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**TOWN OF EAST HAVEN, CT  
EAST HAVEN PUBLIC SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING MINUTES  
35 WHEELBARROW LANE, EAST HAVEN, CT 06513  
TUESDAY, SEPTEMBER 12, 2023  
7:00 P.M.**

**1. CALL TO ORDER**

Dr. DeLucia called the board meeting to order at 7:12 pm.

- Pledge of Allegiance

Dr. DeLucia requested everyone stand for the Pledge of Allegiance

**2. ROLL CALL ATTENDANCE**

Dr. DeLucia requested roll call attendance

|               |           |
|---------------|-----------|
| Ms. DePalma   | Present ▾ |
| Ms. DiLungo   | Present ▾ |
| Mr. Hennessey | Present ▾ |
| Ms. Johnson   | Present ▾ |
| Ms. Putney    | Present ▾ |
| Ms. Santiago  | Present ▾ |
| Mr. Stacey    | Present ▾ |
| Ms. Torello   | Present ▾ |
| Dr. DeLucia   | Present ▾ |

**ALSO PRESENT:**

Ms. Erica Forti, Superintendent ▾  
Mr. Robert Swan, Director of Pupil Services ▾  
Dr. Jennifer Murrelly, Assistant Superintendent ▾  
Ms. Julie Church, Family Engagement /SEL Coordinator ▾  
Mr. Richard Caponera, Chief of Operations and Fiscal Overs... ▾

### 3. REPORTS

- Chair Report:
  - Dr. DeLucia spoke about a reevaluation of zoning for public access on Wheelbarrow Lane. Clarifying that the School property is no longer considered part of the road, it now ends at the beginning of the driveway.
  - She also spoke about a possible new maritime program for students at EHPS.
  - Band performed at the fall festival and the event went very well.
- Standing Committee Reports
  - Athletics: All fall sports have begun and are fully staffed. New swim team cohort is EHPS, Sacred Heart and New Haven.
  - Personnel: Paraprofessional contract will be discussed at this meeting.
- Superintendent
  - Superintendent
    - Culture & Climate: Ms. Church shared an update on the Volunteer Policy and updates on volunteers. She also spoke about the Backpack giveaway event.
    - Ms. Forti spoke about new talent hires and mentioned a new Human Resource hire and interview process for the Assistant Principal position for EHHS.
    - Ms. Forti also spoke about the band performance that is open and free to the public and is a full dress rehearsal of their upcoming competition. She also mentioned that EHHS has reached their FAFSA goal and will be recognized by the state this October.
    - C.O.F.O: Mr. Caponera spoke about the cafeteria report and reviewed it briefly.

### 4. APPROVAL OF MEETING MINUTES

- August 22, 2023- No objections were brought forward.

## 5. AUDIENCE OF CITIZENS

- Dominic Milano-866 Thompson Street: Mr. Milano spoke about the board policy and action item that referencing contributions and advertisement. He stated that all money should go to the students of the district and did not feel any money should be used as contributions or advertisements for the Board.
- Lorena Venegas- 73 George Street: spoke about various topics including access to the meeting link, curriculum and courses offered.

## 6. NEW BUSINESS

### 6.1 Discussion and possible action on the approval of the Student Climate Survey

Mr. Stacey ▾ made a motion to approve of the Student Climate Survey.  
Ms. DiLungo ▾ seconded the motion.

A roll call vote was taken:

|               |       |
|---------------|-------|
| Ms. DePalma   | Yes ▾ |
| Ms. DiLungo   | Yes ▾ |
| Mr. Hennessey | Yes ▾ |
| Ms. Johnson   | Yes ▾ |
| Ms. Putney    | Yes ▾ |
| Ms. Santiago  | Yes ▾ |
| Mr. Stacey    | Yes ▾ |
| Ms. Torello   | Yes ▾ |
| Dr. DeLucia   | Yes ▾ |

All in favor. Motion passes.

### 6.2 Discussion and possible action on the approval of the East Haven Police Department S.R.O.- M.O.U.

Ms. Forti explained that this was a public act mandated. Ms. Forti and Mr. Caponera met with the EHPD to compose this statutory agreement. Mr. Stacey asked a clarifying question about where this would be implemented.

Ms. DiLungo ▾ made a motion to approve the East Haven Police Department S.R.O.- M.O.U. Ms. DePalma ▾ seconded the motion.

A roll call vote was taken:

|               |       |
|---------------|-------|
| Ms. DePalma   | Yes ▾ |
| Ms. DiLungo   | Yes ▾ |
| Mr. Hennessey | Yes ▾ |
| Ms. Johnson   | Yes ▾ |
| Ms. Putney    | Yes ▾ |
| Ms. Santiago  | Yes ▾ |
| Mr. Stacey    | Yes ▾ |
| Ms. Torello   | Yes ▾ |
| Dr. DeLucia   | Yes ▾ |

All in favor. Motion passes.

**6.3 Discussion and possible action on the approval of revision of Regulation 2400, Self- Evaluation of the Board of Education and Superintendent.**

Ms. DePalma ▾ made a motion to approve of the revision of Regulation 2400, Self- Evaluation of the Board of Education and Superintendent. Ms. Santiago ▾ seconded the motion.

A roll call vote was taken:

|               |       |
|---------------|-------|
| Ms. DePalma   | Yes ▾ |
| Ms. DiLungo   | Yes ▾ |
| Mr. Hennessey | No ▾  |
| Ms. Johnson   | Yes ▾ |
| Ms. Putney    | Yes ▾ |
| Ms. Santiago  | Yes ▾ |
| Mr. Stacey    | Yes ▾ |
| Ms. Torello   | No ▾  |

|             |       |
|-------------|-------|
| Dr. DeLucia | Yes ▾ |
|-------------|-------|

2 opposed, 7 in favor. Motion passes.

**6.4 Discussion and possible action on the approval of the revision of Policy 1326, Board of Education Contributions and Donations.**

Ms. Santiago ▾ made a motion to approve of the revision of Policy 1326, Board of Education Contributions and Donations. Ms. DiLungo ▾ seconded the motion.

Mr. Hennessey asked for clarification. Dr. DeLucia clarified and summarized what the policy stated. A conversation relative to the policy and its parameters was had.

A roll call vote was taken:

|               |       |
|---------------|-------|
| Ms. DePalma   | Yes ▾ |
| Ms. DiLungo   | No ▾  |
| Mr. Hennessey | Yes ▾ |
| Ms. Johnson   | Yes ▾ |
| Ms. Putney    | Yes ▾ |
| Ms. Santiago  | Yes ▾ |
| Mr. Stacey    | Yes ▾ |
| Ms. Torello   | No ▾  |
| Dr. DeLucia   | Yes ▾ |

2 opposed, 7 in favor. Motion passes.

**6.5 Discussion and possible action on the approval of the revision of Policy 3320, Expenditures and Purchasing Procedures**

Mr. Caponera spoke about this policy being the updated based on the new threshold.

Ms. Santiago ▾ made a motion to approve the revision of Policy 3320, Expenditures and Purchasing Procedures. Ms. DePalma ▾ seconded the motion.

A roll call vote was taken:

|             |       |
|-------------|-------|
| Ms. DePalma | Yes ▾ |
|-------------|-------|

|               |       |
|---------------|-------|
| Ms. DiLungo   | Yes ▾ |
| Mr. Hennessey | Yes ▾ |
| Ms. Johnson   | Yes ▾ |
| Ms. Putney    | Yes ▾ |
| Ms. Santiago  | Yes ▾ |
| Mr. Stacey    | Yes ▾ |
| Ms. Torello   | Yes ▾ |
| Dr. DeLucia   | Yes ▾ |

All in favor. Motion passes.

**6.6 Discussion and possible action on the approval of the Human Resource Manager Contract.**

Ms. Forti spoke about the interview process for the Human Resource Manager Contract. A conversation was had relative to the qualifications and job description. Mr. Caponera spoke about the screening and referenced the knowledge and experience the committee was looking for. A conversation relative to approving the contract versus the person, and how the board should move forward with agenda items was discussed.

Ms. Santiago ▾ made a motion to approve the Human Resource Manager Contract. Ms. DePalma ▾ seconded the motion.

A roll call vote was taken:

|               |       |
|---------------|-------|
| Ms. DePalma   | Yes ▾ |
| Ms. DiLungo   | Yes ▾ |
| Mr. Hennessey | Yes ▾ |
| Ms. Johnson   | Yes ▾ |
| Ms. Putney    | Yes ▾ |
| Ms. Santiago  | Yes ▾ |
| Mr. Stacey    | Yes ▾ |
| Ms. Torello   | No ▾  |

|             |       |
|-------------|-------|
| Dr. DeLucia | Yes ▾ |
|-------------|-------|

One opposed, 8 in favor. Motion passes.

**6.7 Discussion and possible action on the East Haven Rotary Golf Ball Drop Sponsorship.**

Ms. Putney read a correspondence from the President of the Rotary explaining where the contributions are allocated and spent in regards to East Haven Public School’s students.

Ms. DePalma ▾ made a motion to approve the Tee Sponsorship for \$100 for the East Haven Rotary Golf Ball Drop Sponsorship. Mr. Stacey ▾ seconded the motion.

A roll call vote was taken:

|               |         |
|---------------|---------|
| Ms. DePalma   | Yes ▾   |
| Ms. DiLungo   | Yes ▾   |
| Mr. Hennessey | Yes ▾   |
| Ms. Johnson   | Yes ▾   |
| Ms. Putney    | Yes ▾   |
| Ms. Santiago  | Ab... ▾ |
| Mr. Stacey    | Ab... ▾ |
| Ms. Torello   | No ▾    |
| Dr. DeLucia   | Yes ▾   |

6 in favor, 1 opposed, 2 abstentions. Motion passes.

**EXECUTIVE SESSION:** The Board entered into Executive session at 8:15pm to discuss contract negotiations for the Paraprofessional Contract

The Board exited the Executive session at 8:33pm

**6.8 Discussion and possible action on the approval of the Paraprofessional and Teacher Aides Unit Contract.**

Dr. DeLucia ▾ made a motion to approve the Paraprofessional and Teacher Aides Unit Contract. Ms. DePalma ▾ seconded the motion.

A roll call vote was taken:

|               |       |
|---------------|-------|
| Ms. DePalma   | Yes ▾ |
| Ms. DiLungo   | Yes ▾ |
| Mr. Hennessey | Yes ▾ |
| Ms. Johnson   | Yes ▾ |
| Ms. Putney    | Yes ▾ |
| Ms. Santiago  | Yes ▾ |
| Mr. Stacey    | Yes ▾ |
| Ms. Torello   | Yes ▾ |
| Dr. DeLucia   | Yes ▾ |

All in favor. Motion passes.

**7. DISCUSSION CONCERNING FUTURE AGENDA ITEMS**

- Next Meeting September 26, 2023

The meeting was adjourned at 8:35 p.m.

Respectfully submitted,

*Michele DeLucia/mna*

**MICHELE DELUCIA, BOARD CHAIR**