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**EAST HAVEN BOARD OF FINANCE
SPECIAL MEETING MINUTES
JUNE 15, 2022**

The East Haven Board of Finance held a Special Meeting on Wednesday, June 15, 2022, at 7:00 P.M. in the Senior Center in order to transact the Following:

1. Roll Call

Mayor Joseph Carfora, Beth Purcell, Rich Esposito, Ralph Vitale (via phone), Al Purzycki and Chris Perdo were present. Jim Keeley, Finance Director was also present. Attorney Michael Luzzi was also in attendance.

2. Read and Approve Minutes from May 18, 2022.

Al Purzycki made a motion to waive the reading of the minutes. Beth Purcell seconds.

3. Old Business

None

4. New Business

None

5. Public Comment

Beth Purcell made a motion to move number 10 to 7a. Rich Esposito seconds.

6. Civil Service

To:	01-115-0610	Advertising	\$6,500.00
	01-115-0610	Advertising	<u>\$1,000.00</u>
			\$7,500.00
From:	01-115-0115	Part time wages	\$6,500.00
	01-115-0694	Other Contractual Services	<u>\$1,000.00</u>
			\$7,500.00

Beth Purcell made a motion to discuss, Rich Esposito seconds. Andrea stated that there are several jobs that she's advertising that have already been filled in last couple of weeks or will be filled. Andrea hopes that this will be enough, and she stated there are a lot of jobs that are being filled. She will be doing a police recruitment starting next week. Most of them are IT Administrator, Deputy Tax Collector, Athletic Complex Maintainer, Assistant Rec Director and Assessment clerk. This covers The New Haven Register, and ? (inaudible). I try to get more for our money.

Roll call, all in favor.

7. Recreation

To:	01-661-0541	Rec. A&C Supplies	\$2,500.00
	01-661-0541	Rec. A&C Supplies	\$ 491.89
	01-661-0541	Rec. A&C Supplies	\$ 500.00
	01-661-0541	Rec. A&C Supplies	\$ 723.75
	01-661-0541	Rec. A&C Supplies	<u>\$1,200.00</u>
			\$5,415.64
From:	01-661-0520	Gen Office Supplies	\$2,500.00
	01-661-0570	Building Maint. Supplies	\$ 491.89
	01-661-0570	Reg/dues/subscriptions	\$ 500.00
	01-661-0667	Part time contractual	\$ 723.75
	01-661-0697	Bus Transportation	<u>\$1,200.00</u>
			\$5,415.64

Chris Perdo made motion to discuss, Beth Purcell seconds.

Correction under building maint: Account number should read 01-661-0646.

Al asked what a .and c (inaudible) Liz Franco Spano stated it is arts and crafts. We still have money left in the line item for arts and crafts (inaudible). Liz stated they are very busy and she plans on ordering this week. She stated everything added up comes to lot more than what we have left in there. The volleyball standard comes to about \$3k, tennis rackets \$1,050.00, a couple of golf sets for women and kids, soccer balls. Liz plans on doing a big toddler program, and wants to also order special needs sensory boards. With what she transfers over she can get what she needs here and some arts and crafts. She said this will probably be it for now. Next year she will have the line item to where she wants it. July and August are going to be very busy. Chris Perdo asked if most of this stuff that you are asking money for is for activities that are not

implemented. Liz confirmed that is correct. Al Purzycki asked Jim as to weather there will be a lot of money (Inaudible). Jim stated he expected to see some savings.
Roll call all in favor

7a. **Recreation**

To:	01-661-0116	Seasonal wages (beach)	\$11,850.00
From:	01-661-0110	Reg salaries	\$ 9,000.00
	01-661-0115	PT wages	<u>2,850.00</u>
			\$11,850.00

Beth Purcell made motion to discuss. Chris Perdo seconds.

Beth Purcell asked why it was so much. Liz stated that the last line item there for seasonal, that is for about a two week pay period which is about \$6,000. She stated she needs to transfer money over because we have a good 2 1/2 weeks left. Both lots are open on the weekends. She was short this pay period, so now needs to transfer to cover. Ralph asked what was in the budget. (Inaudible). It was asked if there was enough in the budget and Liz answered yes. There just wasn't enough from the last budget. Liz will watch that carefully.

Mayor Carfora thanked Liz for all she has done. Mayor stated he has received positive phone calls from parents saying that she does a lot.
Roll call, all in favor

8. **Registrar of Voters**

To:	01-110-0694	Other Contractual Services	\$7,350.00
From:	01-110-0115	Part Time wages	\$7,350.00

Beth Purcell made motion to discuss. Chris Perdo seconds.

Alberta stated they have a small vault in our office and it has some filing cabinets but it doesn't have shelving. Presently our ballots and our electronic election equipment is being stored in the garage with all of our other equipment. We have large ? go out to the polling places. It came to Alberta's attention that the state has the same archival requirements for the storage of ballots. We are required to keep them and have fire safe area. We don't have great storage in that vault so we want to put in a shelving system that meets the states requirements. The Town has used Dupont storage systems. This would allow us to store the ballots and election equipment and even be able to charge some of the equipment in between the elections. We also store ballots for 22 months after state and federal elections and 180 days after municipal elections. We have extra

money in part-time wage because we did not have a primary last year. Jim Keeley stated he's been in touch with Alberta and there's absolutely no storage in the vault at all. Jim figured since the money was in there this year it's better to use the money that's available now. They don't have a lot of line items to carry this kind of stuff. Alberta used DuPont and it falls under the bid requirement. After we get everything in, then we can assess if we need anything else.

Roll call all in favor

9. **Senior Center**

To: 01-665-0568 Food & Supplies \$2,000.00

From: 01-665-0658 EQ Main Services \$2,000.00

Beth Purcell made motion to discuss. Chris Perdo seconds

Bob stated our attendance remains very strong and we have gone through food and supplies much quicker than we ever did before here. And at the end of the month, we have a much-anticipated bingo and barbecue event and that is the reason for the transfer. Is the next fiscal year budget we did increase food and supplies. The reason there are savings in equipment and maintenance services is that we put together an ARPA project request for a floor stripper and we do that regularly here and this line item we used to do it twice a year and now I only need to do it once a year. There is a nice flow in the Senior Center. We are getting another bus next year. One will be for medical transport. Will only cost us \$25.00 because of all the COVID money.

Roll call, all in favor.

11. **To possibly convene and discuss in executive session per C.G.S. § 1-200(6) the status of, and possible action pertaining to pending litigation regarding One Barberry Real Estate Holding, LLC, et al. v. Joseph Maturo, et al. (Case No. 3:17-cv-00985-KAD).**

Al Purzycki made a motion to go to Executive Session and Rich Esposito seconds. Attorney Luzzi was invited to attend the session. Mayor Carfora recuses himself. All in favor.

Beth Purcell motioned to come out of Executive, Al Purzycki seconds at 7:55.

12. **Adjournment**

Beth Purcell made a motion to adjourn at 7:55. Chris Perdo seconds. All in favor.

Dated This September 9, 2022,

East Haven, CT 06512

Susan Mauro, Board of Finance Clerk