



Greater New Haven Transit District

840 Sherman Avenue, Hamden, CT 06514

Phone: 203.288.6282

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**GREATER NEW HAVEN TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
WEDNESDAY, April 10, 2024, 10:00 a.m.
HELD IN PERSON / VIRTUALLY ON ZOOM**

In Attendance:

Directors Branford - Dagmar Ridgway; Branford - Jamie Cosgrove; Hamden - Dan Kops; New Haven - Tomi Veale; New Haven - Doug Hausladen; North Haven - Michael Freda; North Branford - Mary Bigelow; and West Haven - Alyssa Maddern.

Not in Attendance:

Directors: Bethany - Craig Riegelhaupt; Hamden- Stephen White; New Haven – Paul Garlinghouse; and Woodbridge - Judy Young;

GNHTD Administrative Staff: Mario Marrero, Glen McGough, Anthony Bethune.

GUEST: Niclas Ferland (Counsel to the District).

Call to Order: Chairperson Bigelow called the meeting to order at 10:02 a.m.

Public Comment: There were no members of the public in attendance.

Approval of Minutes:

January 10, 2024 (Board of Directors Meeting) On a motion by Alyssa Maddern, seconded by Dan Kops, the minutes were unanimously approved.

March 13, 2024 (Executive Committee Meeting) On a motion by Dagmar Ridgway, seconded by Dan Kops, the minutes were unanimously approved.

March 13, 2024 (Special Executive Committee Meeting) On a motion by Dan Kops, seconded by Doug Hausladen, the minutes were unanimously approved.

Resolutions:

a. Resolution 2324.103 - On a motion by Dan Kops, seconded by Dagmar Ridgway, resolution 2324.103 Authorizing the Executive Director to Submit Grant Applications and to Execute Grant Agreements was unanimously approved.



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b. Resolution 2324.104 - On a motion by Dan Kops, seconded by Doug Hausladen, resolution 2324.104 Authorizing the Filing of Greater New Haven Transit District's Public Transportation Agency Safety Plan (PTASP) was unanimously approved.

c. Resolution 2324.105 - On a motion by Dagmar Ridgway, seconded by Dan Kops, resolution 2324.105 Approving the FY 2025 Annual Agency Budget was unanimously approved.

Reports of the Officers:

Anthony Bethune provided the Quarterly Operations Report.

Glen McGough provided the Quarterly Treasurer's Report.

There being no further discussion, Dan Kops moved acceptance of the Quarterly Operations Report and Quarterly Treasurer's Report. The motion was seconded by Doug Hausladen and unanimously approved.

Departmental Reports:

Human Resources

Glen McGough gave highlights of the HR report.

Capital and Procurement

Glen McGough gave highlights of the Procurement report, upcoming projects, and bids.

Safety and Security (Risk Management)

Mario Marrero gave highlights of the D&A program and the Worker's Compensation program.

Facility Maintenance

Mario Marrero provided the status of current and future facility projects.

Fleet Maintenance

Mr. Marrero updated the Board of Directors on the Vehicle Purchase Order. The two electric vehicles arrived during the first week of April. The mechanics will attend mechanical training for electric vehicles on May 28, 2024.



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Executive Director's Report:

Mr. Marrero mentioned the agency hosted a pizza party on March 21, 2024, in celebration of the National Transit Employee Appreciation Day.

The ConnDOT/Transit District meeting, Capital Plan meeting with ConnDOT, the FTA Check-in meeting, and the virtual ConnDOT Quarterly Site visits continue. The team also continues to attend the SCRCOG Transportation and Policy Board meetings.

Mr. Marrero shared with the Board of Directors that M7 has been chosen to provide the RRP service. The RRP trips will roll over to the Encompass Program beginning on April 15, 2024.

Mr. Marrero mentioned the State Bus Rodeo will be held on June 9, 2024. He also noted that Municipal Grant Program applications are out and are due by May 15, 2024.

The Compliance Officer continues to conduct internal departmental audits. The Equal Employment Opportunity (EEO) Plan was submitted on March 1, 2024. The Affirmative Action Plan was submitted to the ConnDOT.

The monthly Safety Committee meetings continue as part of the PTASP plan and the PTASP training was delivered in March. Departmental team meetings and Managers meetings also continue to be held.

Mr. Marrero shared with the Board of Directors the ongoing recruitment efforts of the agency.

Report of Committee

Chairperson Bigelow updated the Board members on the new facility meeting held with ConnDOT.

Resolution 2324.106 - On a motion by Dan Kops, seconded by Doug Hausladen, resolution 2324.106 Authorizing Chairman to Execute Executive Director Employment Contract was unanimously approved.



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Adjournment: There being no further business brought before the Board, the meeting was adjourned at 11:07 a.m. on a motion by Doug Hausladen, Seconded by Dan Kops.

Respectfully Submitted,
Dagmar Ridgway, Secretary