

**EAST HAVEN PUBLIC LIBRARY, INC.
(HAGAMAN MEMORIAL LIBRARY)
BOARD OF TRUSTEES MEETING
AUGUST 18, 2022, 7:00 PM IN THE DEMAYO ROOM
AGENDA ITEMS**

**RECEIVED FOR FILING
AUG 15 2022
TOWN CLERK'S OFFICE
EAST HAVEN, CONN.
Ann Botta
TOWN CLERK**

1. Call to Order
2. Approval of Minutes: Board Meeting Trustees Meeting of June 16, 2022
3. Special Agenda Items: None
4. Public Comment
5. Correspondence
6. Treasurer's Report: June and July of 2022: (1) June of 2022 Financial Report, Statement of Activity, Town Report, June of 2022 Haganan Account Summary, and Raymond James Account Statement for the Period of May 30-June 30, 2022 (2) July of 2022 Financial Report, Statement of Activity, Town Report, July of 2022 Haganan Account Summary, and Raymond James Account Statement for the Period of June 30-July 29, 2022
7. Director's Report:
 - a. Monthly Statistics – June of 2022 and July 2022
 - b. Project Updates
8. Committee Reports
 - a. Executive Committee
 - b. Building Committee
 - c. Fundraising Committee
 - d. Camarota Estate Subcommittee
9. Old Business:
 - a. Capital Improvement Budget for FY 2019-2020 and for FY 2019-2020 to FY 2023-2024
 - b. Library Applying for Employee Retention Credit under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act)
 - c. One Year Extension on the Library's Computer Lease with Hewlett Packard Financial Services
 - d. Eliminating Library Over Due Fines Permanently
10. New Business:
 - a. Approve Proposal for Helming & Company Proposal/Engagement Letter to Prepare the Library's Form 990, Federal Income Tax Return for an Tax Exempt Organization for 2021 (FY 2021-22)
 - b. Approve Proposal for Helming & Company to Assist New Library Director in the Preparation of the FY 2023-24 Proposed Budget to the Town of East Haven
 - c. Library's 2022-23 Budget Including Town Annual Appropriation and Library Revenue
11. Executive Session: Personnel Matters
12. Adjournment

Respectfully Submitted,
Lucille Huelin, Board Clerk