



Town of
EAST HAVEN
CONNECTICUT

OFFICE OF THE MAYOR
Joseph A. Carfora
Mayor

Memo

RECEIVED FOR FILING
MAY 12 2020
TOWN CLERK'S OFFICE
EAST HAVEN, CONN.

To: All Department Heads
From: Mayor Joseph Carfora
cc: Town Attorney Michael Luzzi
Date: 5/12/2020
Re: Interim Town Engineer

Stacy Grimes, CTC
TOWN CLERK

Please be advised that we have been able to secure the services of Jonathan Bodwell, P.E. to act as our Town Engineer on an interim basis. Mr. Bodwell has committed to be the Town Engineer for a period of sixty (60) days. In addition to tending to the day to day duties of the Town Engineer, he will also be evaluating and analyzing the scope of said job duties so that we can create a much-needed, updated job description. Once that process is complete, we intend to start the search for a licensed professional engineer to fill the position.

As many of you are aware, the Director of Public Works and the Town Engineer has been a dual position. Mr. Bodwell will only be performing Town Engineer functions.

During this interim period, I as Mayor, will be directing the Public Services Department. I will do so pursuant to Chapter 5 Section 3 of the Town Charter, which states: "... the Mayor shall be able to perform the duties of any office under his jurisdiction without his meeting the professional requirements of that office for a period no more than sixty (60) days with the understanding that he shall receive no additional compensation therefor."

Due to the need to act as swiftly and responsibly in such circumstances, I have informed Town Council Chairman Joe Deko that these matters will be appropriately addressed at the Council's June 2, 2020 regularly scheduled monthly meeting.