

AGENDA
EAST HAVEN PUBLIC LIBRARY, INC.
(HAGAMAN MEMORIAL LIBRARY)
BOARD OF TRUSTEES MEETING
JANUARY 16, 2020
DEMAYO ROOM, 7:00 PM

1. Call to Order
2. Approval of Minutes: Library Board of Trustees Meeting of November 21, 2019
3. Special Agenda Items: None
4. Correspondence
5. Public Comment
6. Treasurer's Report: Financial Statements for the months of November and December of 2019
7. Director's Report:
 - a. Monthly Statistics – November and December of 2019
 - b. Project Updates
8. Committee Reports
9. Old Business:
 - a. Capital Improvement Budget for FY 2019-2020 and for FY 2019-2020 to FY 2023-2024
 - b. Fire Alarm Pull Stations Not Working and Related Matters
 - c. Governance, Best Practices in Connecticut Public Libraries
 - d. Photocopier Lease Add on for Scanning Documents from Photocopiers in Editable Format
 - e. New Computer Lease for December 1, 2019 – November 30, 2022
 - f. Moving Library Bank Accounts to Webster Bank
 - g. Hagaman Memorial Library a Beneficiary of the Estate of Edna Camorata
10. New Business
 - a. Library's FY 2020-21 Budget Proposal to the Town of East Haven
 - b. Revision to Employee Handbook Policy for Sick Leave
 - c. East Haven Courier Publishing the Library's Quarterly Happenings
11. Executive Session: Personnel Matters: (1) Library Director's Performance Evaluation and (2) Workload of a Librarian
12. Adjournment

Respectfully Submitted,

Lucille Huelin

Lucille Huelin, Board Clerk

