

EAST HAVEN FARMER'S MARKET

250 Main Street, East Haven, CT 06512

For information: Call Carolyn Bradley 203-710-2760

The market is open Sundays beginning July 7, 2019 – October 13, 2019

From 8:30 a.m. to 12:00 p.m.

Your Name _____

Farm/Business Name _____

Address _____ Town _____

Zip _____

Phone _____

Email _____

Website _____

Please describe your primary products and your secondary products. Your application will be accepted based on your primary products. Your secondary products should be minor.

“DAILY” RENTER REQUIREMENTS

1. Everyone doing business at East Haven Farmer's Market must have a State of Connecticut Retail/Farm Business License. If the business address is located within the Town of East Haven they must also provide a copy of the Trade Name Certificate on file in the Town Clerk's Office (203-468-3201).
2. **Vendors selling ANY food products must set up an appointment with the East Shore Health Department (203-481-4233) (<http://www.esdhd.org/>) this includes all vendors selling/distributing prepared foods. A copy of all East Shore Health Department permits or letters of exemption must be provided with a completed application by Friday June 7, 2019.**
3. Vendors must reside in Connecticut and priority will be given first to the vendors who reside in the Town of East Haven and then to neighboring cities and counties. Vendors must be an active owner and operator of the business and may not be operating under a franchise agreement.

4. **Processed Food Vendors:**
An appointment must be made with East Shore Health Department for a permit in order to sell the following items: juices, preserved foods, salad dressings, jams, pastries, pastas, granola, cookies, muffins, breads, pies and related take home desserts, prepared off-site by the vendor using raw ingredients purchased, not grown, by the vendor. Processed foods must be produced by the vendor from raw ingredients and be prepared in a certified commercial kitchen per East Shore Health Department. Vendors in this category are those who have cooked, baked, or otherwise treated the product they sell. No commercially prepared dough mixes, crusts, shells or fillings are allowed.
5. Advance registration will be accepted until June 7, 2019. After this date, availability will be provided on a first come first serve basis, however incomplete applications will not be accepted. Renters must apply for stands prior to the beginning of the market.
6. Space is rented in "tent" sections (approximately 12' x 12'). Season Fees, daily fees and additional space fees are as follows:

Market Fees:

**Season Pass
(July 7 – October 13)**

Vendors (with health permit) -----\$110.00 on or prior to June 8th

Registration after June 7th is a \$25.00 late fee

**Returning Vendors ----- Deduct \$10.00 from total fee

Additional 12' x 12' tent space

Season Pass Holders \$20.00

Additional space cannot be provided to Daily Pass Holders

**Returning Vendors, with completed applications, will be assigned their spaces from last year at no additional costs

Sunday Pass

All vendors \$20/ Per Sunday

Local restaurants/cooking demonstrations \$25/ per Sunday

(Local Permits may include a catering license or ESHD Temporary Permit good for 14 days
or 2 Sunday Markets)

Please indicate the date(s) below you will participate in the Market.

July 7 ____	Aug 4 ____	Sept 1 ____	Sept 29 ____
July 14 ____	Aug 11 ____	Sept 8 ____	Oct 6 ____
July 21 ____	Aug 18 ____	Sept 15 ____	Oct 13 ____
July 28 ____	Aug 25 ____	Sept 22 ____	

**All seasonal and daily fees are payable prior to July 1, 2019 or when your stand is assigned.

Total fee due: _____

7. The Market Manager or staff reserves the right to assign stands in certain areas to group like items and daily renters may not move from their assigned space unless authorized by the Market Manager.

8. All “Daily” renters must conform to the Renter’s Requirements of Farmers’ Market. Copies are available in the Market Office. A copy will also be afforded to you.
9. Vendors agree to abide by all Town, State and Federal laws and regulations and will be removed from the Market if items for sale are judged by health officials, Market Manager or staff, to be unfit for human consumption, unlawful, harmful, and obscene or in poor taste.
10. All renters must keep their rented space, (in front of, behind, underneath and parking area) clean at all times and remove all trash and debris from the area at the end of the day. Failure to do so could mean an additional charge, and loss of Market privileges without refund. Members must present themselves in an appropriate manner, dress, and state of cleanliness. Shirts must be worn. Cars, trucks and all vehicles must be parked away from the market.
11. The Market Manager has the authority to enforce all rules and regulations and can remove, without refund, any daily renter who by actions or word violates the instructions, displays fraudulent, dishonest or deceptive practices, or disregards the Operation Rules.
12. Selling in front of stalls is forbidden. All items must have appropriate signs and prices labeled in full view. Farm Market Pass must be hung in addition to Health Department Permits.
13. Electrical power is unavailable. Small generators may be allowed with advanced permission. Cooking devices such as propane stoves or gas grills, for the purpose of the cooking demonstrations are allowed.
14. The East Haven Farmer’s Market is committed to selling **ONLY** Connecticut grown farm products and/or Connecticut made products. The vendor must be able to produce a traceable point of origin within Connecticut (receipt) if product being sold was not produced by the vendor.
15. All produce vendors must be WIC certified and certification sign **MUST** be displayed.

Please review this application packet in its entirety. The original will be kept on file and a copy will be provided to you.

All checks must be made payable to: **Town of East Haven/Farmer’s Market**

Applications may be mailed to:

**East Haven Farmer’s Market
C/o Carolyn Bradley
PO Box 572
North Branford, CT 06471**

By signing below I certify that the items I am selling at the East Haven Farmers’ Market have been produced, grown or made, by myself and or the business I represent or manufactured in Connecticut. I give permission to the East Haven Farmers’ Market representatives to one or more inspections to verify the items listed above. I agree to comply with the East Haven Farmers’ Market rules, regulations and guidelines enclosed in this packet. I agree to comply with all Local, State and Federal guidelines, licenses, & certifications. I also agree to allow my Business Name to be used in marketing the 2019 East Haven Farmer’s Market (Signage, Advertisements, Newspaper ads).

Signed _____ Date _____

Payment Rec'd _____ Date _____ Check # _____

Business Licenses provided: _____

Health Department License: _____

Certificate of Insurance: _____

Copy of Application on File: _____