

AGENDA  
EAST HAVEN PUBLIC LIBRARY, INC.  
(HAGAMAN MEMORIAL LIBRARY)  
BOARD OF TRUSTEES MEETING  
NOVEMBER 21, 2019  
DEMAYO ROOM, 7:00 PM

1. Call to Order
2. Approval of Minutes: Library Board of Trustees Meeting of October 17, 2019
3. Special Agenda Items: Presentation by Carl Helming, Certified Public Accountant, Helming & Company, P.C., on the Library's FY 2018 (July 2018 - June 2019) Federal Return of Organization Exempt From Income Tax/Form 990
4. Correspondence
5. Public Comment
6. Treasurer's Report: Financial Statements for October of 2019
7. Director's Report:
  - a. Monthly Statistics – October of 2019
  - b. Project Updates
8. Committee Reports
9. Old Business:
  - a. Capital Improvement Budget for FY 2019-2020 and for FY 2019-2020 to FY 2023-2024
  - b. Fire Alarm Pull Stations Not Working and Related Matters
  - c. Governance, Best Practices in Connecticut Public Libraries
  - d. Photocopier Lease Add on for Scanning Documents from Photocopiers in Editable Format
  - e. New Computer Lease for December 1, 2019 – November 30, 2022
  - f. Moving Library Bank Accounts to Webster Bank
10. New Business
  - a. Hagaman Memorial Library a Beneficiary of the Estate of Edna Camorata
  - b. Corporate Resolution Establishing/Updating Signatories on the A J Berman Memorial Account with Nationwide
  - c. Approve Library Board Meeting Schedule for 2020
  - d. Approve Holiday and Summer Closing Schedule for 2020
  - e. Approve Revised Meeting Room Use Policy
11. Executive Session: Library Director's Performance Evaluation
12. Adjournment

Respectfully Submitted,  
*Lucille Huelin*  
Lucille Huelin, Board Clerk

