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**The Town of East Haven, CT
Civil Service Commission Minutes
March 8, 2021, 7:00 pm,
Via Zoom**

A Regular Meeting of the Civil Service Commission was held on Monday, March 8, 2021 via Zoom.

The meeting was called to order at 7:00 p.m.

Roll Call:	Ms. Marlene Asid	Present
	Mrs. Sue Deko	Present
	Mrs. Ann Murray	Present

PUBLIC COMMENT

There was no public comment.

READING AND APPROVAL OF MINUTES

A MOTION was made by Mrs. Deko to approve the minutes of the February 8, 2021 and the February 17, 2021 Meetings as submitted.

Mrs. Murray seconds the motion.

Vote: Unanimous

OLD BUSINESS

BOARD OF EDUCATION

SECRETARY II, GRADE LEVEL 10

The Board has the Certified List and is in the process of interviewing candidates. there is nothing to do at this time.

ACCOUNT CLERK-PAYROLL, GRADE LEVEL 10

There has been no additional information received regarding this position at this time.

POLICE DEPARTMENT

DETECTIVE

The exam is complete with 4 officers successfully completing the process.

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A MOTION was made by Ms. Asid to establish the Eligibility List for the position of Detective to be valid for a period of 2 years and to certify the top 4 available names in rank order to fill 2 positions.

Mrs. Deko seconds the motion.

Vote: Unanimous

FIRE DEPARTMENT
FIRE CAPTAIN EXAM

The written exam for this position has been completed and the interviews are scheduled for March 17, 2021. There is no action to be taken at this time.

**FIREFIGHTER D/EMT/PARAMEDIC AND FIREFIGHTER D CERTIFIED
LATERAL TRANSFER -REQUEST FOR LIST**

The paramedic portion of the exam is complete and the list will be combined with the candidates on the old list who are still eligible and interested. There are also several Certified Lateral Transfers who are eligible to be considered for positions. The EMT's who have applied have been testing remotely for the last several weeks and in-person testing will commence this week to complete the written test for all candidates.

A MOTION was made by Ms. Asid to establish the Eligibility List for the position of Firefighter D Paramedic to be valid for a period of 2 years made up of candidates from this exam and the prior exam.

Mrs. Deko seconds the motion.

Vote: Unanimous

A MOTION was made by Ms. Asid to certify the top 14 available names in rank order to fill 12 positions from the Eligibility List for Firefighter D Paramedic and the Certified Lateral Transfer List.

Mrs. Murray seconds the motion.
Vote: Unanimous

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NEW BUSINESS
POLICE DEPARTMENT

**POLICE OFFICER C/POLICE OFFICER CLATERAL TRANSFER-
REQUEST FOR LIST**

A request has been received to fill 2 positions. There are only 2 names on the Eligibility List who have successfully completed the background interview and other required testing.

A MOTION was made by Ms. Asid to certify the top 4 available names of those who have successfully completed all required elements of the background investigation in rank order to fill 2 positions from the Eligibility List for Police Officer C and the Certified Lateral Transfer List.

Mrs. Deko seconds the motion.

Vote: Unanimous

SERGEANT-REQUEST FOR EXAM

A request was received to conduct an exam for the position of Sergeant to consist of a written exam and oral interview.

A MOTION was made by Ms. Asid to begin testing for the rank of sergeant consisting of a written exam with a pass point of 70 to be worth 40% of the Final Grade and an oral interview with a pass point of 70 to be worth 60% of the final grade.

Mrs. Murray seconded.

Vote: Unanimous

A MOTION was made by Ms. Asid to add the matter of "Public Safety Dispatcher" to the Agenda.

Mrs. Murray seconded.

Vote: Unanimous

A request was received from Chief Lennon to fill one position from the Certified List for Public Safety Dispatcher.

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There were only 2 candidates on the list who have successfully completed the background investigation and are available and eligible to be considered.

A MOTION was made by Ms. Asid to certify the top 2 available names in rank order to fill 1 position from the Eligibility List for Public Safety Dispatcher.

Mrs. Murray seconds the motion.

Vote: Unanimous

A MOTION was made by Ms. Asid to add the matter of "Bills" to the Agenda.

Mrs. Murray seconded.

Vote: Unanimous

BILLS

A MOTION was made by Ms. Asid to pay the following bills:

\$360.00 to Penfield Publications, Advertising

\$275.00(Est.) to La Voz, Advertising

\$782.00 to Hearst Publications, Advertising

Mrs. Murray seconds the motion.

Vote: Unanimous

A MOTION was made by Ms. Asid to adjourn the Meeting at 7:21 p.m.

Mrs. Murray seconds the motion.

Vote: Unanimous

Respectfully submitted,

Andrea M. Liquori
Recording Secretary

