

**THE EAST HAVEN BOARD OF POLICE COMMISSION
SPECIAL MEETING MINUTES
Beach House Cosey Beach Avenue
APRIL 15, 2012**

Meeting called to order at 7:00 p.m. by Chairman Joseph Civitello

Roll Call: Virginia Williams, Secretary

Commissioners Present: Chairman Joseph Civitello, Vice-Chairman Carl Perez, Commissioner Frank Piergrossi, Commissioner Lou Crisci and Commissioner Jose Velazquez.

Also present: Chief Brent Larrabee, Deputy Chief John Mannion, Attorney Joseph Zullo, Detective Robert Ranfone, candidates for the hiring of Records Attendant and citizens.

Pledge of Allegiance/Moment of Silence

Approval of Minutes: Regular Monthly Meeting March 27, 2012

A motion was made by Commissioner Crisci to accept the minutes of March 27, 2012 as received, seconded by Commissioner Piergrossi. All in favor.

Approval of Monthly Reports: April 2012

A motion was made by Commissioner Piergrossi to accept the departmental reports as received, seconded by Vice –Chairman Perez. All in favor.

NEW BUSINESS

1. To consider and act upon a new hiring process at the East Haven Police Department

Chief Larrabee addressed the board and commented that the department has a shortage of officers. South Central gave a test recently of 600 candidates of which 10 were certified officers. The 10 certified officers either did not proceed with the testing or they dropped out.

He continued to state that we should be able to recruit our own officers, to include a conditional offer of employment, pre psychological, pre polygraph and pre physical before they come to the board. We have a dozen or so candidates through word of mouth from some of our own officers. They have to take the Cooper Test this Friday and then we will know how many will be brought to the board at the regular meeting scheduled for May 29th. Depending on how many pass, we may have 5 or 6 candidates to hire. Civil Service will be sent a letter requesting same from the Board of Police Commission.

Chief Larrabee also commented that there would be an additional required test and that scoring will not be done in the department but through an outside organization. His intention was to have the new candidates by the middle of June to put them in training mode. This would relieve pressure on our present officers. We will only hire the best. The Chief stated that he would have a recruit list come before the board by July 13th. so that we can reserve seats in the academy.

Commissioner Crisci commented that we were not cutting corners just speeding up the process.
The Chief agreed.

A motion was made by Commissioner Crisci to approve the hiring process at the East Haven Police Department, seconded by Commissioner Piergrossi. All in favor. Motion carried.

2. To consider and act upon the following policies:
 - a. Motor Vehicle Inventory Policy
 - b. Strip Search Policy
 - c. Bias and Profiling Policy

The Chief mentioned that we are re-writing 160 policies and that we have to pick up the pace. We have had the ones to be acted on tonight for 60 days. He said that it would be helpful if one or two of the board members could sit in and review the policies to bring back to the board. We will accommodate the time for anyone interested. Commissioner Crisci commented that he would be interested in sitting in on this. Discussion followed regarding the policies.

A motion was made by Commissioner Crisci to accept the Motor Vehicle Inventory Policy, seconded by Vice-Chairman Perez. All in favor. Motion carried.

A motion was made by Commissioner Piergrossi to accept the Strip Search Policy, seconded by Vice-Chairman Perez. All in favor. Motion carried.

Commissioner Crisci commented on the Bias and Profiling Policy. He had some concerns, e mailed the Chief and it was explained to him. He has no problem with it.

A motion was made by Commissioner Crisci to accept the Bias and Profiling Policy, seconded by Vice-Chairman Perez. All in favor.

A motion was made by Vice-Chairman Perez that we move item No. 3 to the end of the meeting, seconded by Commissioner Crisci. All in favor.

4. To consider and act upon the resignation of Stanislaw Olensenko to become effective on April 30, 2012.

A motion was made by Commissioner Piergrossi to accept the resignation of Stanislaw Olensenko to become effective on April 30, 2012, seconded by Commissioner Crisci. Motion carried. (The Secretary read Officer Olensenko's letter of resignation)

5. To consider and act upon the retirement of Inspector Gaetano J. Nappi to become effective June 16, 2012. Supernumerary status is requested.

A motion was made by Vice-Chairman Perez to accept the retirement of Inspector Gaetano J. Nappi with supernumerary status, to become effective on June 16, 2012. Motion carried. (The Secretary read Inspector Nappi's retirement letter)

6. To consider and act upon the retirement of Detective Daniel Gilhuly to become effective on June 16, 2012. Supernumerary status is requested.

A motion was made by Commissioner Piergrossi to accept the retirement of Detective Daniel Gilhuly with supernumerary status, to become effective on June 16, 2012. Motion carried (The Secretary read Detective Daniel Gilhuly's retirement letter)

7. To consider and act upon the retirement of Captain Henry Butler to become effective on May 18, 2012. Supernumerary status is requested.

A motion was made by Commissioner Crisci to accept the retirement of Captain Henry Butler with supernumerary status, to become effective on May 18, 2012. Motion carried.(The Secretary read Captain Henry Butler's letter of retirement)

8. To consider and act upon the retirement of Sergeant Bruce Scobie to become effective on June 2, 2012. Supernumerary status is requested.

A motion was made by Vice-Chairman Perez to accept the retirement of Sergeant Bruce Scobie with supernumerary status to become effective on June 2, 2012. Motion carried (the Secretary read Sergeant Bruce Scobies retirement letter)

Chief Larrabee commented that the men who retired this evening have served a total of 131.5 years between them.

9. Discussion/action regarding the hiring and interviewing of a Records Room Clerk for the East Haven Police Department.

Chief Larrabee stated that he forwarded the board his recommendation for this position. He commented that all three candidates were very good but recommended No. 1 on the Civil Service List.

A motion was made by Commissioner Piergrossi to go into executive session with the Board Members and Attorney Zullo to interview candidates for the position of Records Clerk at the East Haven Police Department, seconded by Commissioner Crisci. All in favor. Time 7:30 p.m.

Jessica Ward was interviewed at 7:42 p.m. came out at 7:50 p.m.

Kristen Vineyard was interviewed at 7:51 p.m. came out at 7:57 p.m.
Jessica Warcholic was interviewed at 7:58 p.m. came out at 8:04 p.m.

A motion was made by Commissioner Crisci to come out of Executive Session, seconded by Vice-Chairman Perez. All in favor. Time 8:15 p.m.

Commissioner Crisci commented that all the candidates were excellent and close in score but that contingent upon the Chiefs recommendation he made a motion to hire Jennifer Ward as Records Attendant for the East Haven Police Department, seconded by Commissioner Piergrossi. All in favor.

Chief Larrabee commented that he would make the board aware of Ms. Wards starting date.

A motion was made by Vice-Chairman Perez to adjourn, seconded by Commissioner Piergrossi. All in favor.

Chairman Civitello adjourned meeting at 8:22 p.m.

Respectfully Submitted, Virginia Williams, Secretary