

AGENDA  
EAST HAVEN PUBLIC LIBRARY, INC.  
(HAGAMAN MEMORIAL LIBRARY)  
BOARD OF TRUSTEES MEETING  
JULY 23, 2020 AT 7:00 PM  
MEETING HELD REMOTELY VIA WEBEX

TO RESIDENTS AND TAXPAYER OF THE TOWN OF EAST HAVEN AND  
OTHER INTERESTED PARTIES:

Due to Governor Ned Lamont's March 10, 2020 declaration of a public health emergency and civil preparedness emergency and his subsequently issued Executive Orders 7B and 7D; and, due to the spread of the Coronavirus Disease in the State of Connecticut including New Haven County, in-person public access to this meeting will not be permitted. This will be a 100% electronic meeting.

The public can access and participate in the 7:00 PM Public Hearing from a computer, tablet, or smartphone:

Meeting number: 132 264 2784

Password: hagaman+

Meeting Link:

<https://easthavenpubliclibrary.my.webex.com/easthavenpubliclibrary.my/j.php?MTID=m689023f488d6a20cd1a2417a5657a4db>

Join by phone

+1-408-418-9388 United States Toll

+1-646-992-2010 United States Toll (New York City)

Access code: 132 264 2784

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AGENDA ITEMS

1. Call to Order
2. Approval of Minutes: Library Board of Trustees Meeting of June 18, 2020
3. Special Agenda Items: None
4. Correspondence
5. Public Comment

6. Treasurer's Report: Financial Statements for the month of June of 2020
7. Director's Report:
  - a. Monthly Statistics – June of 2020
  - b. Project Updates
8. Committee Reports
  - a. Executive Committee
  - b. Building Committee
  - c. Fundraising Committee
  - d. Camarota Estate Subcommittee
9. Old Business:
  - a. Capital Improvement Budget for FY 2019-2020 and for FY 2019-2020 to FY 2023-2024
  - b. Closing of the Library Due to the Coronavirus: (1) Decide How To Pay Library Staff Wages and Benefits during the Closing, and (2) Have a Plan, or Guidelines, in Place to Handle the Future Impact of the Coronavirus
  - c. Paycheck Protection Program from the Small Business Association under Section 7(a) of the Small Business Act Due to the Coronavirus Aid, Relief, and Economic Act (CARES ACT)
  - d. Amending the Library's Bylaws
10. New Business
  - a. Helming & Company Proposal/Letter of Engagement for Preparing the 2019 Federal Income Tax Return (Form 990) for an Tax Exempt Organization
  - b. FY 2020-21 Hagman Memorial Library's Working Budget Combining Town of East Haven, Library Revenues, and Other Revenues to Form a Final Working Budget
11. Executive Session: None
12. Adjournment

Respectfully Submitted,

*Lucille Huelin*

Lucille Huelin, Board Clerk