

Town of East Haven, CT  
Recreation & Athletic Complex Meeting Minutes  
February 14, 2022  
Page 1

**Members Present:**

Chairman Pat Paulson  
Commissioner Sue Crisafi  
Commissioner Ann Corris  
Commissioner Christine Ucich  
Commissioner Chris Murray

**Staff Present:**

Liz Franco-Spano, Director

Chairman Paulson called the meeting to order at 7:02 p.m. Roll was called, and a quorum was present.

**Approval of Minutes**

Commissioner Murray made a **MOTION** to approve the minutes of the June 14<sup>th</sup>, 2021 meeting. Commissioner Crisafi seconded. All were in favor; none were opposed and there were no abstentions. **MOTION CARRIED**

**Director's Report**

Director Liz Franco-Spano informed the commission that her office is now permanently located at Hays School. The rink and recreation phones are in the process of being transferred up there.

**Update on Rink**

Director Liz Franco-Spano asked the Town Attorney for an update on the bidding process. Four (4) bids were received on February 4<sup>th</sup> for the ice making scope of the Project. The design builder (SLAM-they were awarded the design bid portion by the Town Council last fall) is finishing its scope review (i.e., making sure that a bid appropriately addresses the project scope for what the Town asked to be bid), and will recommend award promptly. The bid packages for the rest of the rink project hit the street today, February 14, 2022 with a bid opening date currently scheduled for March 3<sup>rd</sup>.

Town of East Haven, CT  
Recreation & Athletic Complex Meeting Minutes  
February 14, 2022  
Page 2

**Program Updates**

Director Liz Franco-Spano stated that the youth basketball clinic that was postponed due to COVID issues is now up and running and the end date has been extended so that the children get all the weeks in that they were supposed to. A live fitness ZOOM was held and was very popular and successful. There will be an umpire clinic in March for anyone interested in becoming an umpire. There are also some other programs that will be up and coming, such as Paint Night for kids, Fit in the Parks, dancing outside, which she is hoping a local dance studio can help with and Karate as well. Pickle Ball is all set to be held at the Middle School for adults. She has been working with Michelle Madonna and Vin

DiNuzzo at the High School to recruit students to help with programs that need community service hours. A new website will be forthcoming called MyRec where residents can sign up for email notifications for all programs that will be held and to get updates about them as well.

**Budget Update**

Director Liz Franco-Spano informed the commission that she met with the Finance Director Jim Keeley over the past couple of months and for over two hours last week to help her get her first budget done. She went off the budget from the 2019-2020 year, which was the last year the rink was in full operation. She also put in for some new equipment and things the rec programs will need to run properly.

**Old Business**

None

**New Business**

Commissioner Ucich asked about the logo that was approved for the Rec Department. Director Liz Franco-Spano stated that she would be bringing the items to the next meeting. She apologized for the delay but was waiting on some backorders and didn't want to not have everything she needed when the meeting was being held. She also stated that she received permission from the Superintendent to send home flyers with the new website and information on it to all the students in the district.

Chairman Paulson asked that the clerk invite Frank Butler and Dom Milano to the next meeting so that the commission can thank them for a job well done. The clerk will email them and make them aware of their presence being requested.

Commissioner Corris asked when the rink might be open and Director Liz Franco-Spano stated they are aiming for September of 2022, as long as all goes smoothly.

There being no further business to come before the commission, a **MOTION** to adjourn the meeting was made by Commissioner Crisafi and seconded by Commissioner Murray at 7:25 pm. All were in favor; none were opposed, and none abstained. **MOTION CARRIED**

Respectfully Submitted,

*Linda S. LaLuna*

Linda S. LaLuna  
Clerk