

**AGENDA
EAST HAVEN PUBLIC LIBRARY, INC.
(HAGAMAN MEMORIAL LIBRARY)
BOARD OF TRUSTEES MEETING
NOVEMBER 19, 2020 AT 7:00 PM
MEETING HELD REMOTELY VIA WEBEX**

TO RESIDENTS AND TAXPAYER OF THE TOWN OF EAST HAVEN AND OTHER INTERESTED PARTIES:

Due to Governor Ned Lamont’s March 10, 2020 declaration of a public health emergency and civil preparedness emergency and his subsequently issued Executive Orders 7B and 7D; and, due to the spread of the Coronavirus Disease in the State of Connecticut including New Haven County, in-person public access to this meeting will not be permitted. This will be a 100% electronic meeting.

The public can access and participate in the 7:00 PM Public Hearing from a computer, tablet, or smartphone:

Online Meeting Link:

<https://easthavenpubliclibrary.my.webex.com/easthavenpubliclibrary.my/j.php?MTID=m86aeb3178abd15a12f1c1274d017e535>

Meeting Password:

bdmtghml

Meeting Number:

132 596 6161

Join by Phone:

+1-408-418-9388 United States Toll

+1-646-992-2010 United States Toll (New York City)

Access code: 132 596 6161

AGENDA ITEMS

1. Call to Order
2. Approval of Minutes: Library Board of Trustees Meeting of October 15, 2020
3. Special Agenda Items: Presentation by Carl Helming, Certified Public Accountant, and Michelle Bacha, Accountant & Certified ProAdvisor for QuickBooks, Helming & Company, P.C., on the Library’s FY 2019 (July 2019-June 2020) Return of Organization Exempt From Income Tax/Form 990

4. Correspondence
5. Public Comment
6. Treasurer's Report: Financial Statements for the month of October of 2020, including Invested Funds Report, 3rd Quarter, July – September 2020
7. Director's Report:
 - a. Monthly Statistics – October of 2020
 - b. Project Updates
8. Committee Reports
 - a. Executive Committee
 - b. Building Committee
 - c. Fundraising Committee
 - d. Camarota Estate Subcommittee
9. Old Business:
 - a. Capital Improvement Budget for FY 2019-2020 and for FY 2019-2020 to FY 2023-2024
 - b. Closing of the Library Due to the Coronavirus: (1) Decide How To Pay Library Staff Wages and Benefits during the Closing, and (2) Have a Plan, or Guidelines, in Place to Handle the Future Impact of the Coronavirus
 - c. Paycheck Protection Program from the Small Business Association under Section 7(a) of the Small Business Act Due to the Coronavirus Aid, Relief, and Economic Act (CARES ACT)
 - d. Amending the Library's Bylaws
 - e. Possibility of Provisions for a Library Van Once a Week Traveling in East Haven Community to Designated Stops.
 - f. Everybody Learns Grant from the Connecticut State Library
10. New Business
 - a. Approve the Library Board's 2021 Board Meeting Schedule
 - b. Approve the Library's 2021 Holiday Schedule
 - c. Approve Changes to Library's TIAA CREF Retirement Agreement
 - d. Approve Installation of New Telephone System
 - e. Approve Taking Money from the DeMayo Room for the Work Done to Make the Room a Computer Lab
 - f. Library's FY 2021-22 Budget Proposal to the Town of East Haven
11. Executive Session: None
12. Adjournment

Respectfully Submitted,
Lucille Huelin, Board Clerk