lateral transfers and 4 new recruits.

A MOTION was made by Ms. Asid to certify the employment of Dwight Calderon and Francisco Ortiz effective January 4, 2021 and Micah Belcher, Rachel Wallinger, Christian Lupoli, Jayqwan Wilkins effective January 5, 2021 and to send them the standard probation letter.

Mrs. Deko seconds the motion.

Vote: Unanimous

SERGEANT

The Certified List has been sent to the Board of Police Commissioners and there is no action to be taken at this time.

RECORDS ROOM CLERK

The Certified List has been submitted and there is no action to be taken at this time.

**Civil Service Commission
January 11, 2020**

Page 3

**FIRE DEPARTMENT
FIRE CAPTAIN EXAM**

The written exam for this position is scheduled for January 14, 2021. There is no action to be taken at this time.

DEPUTY CHIEF/TRAINING OFFICER

At this time, Chairwoman Asid asked Mrs Murray if it was her intention to recuse herself from this matter. Mrs. Murray stated that she was recusing herself due to a conflict of interest.

Chief Marcarelli was in attendance. This position was posted and 2 Firefighters applied. One Firefighter has since been promoted to Fire Marshal and has removed himself from the Deputy Chief/Training Officer exam. The remaining Firefighter, James Murray, has all of the required certifications necessary, and has stepped into the role of Training Officer at various times. Chief Marcarelli stated he would like the Commission to waive the exam in this case based on the fact that Firefighter Murray is the only applicant and he is fully qualified. The position is too important to be vacant and there is no need for a test to be held. the Candidate will be required to sit for an interview with the Board of Fire Commissioners.

A MOTION was made by Mrs. Deko to waive the test requirement for the position of Deputy Chief/Training Officer and allow the Fire Commission to interview the qualified candidate.

Ms. Asid seconds the motion.

Vote: Ms. Asid:Yes

Mrs. Deko:Yes

Mrs. Murray: Abstained

FIREFIGHTER/EMT/PARAMEDIC

The Application deadline was Friday, January 8, 2021. Approximately 125 applications were received. Testing will be done in small groups starting with the Paramedics.

**Civil Service Commission
January 11, 2020**

Page 4

**Firefighter D
Certified Lateral Transfer
New Recruit**

The Fire Commission has both lists. There is nothing to do at this time.

NEW BUSINESS

A MOTION was made by Ms. Asid to add the matter of Public Safety Dispatcher to the Agenda under New Business.

Mrs. Deko seconded.

Vote: Unanimous

A position has become vacant and there is a valid Eligibility List and 2 Certified Dispatchers. Chief Lennon asked that both lists be Certified.

A MOTION was made by Ms. Asid to certify the top 2 available names from the available candidates from the Certified Dispatcher List and 1 candidate in rank order to fill 1 position from the Eligibility List for the position of Public Safety Dispatcher.

Mrs. Deko seconds the motion.

Vote: Unanimous

BILLS

A MOTION was made by Mrs. Deko to pay the following bills:

\$750.00 to IOS, Test Rental

\$3000.00 to CPR-HR, Test Rental

\$1500.00 to CPS-HR, Test Rental

\$300.00 to Penfield Publications, Advertising

\$460.00 to La Voz, Advertising

\$1200.00 to Hearst Publications, Advertising

Ms. Asid seconds the motion.
Vote: Unanimous

Civil Service Commission
January 11, 2020

Page 5

A MOTION was made by Ms. Asid to adjourn the Meeting at 7:21 p.m.
Mrs. Deko seconds the motion.
Vote: Unanimous

Respectfully submitted,

Andrea M. Liquori
Recording Secretary