

**Public Budget Hearing & Executive Board Meeting**  
**Wednesday, May 10, 2023, at 3:30 pm**  
**In-Person/Virtual - Zoom Meeting**

Present: Susan Addiss, Michael Pascucilla, Virginia Fallon, Darlene Zimmermann, Michael Turcio, Elaine Anderson, Susan Deko, Marissa DeChillo-Bateman, Dr. Young, Dennis Nastri

Meeting called to order by Dennis Nastri at 3:30 pm.

1. Welcome
2. Budget Hearing & Public Comments General Discussion – Director reviewed the budget for 2023 – 2024: including grants, covid funding, reviewed funds from partnerships with other local health departments.
3. Approval of the April 12, 2023, Meeting Minutes – clarification question on tuition reimbursement discussed. ESDHD will seek a legal opinion on the appropriate and allowable use of employee educational expenses for tuition reimbursement. Virginia Fallon made a motion to approve minutes with amendment to reimbursement, Sue Deko. 2<sup>nd</sup> the motion. All in favor. Director discussed process of minutes sent to the town clerk which was recently changed. Moving forward, the process has been revised again. The board will review minutes via email within 7 days for changes, they will be sent to town clerk and then they will be approved by the board at the next board meeting.
4. Correspondences – no new correspondences for the board.
5. Old Business
  - ESDHD Vacancies – filled environmental specialist position on May 1<sup>st</sup>. Exploring an administrative position to handle some of the grants at the request of some of the programs. Potentially a grant manager that can manage grants and be able to write them. In addition, a part time public health nurse for the fall to assist with grants and vaccines.
  - Travel Clinic Program – Update – Dr. Young reported that we have begun to give out the yellow fever vaccine. It is a real service to our communities. Director discussed looking at fee schedule and potentially revising with the current market.
6. New Business
  - PO Vessel Regional Program 2023 – ESDHD PO Vessel & Approved Contract Discussion – Changes in the process this year. Currently the vendor owns the gas vessel. The director discussed purchasing the pump

out vessel. Motion to approve the purchase of the pump out boat by Virginia Fallon. Sue Deko 2<sup>nd</sup> the motion. All in favor.

- Student Internship Grant Funding – CT DPH & Yale University Partnership. Program that offers \$3500 scholarships to students to work with ESDHD. We have applied for three students and were funded for all three. Students will receive the funds directly.
- Maro Diaz - Hernandez is a recent graduate from UCONN with MPH and Yale employee who interned with ESDHD. He presented his UCONN project – Designing an Advocacy-Forward Climate Change Curriculum for Public Health Professionals: “Climate Change and Health in Connecticut: for Education to Action.”
- Coronavirus Update / Vaccination Statistics/Clinics – Local & State Update Presentation – Designing an advocacy for climate change. – presentation was sent via email. Although the state announced there is no longer a crisis, we will still be conducting some tracking.
- ESDHD Grants – Status – Director reviewed grants. He will continue to apply for new grants. Although we have received many grants the funding is restricted and short term. Currently we are at an all-time high with grant funding.

#### 7. Director’s Report

- PHAB Accreditation Application Status – The first accreditation meeting with the accreditors will take place in July. The board does not need to be present for the initial meeting. In August the second meeting will take place which will include the board’s participation.
- ESDHD PH Activity Reports (Environmental, Emerg. Preparedness, Education & Nursing)
- ESDHD Union Negotiations – Collective Bargaining Contract 2023 – Director met with counsel to review and add comments to the contract. Counsel is drafting an agreement for approval from the board and then will be sent to the union.

#### 8. Adjournment

- Motion to adjourn by Virginia Fallon and 2<sup>nd</sup> by Elaine Anderson. All in favor. Adjourned at 4:30 pm.

Respectfully Submitted,

*Angela Carrano*

Angela Carrano, DNP, MSN, RN, Secretary