

**Town of East Haven, CT**  
**East Haven Counseling & Community Services Commission**  
**REGULAR MEETING MINUTES**  
**April 22, 2014 – 7:00 p.m.**  
**595 Thompson Avenue, East Haven, CT 06512**

The East Haven Counseling & Community Services held a Regular Meeting on Tuesday, April 22, 2014 at 7:00 P.M., at 595 Thompson Avenue, East Haven, CT 06512.

Meeting Called to order at 7:07 p.m.

**1. Roll Call**

C.C.S. Chairman, Mr. Matt Abbott, Ms. Samantha Batson, Ms. Marianne Cesare – all present. Mr. Juan Montalvo and Ms. Sandra Enders – Absent. Also in attendance was Ms. Beth Trotta, LCSW, BH Care Director

**2. To consider and approve minutes from March 25, 2014 meeting.**

Marianne Cesare made a motion. Samantha Batson seconds. All in Favor. Motion Carries

**3. Ms. Beth Trotta, Program Manager to update commission on current clinic situation.**

Ms. Beth Trotta reviews the Monthly data from her March report for 2014. (See Attached Report). Active case load is currently at 193 clients. In-kind services provided this month for the Department of Education were at 7.5 hours. In-Kind services consisted of PPT's and 504 meetings, and there were phone consultations as well as in person consultations.

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The budget was presented to the Board and submitted our Capital Improvement Plan as well. I am waiting to hear of approval. The long term plans and requests include new carpet, and new computers (lap tops) – wish list. Once we get approval of our current budget we will begin the process of working on the new billing system.

**4. Commission Comments.**

None

**5. Public Comment.**

None

**6. Discuss and approve any other matters that may come before the commission.**

None

**7. Adjournment.**

Ms. Marianne Cesare made a motion to adjourn at 7:15 p.m. Samantha Batson seconds. All in Favor.

EHCC COMMISSION MEETINGS ARE USUALLY ON THE 4th TUESDAY OF THE MONTH. NEXT MEETING IS SCHEDULED FOR : May 27, 2014

Temple Smith  
East Haven Counseling & Community Services Commission Clerk