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**EAST HAVEN OLD CEMETERY BOARD
REGULAR MEETING MINUTES
OCTOBER 27, 2022**

The East Haven Old Cemetery Board held a regular meeting at 7:00 PM on Thursday, October 27, 2022 virtually and transacted the following:

Chairperson Robert Sand called the meeting to order at 7:01 pm.

Roll Call was taken and a quorum was present.

Present: Commissioners Melanie Johnson, Arlene Hackbarth, Marcia Federico, Judy Ruggiero, Barbara Buonome and Chairperson Robert Sand.

Approval of Minutes:

Chairperson Sand asked if all in attendance had received and read the minutes from the September 29, 2022 regular meeting and all had. It was asked if there were any corrections, omissions or questions. No corrections were needed according to Board Members.

Chairman Sand asked for a motion to accept the September 29, 2022 regular meeting minutes as submitted.

Commissioner Ruggiero made a motion to accept minutes as submitted. Commissioner Federico seconded the motion to accept minutes as submitted. All in favor, none opposed, no abstentions, motion carried. Minutes from September 29, 2022 regular meeting were accepted as submitted.

Treasurer's Report:

Commissioner Ruggiero stated she paid Fred from Garden of Eden Landscaping \$775.00 for cuttings that occurred on September 8, 2022 and September 27, 2022 respectively. Commissioner Ruggiero stated the end balance in the checking account was \$9,636.22.

Chairperson Sand asked if there were any questions, concerns, corrections with the treasurer's report as read. Hearing none, Chairperson Sand asked for a motion to accept treasurer's report as read.

Commissioner Hackbarth made a motion to accept treasurer's report as read. Commissioner Buonome seconded the motion to accept treasurer's report as read. All in favor, none opposed, no abstentions, motion carried. Treasurer's Report accepted as read.

Ongoing Project Reports:

Landscaping:

Chairperson Sand stated he went to the Old Cemetery to see what the public works department did concerning the branches and trees and to collect the yellow safety tape he put up. Upon arriving at Old Cemetery, Chairperson Sand noticed heavy tire tracks made in the grass by the entrance of Cemetery. Public works department cut 60% of branch that was hanging but didn't take care of the trees in back of cemetery. Chairperson Sand contacted public works Superintendent Charles Coyle to thank him and to ask him when workers would be back to finish up. Mr. Coyle was unsure as to when the workers would be back to complete the work. Chairperson Sand would be following up with Mr. Coyle in the coming weeks. He will ask Mr. Coyle once work is completed to have the workers bring loam to fill in the heavy tire tracks.

Bamboo:

Chairperson Sand stated no additional growth on hillside. This item will be left on agenda until Spring 2023.

Retention Wall and Curbing:

No report. Chairperson Sand had an appointment with Mayor Carfora scheduled for October 26, 2022 but it was cancelled. The meeting was rescheduled for November 4, 2022 at 10:00 am that was also cancelled but rescheduled for same day at 3:30 pm.

Bulb Planting: An attempt by Commissioners Hackbarth and Johnson was made to plant the bulbs, but grass too thick to dig into, that an auguring tool was needed. Chairperson Sand state he had the auguring tool and will be there on Saturday, October 29, 2022 to help plant bulbs. It will be 3 bulbs per hole with some on left and some on right of gate respectively. At least 4 people needed as there are many tasks to be done such as auguring, mixing soil with fertilizer, planting of bulbs, covering up the bulbs and watering them.

Old Business:

The American Flags will be removed on November 12, 2022, the day after the Town's Veterans Day Ceremony being held on November 11, 2022.

Commissioner Ruggiero asked Chairperson Sand if he had received yet the promised letters from State Representative Joseph Zullo concerning why the Old Cemetery didn't qualify for State Funding as well as Mr. Zullo's letter to Congressperson Rosa DeLauro and her response. Chairperson Sand had not received any communications from either person. Chairperson Sand texted Mr. Zullo and hadn't received a response as of this meeting. Commissioner Johnson stated Chairperson Sand should look to the National Park Service for help with grants.

Commissioner Ruggiero asked Commissioner Federico about the Old Cemetery Flyer. Commissioner Federico stated there was to have been a meeting prior to the Board Meeting but it had to be cancelled. The meeting was rescheduled for October 31, 2022 so there will be an update at the November 17, 2022.

New Business:

Commissioner Ruggiero asked for a volunteer to replace existing flowers in urns with mums. Commissioner Hackbarth stated the flowers currently in the urns were still doing well so should leave them in the urns. Chairperson Sand stated he would donate a few mum plants to be placed next to the urns.

Commissioner Federico asked about the large wreath for the gate. Commissioner Hackbarth will contact Wendy Bellmore to inquire if Wreaths Across America will be donating small wreaths again to be hung on fence. Chairperson Sand made the large wreath last year and saved the frame from it. He stated he would make the wreath again unless the Board would rather purchase a large wreath this year. The Board stated they would like Bob to make the large wreath again this year and also put greens in the urns. Commissioner Federico will donate the large bow for the wreath.

Chairperson Sand asked if there was any other business to be brought forth, hearing none, he asked for a motion to adjourn.

Commissioner Ruggiero made a motion to adjourn. Commissioner Johnson seconded the motion to adjourn. All in favor, none opposed, no abstentions, motion carried. Meeting adjourned at 7:30 pm.

Respectfully submitted,
Stacy Gravino, Clerk