

AGENDA
EAST HAVEN PUBLIC LIBRARY, INC.
BOARD OF TRUSTEES MEETING
AUGUST 16, 2018
DEMAYO ROOM, 7:00 PM

1. Call to Order:
2. Approval of Minutes: Regular Board Meeting of June 21, 2018
3. Special Agenda Items: None
4. Correspondence
5. Public Comment
6. Treasurer's Report: Financial Statements for June of 2018, including Hagaman Trust Account Summary for June of 2018 and Invested Funds Report as of June 30, 2018, and Financial Statements for July of 2018, including Hagaman Trust Account Summary for July of 2018
7. Director's Report:
 - a. Monthly Statistics – June of 2018 and July of 2018
 - b. Project Updates
8. Committee Reports
 - a. Great Give
9. Old Business:
 - a. Review and Revision of the Employee Manual
 - b. Elevator ADA Compliance Study
 - c. Trustees Signing Conflict of Interest Statement for FY 2018
 - d. Helming & Company P.C Proposal for Completion of the Library's 2017 (July 2017-June 2018) Federal Return of Organization Exempt From Income Tax/Form 990 and for Accounting Policies and Procedures Manual
 - e. Health Savings Account (HSA) as a Health Insurance Coverage Option for Library Employees
 - f. Approve Payment for Darleen's COBRA Health Insurance Extension
 - g. Flat Roof System Needs Repair
10. New Business
 - a. Library's FY 2018-19 Budget (Town Appropriation + Library Revenues)
 - b. Video Produced for the Library's Community Foundation Profile
 - c. Donation Form for Local History Items Donated to the Library
 - d. Approve Job Description for Staff Facilitator Librarian
11. Executive Session: None
12. Adjournment

Respectfully Submitted,
Lucille Huelin
Lucille Huelin, Board Clerk

