



Greater New Haven Transit District

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EXECUTIVE COMMITTEE MEETING MINUTES March 13, 2024

In Attendance:

Directors: Bethany – Craig Riegelhaupt; Branford - Dagmar Ridgway; Hamden - Dan Kops; New Haven - Tomi Veale; New Haven - Doug Hausladen; and North Branford - Mary Bigelow

GNHTD Staff: Mario Marrero, Executive Director

Guest: Niclas Ferland (Counsel to the District)

Call to Order: As a quorum was present, Chairman Mary Bigelow called the meeting to order at 10:03 a.m.

Graham Curtis (Public Transit Assistant Administrator) from the ConnDOT provided facility updates.

At 10:19 a.m. on a motion by Dan Kops and seconded by Doug Hausladen, the Executive Committee voted to go into executive session to discuss Real Estate matters.

On a motion by Doug Hausladen and seconded by Dan Kops the executive session ended at 10:45 a.m.

Dan Kops stated that the Executive Committee unanimously endorsed the proposed agreement with Mario Marrero for the next three years and will bring it forth to the full board in April for review and approval.

Executive Director Report: Mr. Marrero mentioned the agency will be hosting a pizza party on March 18, 2024 in celebration of the National Transit Employee Appreciation Day.

The ConnDOT/Transit District meeting, Capital Plan meeting with ConnDOT, the FTA Check-in meeting, and the virtual ConnDOT Quarterly Site visits continue. The team also continues to attend the SCRCOG Transportation and Policy Board meetings.

Mr. Marrero shared with the Executive Committee that M7 has been chosen to replace the RRP.

A Board of Directors meeting was held on January 10, 2024. The next Board of Directors meeting is scheduled for April 10, 2024.

Mr. Marrero updated the Executive Committee on the Vehicle Purchase Order.

Mr. Marrero mentioned the State Bus Rodeo will be held on June 9, 2024. He also mentioned that Municipal Grant Program applications will go out this week and are due by May 15, 2024, and the Section 5310 applications are also out and are due by April 2, 2024.

The Compliance Officer continues to conduct internal departmental audits. The PTASP audit was completed recently, and we are currently working on the DBE program audit. The Equal Employment Opportunity (EEO) Plan was submitted on March 1, 2024. The Affirmative Action Plan was submitted to the ConnDOT. The monthly Safety Committee meetings continue as part of the PTASP plan and the PTASP training is currently ongoing. Departmental team meetings and Managers meetings also continue to be held.

Mr. Marrero provided facility updates to the Executive Committee and shared the ongoing recruitment efforts of the agency.

There being no further business brought before the committee, on a motion by Doug Hausladen and seconded by Dan Kops, the motion was unanimously approved. The meeting adjourned at 10:50 a.m.

Respectfully Submitted,
Dagmar Ridgway, Secretary