



Greater New Haven Transit District

840 Sherman Avenue, Hamden, CT 06514

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**GREATER NEW HAVEN TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
WEDNESDAY, October 11, 2023, 10:00 a.m.
HELD IN PERSON / VIRTUALLY ON ZOOM**

In Attendance:

Directors: Bethany - Craig Riegelhaupt; Branford - Dagmar Ridgway; Hamden - Dan Kops; Hamden - Stephen White; New Haven - Doug Hausladen; New Haven - Tomi Veale; North Haven - Michael Freda; North Branford - Mary Bigelow; West Haven - Ruth Torres; and West Haven - Alyssa Maddern; and Woodbridge - Judy Young.

Not in Attendance:

Directors: East Haven - Jamie Cosgrove; Orange - Steve Hechtman

GNHTD Administrative Staff: Mario Marrero, Aida Lopez, Glen McGough,

GUEST: Niclas Ferland (Counsel to the District); James Miller (Marcum, LLP); Megan Moriarty (Marcum, LLP); and Graham Curtis (Public Transit Assistant Administrator)

Call to Order: Chairperson Bigelow called the meeting to order at 10:01 a.m.

Public Comment: There were no members of the public in attendance.

Approval of Minutes:

July 12, 2023 (Board of Directors Meeting) On a motion by Dan Kops, seconded by Doug Hausladen, the minutes were unanimously approved.

September 13, 2023 (Executive Committee Meeting) On a motion by Dan Kops, seconded by Doug Hausladen, the minutes were unanimously approved.



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Facility Update Graham Curtis (Public Transit Assistant Administrator) from the ConnDOT provided facility updates.

Presentation of the Fiscal Year 2023 Financial Statement, Federal Single Audit, and State Single Audit:

James Miller, and Megan Moriarty of Marcum, LLP provided the audit results for FY 2023 along with draft financial statements. The audit consisted of a review of the Financial Statements as well as GNHTD's internal controls as required by the State and Federal Single Audit procedures. As a result of the audit, an unmodified "clean" opinion for the Fiscal year 2023 was communicated. Final Financial statements will be issued shortly after Marcum's internal compliance review is completed.

Resolutions:

a. Resolution 2324.101 - On a motion by Ruth Torres, seconded by Doug Hausladen, resolution 2324.101 Adopting Meeting Schedule for FY 2024 was unanimously approved.

Reports of the Officers:

Mario Marrero provided the Quarterly Operations Report.

Glen McGough provided the Quarterly Treasurer's Report.

There being no further discussion, Dan Kops moved acceptance of the Quarterly Operations Report and Quarterly Treasurer's Report. The motion was seconded by Doug Hausladen and unanimously approved.

Departmental Reports:

Human Resources

Glen McGough gave highlights of the HR report.

Capital and Procurement

Glen McGough gave highlights of the Procurement report, upcoming projects, and bids.

Safety and Security (Risk Management)

Mario Marrero gave highlights of the D&A program and the Worker's Compensation program.

Facility Maintenance



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Mario Marrero gave highlights of the Facility report.

Fleet Maintenance

Mario Marrero gave highlights of the Fleet report.

Executive Director's Report:

Mr. Marrero shared with the Board members the results of FTA's Fiscal Year (FY) 2023 Triennial Review of Greater New Haven Transit District (GNHTD). The FTA commended GNHTD as an outstanding achievement, no deficiencies were found with the FTA requirements in any of the 23 areas reviewed.

Mr. Marrero mentioned that meetings with ConnDOT to discuss the Transit Asset Management (TAM) process continue.

The Agency celebrated the ADA 33rd anniversary with breakfast for all employees.

The ConnDOT/Transit District meeting and the FTA Check-in meeting were held during the month of August.

The team also continues to attend the SCRCOG Transportation and Policy Board meetings. Mr. Marrero mentioned that the ConnDOT continues to hold the Quarterly Site visits virtually. The Insurance Property and Casualty review meeting was held on July 6, 2023.

The Collective Bargaining Agreement meetings were held during the month of July and August. A tentative agreement was reached.

Mr. Marrero updated the Board members on the Vehicle Purchase Order.

The Compliance Officer continues to conduct internal departmental audits. The monthly Safety Committee meetings continue as part of the PTASP plan. Departmental team meetings and Managers meetings also continue to be held.

Mr. Marrero also shared with the Board members the ongoing recruitment efforts of the agency. The next drivers training class is scheduled to begin October 23, 2023. The agency hired 2 Mechanics during the month of August, and it is currently seeking Drivers, Customer Service Representatives, and Dispatchers.

Report of Committees



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A discussion ensued regarding the new property.

Adjournment: There being no further business brought before the Board, the meeting was adjourned at 11:28 a.m. on a motion by Doug Hausladen, Seconded by Stephen White.

Respectfully Submitted,
Dagmar Ridgway, Secretary