

EAST HAVEN MEMORIAL LIBRARY  
BOARD OF TRUSTEE MEETING MINUTES  
APRIL 18, 2013

**MEMBERS PRESENT**

Eileen DeMayo  
Kathleen Yuse  
Sylvia DePalma  
Carol Scussel  
Stephen Haddon  
Cathy Burgard

**MEMBERS ABSENT**

Maria Bronson  
Michael Enders  
Lori Musco

**ALSO PRESENT**

Darleen Hood, Interim Director  
Judy Celone, Treasurer  
Lucille Huelin, Board Clerk

1. **Call to Order:** Eileen DeMayo called the meeting to order at 7:00 pm.
2. **Approval of Minutes:** The minutes for February, April and March were reviewed. Cathy Burgard made a motion to accept the minutes as presented. Stephen Haddon seconded the motion. The motion carried unanimously.
3. **Correspondence:** Eileen DeMayo read a thank you note from Cynthia Gwiazda.
4. **Public Comment:** None
5. **Treasurer's Report:** The treasurer's reports form February and March were reviewed. Cathy Burgard made a motion to accept the reports as presented. Sylvia DePalma seconded the motion. The motion carried unanimously. The Quarterly Investment Report was reviewed.
6. **Director's Report:** Darlene Hood reported that on the 14<sup>th</sup> of March the window in the front door was kicked in. It was reported to police and the town, the town sent a Shoreline Glass to replace the window. The bill was given to the Public Works dept. The hard drive on one of the laptops crashed, the cost is too high to replace the hard drive. On Monday April 15<sup>th</sup>, all the computers went down, Bibliomation was called and the problem has not been fixed. At this time there are three computers working in tech services and only one computer is working with the wireless. No public computers available. After a brief discussion it was agreed that Stephen Haddon will look at the computers on Friday if he can't solve the problem he will contact a company that will be able to fix the problem.
7. **Committee Report:** Cathy Burgard spoke briefly on the concert to be held on April 27<sup>th</sup> at 2:00 pm. All was ready for the program.

8. **Old Business: Appointment of Director:** Stephen Haddon spoke regarding the search for a director and the final two applicants. The position was offered to Bruce George and he has accepted the job. His start date will be July 1, 2013. He will visit at some time, to meet staff and others, between now and July 1<sup>st</sup>.  
**Election of Officers:** Stephen Haddon presented a slate of Officers for the 2013 – 2014 term.  
The slate of Officers as presented:
  - Eileen DeMayo – Chairperson
  - Sylvia DePalma – Vice-Chairperson
  - Cathy Burgard – Secretary
  - Michael Enders – TreasurerCarol Scussel made a motion to accept the slate as presented. Stephen Haddon seconded the motion. The motion carried. Judy Celone spoke to the members about going to the bank to have signature cards completed.
9. **New Business:** Kathleen Yuse went over the letter from BAC regarding voting for the BAC board. Darlene Hood presented the plaque for Mary McHardy and a brief discussion was held as to where to hang it in the teen center.
10. **Other:** Kathleen Yuse reported that she will be taking a leave for four months. She will be gone from May to September. Also Carol Scussel will also be on vacation for the next two months. She will be gone in May and June.
11. **Adjournment:** Eileen DeMayo adjourned the meeting at 8:00 pm. The meeting was adjourned until May 16<sup>th</sup>.

Respectfully Submitted,

Lucille Huelin, Board Clerk