

EAST HAVEN FARMER'S MARKET

East Haven Town Green, Hemingway Ave (Main Street) CT 06512
For information: Call Market Master Michelle Benivegna 203-468-3371

The market is open Sundays beginning July 18, 2021-October 10, 2021
From 8:30 a.m. to 12:00 p.m.

Name: _____

Farm/Business Name _____

Address _____ Town _____

Zip _____

Phone _____

Email _____

Website _____

Please describe your primary products and your secondary products. Your application will be accepted based on your primary products. Your secondary products should be minor.

“DAILY(Pop-Up)” RENTER REQUIREMENTS

1. Everyone doing business at East Haven Farmer's Market must have a State of Connecticut Retail/Farm Business License. If the business address is located within the Town of East Haven, they must also provide a copy of the Trade Name Certificate on File in the Town Clerk's Office (203- 468-3201).
2. **Vendors selling ANY food products must set up an appointment with the East Shore Health Department (203-481-4233) (<http://www.esdhd.org/>) This includes all vendors selling/distributing prepared foods. A copy of all East Shore Health Department permits or letters of exemption must be provided with a completed application by: Friday, June 11, 2021.**

3. Vendors must reside in Connecticut and priority will be given first to the vendors who reside in the Town of East Haven and then to neighboring cities and counties. Vendors must be an active owner and operator of the business and may not be operating under a franchise agreement.
4. Processed Food Vendors:
An appointment must be made with East Shore Health Department for permit in order to sell the following items: juices, preserved foods, salad dressings, jams, pastries, pastas, granola, cookies, muffins, breads, pies and related take home desserts, prepared off-site by vendor using raw ingredients purchased, not grown, by the vendor. Proceeded foods must be produced by the vendor from raw ingredients and be prepared in a certified commercial kitchen per East Shore Health Department. Vendors in this category are those who have cooked, baked, or otherwise treated the product they sell. No commercially prepared dough mixes, crusts, shells or fillings are allowed.
5. Advance registration will be accepted until June 7, 2021. After this date, availability will be provided on a first come first serve basis, however incomplete application will not be accepted.
6. Space is rented in "tent" sections (approximately 12' X 12'). Season fees, daily fees and additional space fees are as follows:

Market Fees:

Season Pass

(July 18 – October 10)

Vendors (with health permit) ---\$125.00

Registration after June 7th subject to a \$25.00 late fee

Additional 12' X 12' tent space

Season Pass Holders \$25.00 per tent

Additional space cannot be provided to Daily Pass Holders

Sunday Pop-up's

All vendors \$30/per Sunday

(Local Permits may include a catering license or **ESHD** Temporary permit good for 14 days or 2 Sunday Markets)

Please indicate the date(s) below you will participate in the Market.

July 18___

July 25___

Aug. 1___

Aug. 8___

Aug. 15___

Aug. 22___

Aug. 29___

Sept. 5___

Sept. 12 NO MARKET HELD

Sept. 19___

Sept. 26___

Oct. 3___

Oct. 10___

**All seasonal and daily fees are payable prior to July 1, 2021 or when your stand is assigned.

Total fee due \$_____

7. The Market Manager or staff reserves the right to assign stands in certain areas to group like items and daily renters may not move from their assigned space unless authorized by the Market Master.
8. All “Daily (Pop-Up)” renters must conform to the Renter’s Requirements of Farmers Market. Copies are available by request via email to: farmersmarket@townofeasthavenct.org
9. Vendors agree to abide by all Town, State and Federal laws and regulations and will be removed from the Market if items for sale are judged by health officials. Market Manager or staff, to be unfit for human consumption, unlawful, harmful and obscene or in poor taste.
10. All renters must keep their rented space, (in front of, behind, underneath and parking area) cleaned at all times and remove all trash and debris from the area at the end of the day. Failure to do so could mean an additional charge, and loss of Market privileges without refund. Members must present themselves in an appropriate manner, dress, and state of cleanliness. Shirts must be worn. Cars, trucks and all vehicles must be parked away from the market.
11. The Market Manager has the authority to enforce all rules and regulations and can remove, without refund, and daily renter who by actions or word violated the instructions, displays fraudulent, dishonest or deceptive practices, or disregards the Operation Rules.
12. Selling in front of stalls is prohibited. All items must have appropriate signs and prices labeled in full view. Farm Market Pass must be hung in addition to Health Department Permits.
13. Electrical power is unavailable. Small generators may be allowed with advanced permission.
14. The East Haven Farmer’s Market is committed to selling **ONLY** Connecticut grown farm products and/or Connecticut made products. The vendor must be able to produce a traceable point of origin within Connecticut (receipt) if product being sold was not produced by the vendor.
15. All produce vendors must be WIC certified and certification sign **MUST** be displayed.

Please review this application packet in its entirety. The original will be kept on file and a copy will be provided to you.

All checks must be made payable to: Town of East Haven

Applications may be mailed to:

East Haven Farmer's Market
C/O Michelle Benivegna
250 Main Street
East Haven, CT 06512

By signing below, I certify that the items I am selling at the East Haven Farmer's Market have been produced, grown or made, by myself and or the business I represent or manufactured in Connecticut. I give permission to the East Haven Farmers Markets representatives to one or more inspections to verify the items listed above. I agree to comply with the East Haven Farmers Market rules, regulations and guidelines enclosed in this packet. I agree to comply with all Local, State and Federal guidelines, license, & certifications. I also agree to all my business Name to be used in marketing the 2021 East Haven Farmers Market (Signage, Advertisement, Newspaper ads).

Signed_____Date_____

Payment_____Date_____Check#_____

Business License Provided: _____

Health Department License: _____

Certificate of Insurance: _____

Copy of Application on File: _____