



# Greater New Haven Transit District

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## EXECUTIVE COMMITTEE MEETING MINUTES December 13, 2023

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East Haven  
DATE 12/21/2023 TIME 02:44 pm  
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### **In Attendance:**

**Directors:** Branford - Dagmar Ridgway; Hamden - Dan Kops; New Haven - Tomi Veale; Bethany – Craig Riegelhaupt; New Haven - Doug Hausladen; and North Branford - Mary Bigelow

**GNHTD Staff:** Mario Marrero, Executive Director

**Guest:** Niclas Ferland (Counsel to the District)

Call to Order: As a quorum was present, Chairman Mary Bigelow called the meeting to order at 10:03 a.m.

Executive Director Report: Mr. Marrero provided district, operational, and administrative updates. Mr. Marrero spoke about the 50<sup>th</sup> anniversary luncheon and ConnDOT Quarterly Meeting. He also mentioned the upcoming ConnDOT/Transit District meeting and the FTA Check-in meeting were moved to January due to the holiday.

Mr. Marrero mentioned that staff attended CACT Annual Meeting at ConnDOT in November. Staff also attended APTA in October. The team met to review submissions to the RFP for the Encompass program. An announcement should occur next week and planning/negotiating the start of the program in 2024 to follow.

The Collective Bargaining Agreement meetings are complete. The membership ratified the agreement and retro pay was completed in November.

A Board of Directors meeting was held on May October 11, 2023. The next Board of Directors meeting is scheduled for January 10, 2024.

Mr. Marrero updated the Executive Committee on the Vehicle Purchase Order. The shortage of chassis' seems to be coming to an end and it is anticipated that our 24 vehicles will arrive throughout the 1<sup>st</sup> quarter of 2024.

Mr. Marrero shared next steps on facility improvements. RFP's are out and submissions are due in January with work to begin in March 2024.

The monthly Safety Committee meetings continue as part of the PTASP plan. Departmental team meetings and Managers meetings also continue to be held.

Mr. Marrero provided facility updates to the Executive Committee.

Mr. Marrero also shared with the Executive Committee the ongoing recruitment efforts of the agency. The agency hired and trained seven drivers in December, with additional classes scheduled for January and February. The agency also seeking dispatchers and a mechanic.

At 10:11, on a motion by Doug Hausladen and seconded by Dan Kops, the executive committee moved into executive session to discuss the contract renewal of the executive director.

At 10:33, the executive committee came out of executive session. No votes taken.

On a motion by Dagmar Ridgway and seconded by Doug Hausladen, a motion to move forward with a new three-year agreement for the executive director was unanimously approved.

There being no further business brought before the committee, a motion to adjourn was put forth by Dan Kops and seconded by Craig Riegelhaupt, the motion was unanimously approved. The meeting adjourned at 10:38 a.m.

Respectfully Submitted,  
Dagmar Ridgway, Secretary