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**EAST HAVEN OLD CEMETERY BOARD  
REGULAR MEETING MINUTES  
SEPTEMBER 29, 2022**

The East Haven Old Cemetery Board held a regular meeting at 7:00 PM on Thursday, September 29, 2022 virtually and transacted the following:

Chairperson Robert Sand called the meeting to order at 7:01 pm.

**Roll Call** was taken and a quorum was present.

**Present:** Commissioners Melanie Johnson, Arlene Hackbarth, Marcia Federico, Judy Ruggiero, Barbara Buonome and Chairperson Robert Sand.

**Approval of Minutes:**

Chairperson Sand asked if all in attendance had received and read the minutes from the August 25, 2022 regular meeting and all had. It was asked if there were any corrections, omissions or questions. Commissioner Ruggiero stated she had 2 corrections to the minutes. One was concerning the maintenance of the Indian Bowl, and the other was to add the word "be" concerning the retention wall. No other corrections or omissions were noted.

Chairman Sand asked for a motion to accept the August 25, 2022 regular meeting minutes with the stated corrections.

Commissioner Federico made a motion to accept minutes with the stated corrections.

Commissioner Buonome seconded the motion to accept minutes with the stated corrections. All in favor, none opposed, no abstentions, motion carried. Minutes from August 25, 2022 regular meeting were accepted with the stated corrections.

**Treasurer's Report:**

Commissioner Ruggiero stated she paid Fred from Garden of Eden Landscaping \$775.00 on September 23, 2022 for cuttings that occurred on August 18, 2022 and August 30, 2022 respectively. Commissioner Ruggiero reimbursed Commissioner Hackbarth \$21.75 for the

purchase of the flowers for the urns by the Cemetery gates. Commissioner Ruggiero stated the end balance in the checking account was \$10,411.22.

Chairperson Sand asked if there were any questions, concerns, corrections with the treasurer's report as read. Hearing none, Chairperson Sand asked for a motion to accept treasurer's report as read.

Commissioner Hackbarth made a motion to accept treasurer's report as read. Commissioner Federico seconded the motion to accept treasurer's report as read. All in favor, none opposed, no abstentions, motion carried. Treasurer's Report accepted as read.

### **Ongoing Project Reports:**

#### **Landscaping:**

Chairperson Sand had heard from Fred from Garden of Eden Landscaping concerning some broken tree branches, Chairperson Sand will continue this discussion under New Business.

#### **Bamboo:**

Chairperson Sand stated the bamboo had been cut back all the way into the resident's yard. He didn't see any new shoots in the Cemetery. Chairperson Sand stated perhaps the resident treated the bamboo because it was looking "very gray", but he can't be sure.

#### **Retention Wall and Curbing:**

No report. Commissioner Ruggiero asked Chairperson Sand if he had received the promised letters from State Representative Zullo yet? Chairperson Sand as of this meeting had not. The letters were concerned with contacting Congressman DeLauro for Federal funding and to detail to the Board why the Cemetery would not qualify for State funding.

**Flyer:** Chairperson Sand stated if no one objects, he would like to move discussion of flyer to New Business, as there was much to discuss. No one objected.

#### **Old Business:**

**Fence Painting:** Commissioner Johnson was able to scrape the lichen off the gates but asked Chairperson Sand to scrape it off the spikes because she could not reach them. The fence itself does need to be painted.

**Boy Scout/Eagle Scout Project:** No Report.

**Bulb Purchase:** Chairperson Sand donated 100 yellow daffodil bulbs and fertilizer to the Old Cemetery Board. Once the weather and ground cools, planting will take place.

**New Business:**

Chairperson Sand went to the Cemetery to see where the branches were down. The first branch down belonged to the second pine tree that was just beyond the gate. The branch had snapped off and hanging but it was still attached to the tree. The branch was on top of headstones but at the time of this meeting Chairperson Sand couldn't tell if the headstones were damaged. There was another branch down further into the Cemetery that was blocking the path for mowing.

Chairperson Sand contacted Public Works Superintendent Charles Coyle to ask if his department could take care of these issues along with the trees in the back of the Cemetery that were supposed to be taken care by end of September. Mr. Coyle told Chairperson Sand his department was too busy to take care of trees in the back of the Cemetery but he would meet with Chairperson Sand concerning the downed branches on Friday, September 30, 2022.

Commissioner Ruggiero asked Chairperson Sand for a motion to be made to put yellow caution tape around the tree that had a branch hanging down but still attached so as to prevent any injuries of those who walk the Cemetery.

Chairperson Sand stated that was a good idea and asked for a motion to be made.

Commissioner Ruggiero made a motion to put yellow caution tape around the tree with the hanging but still attached branch. Commissioner Johnson seconded the motion.

Chairperson Sand asked for a roll call vote. All members in attendance voted yes to having yellow caution tape put up around the tree with the hanging but still attached branch.

Chairperson Sand stated he would go to the Cemetery and put up the yellow caution tape.

**Flyer:** Chairperson Sand called upon Commissioner Federico to inform the Board what updates the sub-committee was considering making to the Old Cemetery Flyer. Commissioner Federico began by stating the sub-committee decided upon 4 locations around Town at which to place the flyers instead of attaching a container with the flyers in it to the gate of the Cemetery. The sub-committee decided to put flyers at the Trolley Museum, the Historical Society (when it is open), the Hagaman Memorial Library and Town Hall. It was discussed putting a plastic sign at the Old Cemetery and have it state if you want more information concerning the Old

Cemetery to please go to one of those 4 locations. Discussion took place concerning but not limited to color of paper for flyer, pictures, changes, additions, and grammatical corrections. Discussions will continue at future meetings.

Chairperson Sand asked if there was any other business to be brought forth, hearing none, he asked for a motion to adjourn.

Commissioner Ruggiero made a motion to adjourn. Commissioner Johnson seconded the motion to adjourn. All in favor, none opposed, no abstentions, motion carried. Meeting adjourned at 7:33 pm.

Respectfully submitted,  
Stacy Gravino, Clerk