

RECEIVED FOR FILING
East Haven
DATE 05/15/2023 TIME 8:59 AM
TOWN CLERK'S OFFICE
EAST HAVEN, CONN
Lisa Balter
TOWN CLERK

**East Haven Board of Finance
Regular Meeting Agenda
May 17, 2023**

The East Haven Board of Finance will hold a Regular Meeting on Wednesday May 17, 2023 at 7:00 P.M. in the Senior Center, 91 Taylor Avenue, East Haven, CT 06512.

1. **Roll Call**
2. **Read and Approve Minutes from March 15, 2023**
3. **Old Business**
4. **New Business**
5. **Public Comment**
6. **Police Services**

To:	01-332-0561	Vehicle Supplies/parts	\$ 2,349.00
			\$ 1,755.00
			<u>\$ 1,000.00</u>
			\$ 5,104.00
	01-332-0662	Veh Repairs	<u>\$ 5,000.00</u>
			\$10,104.00
From:	01-332-0563	Tires/Tubes	\$2,349.00
	01-332-0592	Traffic Signs	\$1,755.00
	01-332-0658	Equip Maint. Serv	<u>\$1,000.00</u>
			\$5,104.00
	01-332-0658	Equip Maint. Svcs	<u>\$5,000.00</u>
			\$10,104.00

7a. **Tax Collector-Refer to Town Council**

Suspense List: See attached Memo

7b. **Tax Collector**

To:	01-106-0190	Overtime Wages	\$10,000.00
From:	01-106-0110	Regular Salaries	\$10,000.00

8. **IT**

To: 01-339-0694 Other Contractual \$20,000.00
From: 01-885-0255 Street and traffic Lights \$20,000.00

9. **ROV**

To: 01-110-0694 Other Contractual \$4,750.00
01-110-0350 Prof Dev & Training \$1,000.00
\$5,750.00
From: 01-110-0115 Part Time Wages \$4,750.00
01-110-0115 Part Time Wages \$1,000.00
\$5,750.00

10. **ASSESSOR: Refer to Town Council**

To: 01-107-0694 Other Contractual \$5,000.00
From: 01-107-0110 Regular Wages \$5,000.00

11. **Recreation**

To: 01-661-0541 Rec/Art Crafts \$3,500.00
01-661-0541 Rec/Art Crafts \$4,500.00
01-661-0694 Other Contractual \$3,400.00
01-661-0694 Other Contractual \$4,500.00
01-661-0118 Seasonal Wages \$5,000.00
\$20,900.00
From: 01-661-0350 Prof. Dev Train \$3,500.00
01-661-0644 Rental Equip \$4,500.00
01-661-0697 Bus Transportation \$3,400.00
01-661-0816 Cheerleading \$4,500.00
01-662-0110 Regular Salaries \$5,000.00
\$20,900.00

11a. **Recreation**

To: 01-662-0570 Building Ground/maint \$ 9,000.00
01-662-0570 Building Grounds/maint \$12,000.00
\$21,000.00
From: 01-662-0190 Overtime Wages \$ 9,000.00
01-662-0201 Electricity \$12,000.00
\$21,000.00

12. **Public Service**

To:	01-229-0658	Equip Maint	\$5,000.00
	01-229-0660	Bldg Maint Serv	<u>\$5,000.00</u>
			\$10,000.00

From: 01-224-0130 Temp wages \$10,000.00

12a. **Public Service: Refer to Town Council**

To:	01-229-0570	Bldg/Grounds	\$25,000.00
	01-229-0694	Other Contractual	<u>\$24,000.00</u>
			\$49,000.00

From: 01-224-0120 Snow & Ice \$49,000.00

12c. **Public Service: Refer to Town Council**

To:	01-224-0694	Other Contractual	\$20,000.00
	01-224-0190	Overtime wages	<u>\$15,000.00</u>
			\$35,000.00

From: 01-224-0110 Regular Salaries \$35,000.00

12d **Public Service**

To: 01-224-0590 Patch Material \$19,000.00

From: 01-226-0644 Rental of Equip \$19,000.00

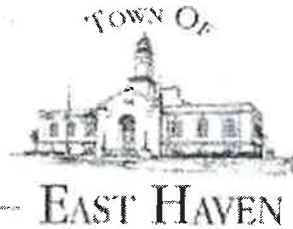
13. **Capital: Refer to Town Council**

Discussion of Capital Projects with referral to Town Council. See attached packet for the backup.

14. **Adjournment**

Dated This this 15th Day of May, 2023,
East Haven, CT 06512

Susan Mauro, Board of Finance Clerk



TAX COLLECTOR
Shayna Acampora

MEMO

TO: Jim Keely

CC: Mayor Joseph Carfora

FROM: Shayna Acampora, Tax Collector

DATE: 05/11/2023

RE: Suspense List for 2022-2023 Fiscal Year & Transfer of Funds

Jim,

Item #1

I am requesting to have the Suspense List for Fiscal 2022-2023 added to the Agenda for the May 17th Board of Finance meeting for approval.

Attached please find the proposed list of Uncollectable Uncollected taxes for transfer to the Suspense Tax Book for your review and approval.

The total amount being requested to be placed into the Suspense Tax Book is **\$97,626.88.**

Below is a breakdown of the accounts being requested to be placed on the Suspense Tax Book:

- Personal Property CLOSED/UNABLE TO LOCATE **Grand total: \$55,867.65**
 - 2016-02 \$5,248.87
 - 2017-02 \$9,016.52
 - 2018-02 \$30,562.76
 - 2019-02 \$2,534.16
 - 2020-02 \$5,360.17
 - 2021-02 \$3,145.32

- Motor Vehicle DECEASED **Grand total: \$20,849.49**
 - 2018-03 \$226.94
 - 2019-03 \$2,759.78
 - 2019-04 \$560.54
 - 2020-03 \$6,429.74
 - 2020-04 \$1,154.23
 - 2021-03 \$9,295.94
 - 2021-04 \$422.32



TAX COLLECTOR
Shayna Acampora

• Motor Vehicle	OUT OF STATE MV	<u>Grand total: \$20,909.74</u>
○ 2017-02	\$2,640.64	
○ 2018-02	\$2,455.49	
○ 2019-02	\$5,297.47	
○ 2020-02	\$5,347.83	
○ 2021-02	\$5,168.31	

To the best of my knowledge and belief, each requested tax bill has not been paid, is uncollectable and should be transferred to the suspense tax book.

Item #2

I am requesting to have \$10,000 transferred from Regular salaries (01-106-0110) to Overtime Wages (01-106-0190).

Thank you,

Shayna Acampora

2023-2024 Capital Improvement Plan

Department	Department Requests	Mayor Recommended	LoCIP	Grants
103 Mayor				
Town Hall Security Doors & Alarms	\$ 35,000	\$ 35,000	-	-
Financing Costs	\$ 100,000	\$ 100,000	-	-
	\$ 135,000	\$ 135,000	\$ -	\$ -
110 Registrar of Voters				
Election Equipment - Tabulators	\$ 150,000	-	-	-
Election Equipment - Electronic Poll Book	\$ 12,000	-	-	-
Office Improvements - Paint & Flooring	\$ 3,500	-	-	-
Vault Shelving	\$ 6,000	-	-	-
	\$ 171,500	\$ -	\$ -	\$ -
224 Public Service				
Townwide Paving/Sealing	\$ 490,000	\$ 279,946	210,054	-
Flair Mower Head for Side cutter	\$ 18,000	\$ 18,000	-	-
10' Heavy Duty Snow Plow/Angler	\$ 16,000	-	-	-
5-8 YD. Mason Dump Plow/Sander	\$ 200,000	-	-	-
1 YD. Mason Dump Plow/Sander	\$ 75,000	-	-	-
72" Exmark Mower with Baggers	\$ 21,000	21,000	-	-
Farm River	\$ 60,000	-	-	-
Sidewalks	\$ 60,000	60,000	-	-
Townwide Drainage	\$ 30,000	-	-	-
Building Repairs	\$ 75,000	75,000	-	-
	\$ 1,045,000	\$ 453,946	\$ 210,054	\$ -
332 Police				
Firearms, Rifles, Emergency Response Equipment	\$ 100,000	100,000	-	-
	\$ 100,000	\$ 100,000	\$ -	\$ -
334 Fire				
Addition of bays, Expanded Parking & Training Area at Station 3	\$ 2,500,000	2,500,000	-	-
	\$ 2,500,000	\$ 2,500,000	\$ -	\$ -
551 Library				
New A/C Units for the 1928 section of the Library Building (<i>CT State Library matching construction Grant is available</i>)	\$ 82,750	41,375	-	41,375
	\$ 82,750	\$ 41,375	\$ -	\$ 41,375
Subtotal Town	\$ 3,899,250	\$ 3,230,321	\$ 210,054	\$ 41,375

2023-2024 Capital Improvement Plan

Department	Department Requests	Mayor Recommended	LoCIP	Grants
Education				
<u>District Wide</u>				
Flooring - Classrooms/Hallways (replace carpet with tile)	\$ 250,000	-	-	-
New Maintenance Shop	\$ 400,000	-	-	-
Paving/Sidewalks *	\$ 450,000	-	-	-
Security Doors *	\$ 100,000	-	-	-
	\$ 1,200,000	\$ -	\$ -	\$ -
<u>High School</u>				
Tennis Courts Resurfacing	\$ 75,000	-	-	-
	\$ 75,000	\$ -	\$ -	\$ -
Subtotal Education	\$ 1,275,000	\$ -	\$ -	\$ -
Total Capital Improvement	\$ 5,174,250	\$ 3,230,321	\$ 210,054	\$ 41,375

* Requesting reallocation of approved monies from 83-4-02 (High School Roof)

5-Yr Capital Improvement Plan

Department	23/24 Department Requests	23/24 Funded By All Sources	23/24 Carryforwards Not Funded	24/25 Department Requests	25/26 Department Requests	26/27 Department Requests	27/28 Department Requests	5-Yr Total Dept
103 Mayor								
Town Hall Security Doors & Alarms	\$ 35,000	\$ 35,000	-	-	-	-	-	\$ 35,000
Financing Costs	\$ 100,000	\$ 100,000	-	-	-	-	-	\$ 100,000
	\$ 135,000	\$ 135,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 135,000
110 Registrar of Voters								
Election Equipment - Tabulators	\$ 150,000	-	150,000	-	-	-	-	\$ 150,000
Election Equipment - Electronic Poll Book	\$ 32,000	-	12,000	-	-	-	-	\$ 12,000
Office Improvements - Paint & Flooring	\$ 3,500	-	3,500	-	-	-	-	\$ 3,500
Vault Shelving	\$ 6,000	-	6,000	-	-	-	-	\$ 6,000
	\$ 171,500	\$ -	\$ 171,500	\$ -	\$ -	\$ -	\$ -	\$ 171,500
224 Public Service								
Townwide Paving/Sealing	\$ 490,000	\$ 490,000	-	400,000	400,000	400,000	400,000	\$ 2,090,000
Flair Mower Head for Side cutter	\$ 18,000	\$ 18,000	-	-	-	-	-	\$ 18,000
10' Heavy Duty Snow Plow/Angler	\$ 16,000	-	16,000	-	-	-	-	\$ 16,000
5-8 YD. Mason Dump Plow/Sander	\$ 200,000	-	200,000	-	200,000	200,000	200,000	\$ 600,000
1 YD. Mason Dump Plow/Sander	\$ 75,000	-	75,000	-	75,000	75,000	75,000	\$ 225,000
72" Exmark Mower with Beggars	\$ 21,000	-	21,000	-	21,000	21,000	21,000	\$ 63,000
Farm River	\$ 60,000	-	60,000	60,000	60,000	60,000	60,000	\$ 300,000
Sidewalks	\$ 60,000	-	60,000	60,000	60,000	60,000	60,000	\$ 300,000
Townwide Drainage	\$ 30,000	-	30,000	30,000	30,000	30,000	30,000	\$ 150,000
Building Repairs	\$ 75,000	-	75,000	75,000	75,000	75,000	75,000	\$ 375,000
	\$ 1,045,000	\$ 664,000	\$ 381,000	\$ 625,000	\$ 921,000	\$ 625,000	\$ 921,000	\$ 4,137,000
332 Police								
Firearms, Rifles, Emergency Response Equipment	\$ 100,000	\$ 100,000	-	-	-	-	-	\$ 100,000
	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
334 Fire								
Addition of bays, Expanded Parking & Training Area at Station 3	\$ 2,500,000	\$ 2,500,000	-	250,000	250,000	250,000	250,000	\$ 2,500,000
Replace Rescue 1	\$ -	\$ -	-	-	-	-	-	\$ -
Upgrade Obsolete Hydrants	\$ -	\$ -	-	-	-	-	-	\$ -
Replace Ladder Truck	\$ -	\$ -	-	-	-	-	-	\$ -
Replace Squad 1	\$ -	\$ -	-	-	-	-	-	\$ -
20 Sets Volunteer Bunker Gear	\$ -	\$ -	-	-	1,700,000	675,000	70,000	\$ 1,700,000
Portable Radios & Batteries	\$ -	\$ -	-	-	-	-	-	\$ -
Exhaust Removal Systems	\$ -	\$ -	-	-	-	-	-	\$ -
	\$ 2,500,000	\$ 2,500,000	\$ -	\$ 500,000	\$ 1,700,000	\$ 745,000	\$ 650,000	\$ 6,095,000
551 Library								
New A/C Units for the 1928 section of the Library Building (CT State Library matching construction Grant is available)	\$ 82,750	\$ 82,750	-	35,000	TBD	TBD	TBD	\$ 82,750
Replace Leased Computers with Purchased Equipment	\$ -	\$ -	-	-	-	-	-	\$ -
Restoration and Sealing of Front Entrance	\$ -	\$ -	-	-	-	-	-	\$ -
Improving Accessibility for Residents with Disabilities	\$ -	\$ -	-	-	-	-	-	\$ -
	\$ 82,750	\$ 82,750	\$ -	\$ 35,000	\$ TBD	\$ TBD	\$ TBD	\$ 82,750
Subtotal Town	\$ 4,034,250	\$ 3,481,750	\$ 552,500	\$ 1,125,000	\$ 2,621,000	\$ 1,370,000	\$ 1,571,000	\$ 10,721,250

Education

District Wide

Flooring - Classrooms/Hallways (replace carpet with tile)
 New Maintenance Shop
 Paving/Sidewalks *
 Security Doors *

\$ 250,000
 \$ 400,000
 \$ 450,000
 \$ 100,000

\$ 1,200,000 \$
 \$ 75,000

High School
 Tennis Courts Resurfacing

\$ 75,000 \$
 \$ 1,275,000 \$

Subtotal Education

Total Capital Improvement

\$ 5,309,250 \$ 3,481,750 \$ 1,827,500 \$ 1,125,000 \$ 2,621,000 \$ 1,370,000 \$ 1,571,000 \$ 10,721,250

* Requesting reallocation of approved monies from 83-4-02 (High School Roof)

**5 Year Capital Improvement Plan
FY 2024-2028**

DEPARTMENT: REGISTRAR OF VOTERS

Department Request Fiscal Year 2022-2023	Approved Fiscal Year 2022-2023	Department Request Fiscal Year 2023-2024	Department Request Fiscal Year 2024-2025	Department Request Fiscal Year 2025-2026	Department Request Fiscal Year 2026-2027	Department Request Fiscal Year 2027-2028
Election Equipment Tabulators \$150,000	0	\$150,000				
Election Equipment Electronic Poll Book \$35,000	0	12,000				
Office Improvements (paint and flooring)	0	3500				
Vault Shelving	0	6000				
\$195,000	\$0	\$171,500				
TOTAL						

**5 Year Capital Improvement Plan
FY 2024-2028**

DEPARTMENT: PUBLIC SERVICE

Department Request Fiscal Year 2022-2023	Approved Fiscal Year 2022-2023	Department Request Fiscal Year 2023-2024	Department Request Fiscal Year 2024-2025	Department Request Fiscal Year 2025-2026	Department Request Fiscal Year 2026-2027	Department Request Fiscal Year 2027-2028
Paving with Sealing \$337,000	Paving with Sealing \$120,834	Town Wide Paving/Sealing 400,000	Town Wide Paving/Sealing 400,000	Town Wide Paving/Sealing 400,000	Town Wide Paving/Sealing 400,000	Town Wide Paving/Sealing 400,000
Flair Mower Head \$15,000		Flair Mower Head for Sidecutter 18,000				
For Side Cutter \$15,000		10FT Heavy duty snow plow/angler 18,000				
5-8 YD Dump Plow/Sander \$75,000		5-8 YD Mason Dump Plow/Sander 200,000		5-8 YD Mason Dump Plow/Sander 200,000		5-8 YD Mason Dump Plow/Sander 200,000
1 YD Mason Dump Plow/Sander \$200,000		1 YD Mason Dump Plow/Sander 75,000		1 YD Mason Dump Plow/Sander 75,000		1 YD Mason Dump Plow/Sander 75,000
Sand Pro Turf Machine for ball fields \$23,000		72" Exmark mower with baggers 21,000		72" Exmark mower with baggers 21,000		72" Exmark mower with baggers 21,000
Farm River \$60,000		Farm River \$60,000	Farm River \$60,000	Farm River \$60,000	Farm River \$60,000	Farm River \$60,000
Sidewalks \$60,000		Sidewalks \$60,000	Sidewalks \$60,000	Sidewalks \$60,000	Sidewalks \$60,000	Sidewalks \$60,000
Drainage \$25,000		Town wide Drainage 30,000	Town wide Drainage 30,000	Town wide Drainage 30,000	Town wide Drainage 30,000	Town wide Drainage 30,000
Building Repairs \$75,000		Building Repairs \$75,000	Building Repairs \$75,000	Building Repairs \$75,000	Building Repairs \$75,000	Building Repairs \$75,000
\$886,000	\$120,834	\$955,000.00	\$625,000.00	\$921,000.00	\$625,000.00	\$921,000.00
TOTAL						

Paving 2023

		milling
Elm St	57,010	8,233.29
Elm Ct	52,083	7,527.32
Saint Paul	15,726	2,260.92
Church St	28,399	4,090.54
Warner Ave	15,178	2,176.93
Marie Dr	33,302	19,218.40
Emma Rd	33,624	10,305.16
Cosey Beach Rd	93,611.00	28,725.00
Michael St	18,564	2,669.29
Dale St to North	36,262	5,223.27
Gay St	<u>21,510</u>	3,087.20
	405,274	84,567.32
		489,841.32



East Haven Police Department



471 North High Street • East Haven, Connecticut 06512
Tel (203) 468-3820
www.easthavenpolice.com

Edward R. Lennon, Jr.
Chief of Police

Patrick Tracy
Deputy Chief of Police

Memo

To: James Keeley, Director of Finance
From: Edward Lennon, Chief of Police
Date: February 3, 2023
Re: Capital Budget Requests – Fiscal Year 2023-2024

The East Haven Police Department (EHPD) is submitting this request for capital improvement funding for the project outlined below. The EHPD is in need of completing the following project in order for the Department to be able to present a more professional level of police service. The request for the next five (5) years is based upon the current needs of the Department and may change based upon unanticipated capital needs that are not known at this time.

I. Police Firearms, Rifles, Emergency Response Equipment - \$100,000

Currently, approximately one-third of the Department is not yet assigned a patrol rifle. However, many of our officers are already trained and able to operate once purchased. Rifles are individually assigned and cannot be shared. Most law enforcement agencies began consistently outfitting their patrol officers with rifles approximately 20 years ago. Once purchased, and with routine maintenance (already an SOP), rifles can last for more than 20 years.

Other protective safety supplies will be necessary for critical incident preparedness. For example, within the last two years, we have responded to multiple active aggressors and barricaded subjects. We have also been involved in three (3) incidents where officers were shot at with a firearm or had to discharge a firearm. It is imperative that all EHPD personnel are equipped to safely respond to and resolve these dangerous situations.

Sincerely submitted,

Edward R. Lennon Jr.

Digitally signed by Chief Edward R. Lennon, Jr.
Date: 2023.02.03 16:15:06 -05'00'

Edward R. Lennon, Jr.
Chief of Police

**5 Year Capital Improvement Plan
FY 2024-2028**

DEPARTMENT: POLICE

Department Request Fiscal Year 2022-2023	Approved Fiscal Year 2022-2023	Department Request Fiscal Year 2023-2024	Department Request Fiscal Year 2024-2025	Department Request Fiscal Year 2025-2026	Department Request Fiscal Year 2026-2027	Department Request Fiscal Year 2027-2028
Fire Arms, Rifles & Emergency Response Equipment \$55,000		Fire Arms, Rifles & Emergency Response Equipment \$100,000				
Mobile Dispatch Command Vehicle \$160,000						
Traffic Maintenance \$25,000	Traffic Maintenance \$25,000					
Road Sign Equipment \$25,000						
Headquarters Upgrade & Evidence Room \$60,000	Headquarters Upgrade & Evidence Room \$60,000					
\$325,000	\$85,000	\$100,000				
TOTAL						

East Haven Fire Department 2024-2028 Capital Improvement Plan



**Matthew Marcarelli
Fire Chief**

February 8, 2023

James Keeley
Director of Finance
Town of East Haven
250 Main Street
East Haven, CT 06512
Dear Mr. Keeley,

Please find the East Haven Fire Department 2024-2028 Capital Improvement Request.

Addition of Apparatus Bays, Expanded Parking and Training Area at Foxon Station 3 and renovate living quarters \$2,500,000

The department is requesting \$2,500,000 to add 4 additional bays at Station 3 in Foxon to include additional parking moving toward the town owned Hatch building which will also serve as an outdoor training area. The bays will serve as a heated area to house reserve and support apparatus that are currently being stored outside or in rented storage containers. Both the Police and Fire Departments will benefit from this project as it will provide storage for two police support vehicles as well. There has been very little done by way of maintenance of our infrastructure other than a few minor cosmetic improvements and this project will accomplish several objectives;

1. Negate the lease of the rear lot at fire headquarters which currently costs \$9000.00 and \$1150.00 rental of storage containers annually. Without a reasonable alternative this expenditure is an absolute necessity.
2. Prevent premature aging of support vehicles which are stored in the elements all year.
3. Allow more room for spare apparatus, currently the department only has room for indoor storage of one reserve fire engine.
4. Allow for an indoor training area.
5. Allow headquarters to be decompressed, the reserve apparatus can be moved to the Foxon location which will reduce trip hazards and allow at least a small area for indoor training.
6. Allow space for police crime scene and SWAT vehicles which are currently stored outside.

Over decades money has been spent on land acquisition for a replacement of fire headquarters or even a concept of combining Station 4 and Headquarters and never materialize. In the meantime, very little has been spent in maintaining or allowing for expansion of our existing facilities.

Additionally, vehicles are parked outside and caused to prematurely age and the town has spent many thousands of dollars on the lease of the rear parking lot which without a suitable alternative must continue. Looking to the future, even though there may be the possibility of a “public safety complex” unless the location is ideal for response times for the fire department it may end up only a police and 911 dispatch center facility and possibly just administrative offices for the fire department. Long term planning includes working towards a transport system to generate revenue through ambulances, this system would include at least 2 ambulances and 2 reserve ambulances, there is nowhere to store either without expansion of our existing facilities. This was presented to the town council in 2007 as part of an EMS plan concept. Our operations for redundancy purposes must be strategically located for response times to remain with the NPFA 1710 response standards which could drastically alter commercial insurance rates. The consideration for this project is not related to the concept of a public safety facility and whatever materializes with that concept will still require our remaining facilities to be maintained and Foxon will always be a fire station location. Location to Tweed will likely dictate the location of the public safety complex concept.

Capital Improvement Plan

F/Y 2023-2024

Fire Department 334	Description of Request Fiscal Year 2023-2024	Estimate Of Cost Fiscal Year 2023-2024	Funds Granted By Other Sources Fiscal Year 2023-2024	Recommended By Mayor Fiscal Year 2023-2024	Final Approval Fiscal Year 2023-2024	Date Approved
Approved Fiscal Year 2022-2023	Addition of Bays, Expanded Parking and Training Area at Station 3	\$2,500,000	0			
Replace Assistant Chief's Car \$0			0			
Replace Support Truck \$0			0			
High Wheeled Vehicle \$0			0			
			0			
			0			
Total: \$0		\$2,500,000	0			

5 Year Capital Improvement Plan

5 Year Capital Improvement Plan

FY 2024-2028

DEPARTMENT: FIRE

	Department Request Fiscal Year 2022-2023	Approved Fiscal Year 2022-2023	Department Request Fiscal Year 2023-2024	Department Request Fiscal Year 2024-2025	Department Request Fiscal Year 2025-2026	Department Request Fiscal Year 2026-2027	Department Request Fiscal Year 2027-2028
	Replace Assistant Chief Car \$40,000	0	Addition of Bays Admin & Training Area to Station 3 and expanded parking area \$2,500,000	Replace Rescue 1 \$250,000	Replace Ladder Truck \$1,700,000	Replace Squad 1 \$675,000	Replace Portable Radios & Batteries \$350,000
	Replace Support Truck \$35,000	0		Upgrade 25 Obsolete Hydrants \$250,000		Replace 20 Sets Volunteer Bunker Gear \$70,000	Replace Exhaust Removal Systems in 3 Stations \$300,000
	High Wheeled Vehicle \$40,000	0					
TOTAL	\$115,000	\$0	\$2,500,000	\$500,000	\$2,000,000	\$745,000	\$650,000

Capital Improvement Plan F/Y 2023-2024

<i>Department</i>	<i>Description of Request Fiscal Year 2022-2023</i>	<i>Estimate of Cost F/Y 2022-2023</i>	<i>Funds Funded by Other Sources Fiscal Year 2022-2023</i>	<i>Recommended By Mayor Fiscal Year 2022-2023</i>	<i>Final & Approved Fiscal Year 2022-2023</i>	<i>Date Approved</i>
551						
Library	New Air Conditioning Units for the 1928 Section of the Library Building	\$82,750	A CT State Library Matching Construction Grant is available. The library must secure a commitment of matching funds from the town in order to apply			
Total		\$82,750				

**5 Year Capital Improvement Plan
F/Y 2024-2028**

DEPARTMENT: LIBRARY

Department Request	Approved	Department Request	Department Request	Department Request	Department Request	Department Request
<p>Emergency Library Roof Repair Project</p> <p>The total cost of the roof repair is \$318,750. \$159,375 Connecticut State Library Construction Grant + \$70,000 Town of East Haven + \$87,375 Haganman Memorial Library + \$2,000 Friends of the Haganman Memorial Library.</p>	<p>Emergency Library Roof Repair Project</p>	<p>New Air Conditioning Units for the 1928 Section of the Library Building. Total Cost: \$82,750</p> <p>The current air conditioning system is dated and inadequate to handle both heat and internal humidity. In addition to discomfort for members of the East Haven community and staff, this is causing lasting and costly damage to the building; the internal humidity is causing deterioration of the external brickwork on the 1928 section, which will need to be repaired and maintained once the problem has been rectified. The current air conditioning system uses a total of nine (9) Mitsubishi City Multi Series and 2 outside condensers. The system is 15 years old, and needs to be replaced in order to control the humidity problem. Note that the library can apply for a CT State Library Matching Grant. The total cost for the project is \$82,750. An updated quote from The George Ellis Company is attached.</p>	<p>Replacement of the library's leased computers with purchased equipment</p> <p>The library is currently leasing computer equipment for both public and staff use. The original lease was from 2019-2022, and was extended by Bruce George to provide time for the new director to come up with a more long-term solution. While leasing computers requires a smaller upfront investment than purchasing equipment outright, it provides a source of ongoing, long-term costs in line item 01-551-0460. Costs in this line item could be lowered through a one-time capital improvement investment to purchase and install new equipment, followed by creating and following an ongoing Technology Replacement Plan in the regular budget, to replace a set number of computers each year, cycling out older or malfunctioning units for newer models, so that all computers are replaced every 5-7 years. The upfront cost to purchase equipment through the library's consortium is estimated at \$35,000 and includes 5 laptops and 30 PCs with monitors, keyboards, and mice. The cost of installation is included with purchase through the consortium. The library would be open to working with the town to seek any available grant funding to cover some of the cost, or to replacing computers through another vendor, if another town purchase is planned, which might lower costs per unit. Installation costs would also need to be taken into account if purchased through another vendor.</p>	<p>Restoration and Sealing of Building Front Entrance. Cost to be determined.</p> <p>Due to a problem with internal humidity, the brickwork on the 1928 section of the library building is deteriorating. Some of the brickwork was repointed and sealed against water infiltration in 2022 as part of the roof repair project. However, to protect the building long-term, the humidity problem needs to be controlled and additional sources of moisture need to be found and sealed. Due to an ongoing problem with water infiltration and water flowing down the exterior of the building, the front entrance has taken damage over time. Once the issues causing these problems have been resolved, the front public entrance of the 1928 section of the building will need to be restored and maintained following historical preservation guidelines. This will likely take the work craftsman including stone masons. Advanced woodwork will also be required. Note that the library can apply for a CT State Library Matching Construction Grant for this project.</p>	<p>Improving Accessibility for Residents with Disabilities</p> <p>The vision statement for Haganman Library includes "creating and maintaining a comfortable library environment that is easy to use and accessible to all." It also includes "recognizing and responding to community needs." As such, it remains an important goal for the library to improve accessibility for residents with disabilities. The library building needs updates in order to provide equitable service to all residents. This was last examined in 2018 with a feasibility study by Landmark Architects of Middletown, CT. With an estimated project cost of \$500,000 for a new accessible elevator to provide access to all areas of the building. Providing equitable access remains an important goal for the library, and this project needs reexamination with fresh eyes to ensure that the most cost-effective solution has been put forward. Costs will also need to be reexamined, as these numbers are now 5 years out of date. Note that the library can apply for a CT State Library Matching Construction Grant for this project in the future.</p>	<p>Continued: Improving Accessibility for Residents with Disabilities</p> <p>The vision statement for Haganman Library includes "creating and maintaining a comfortable library environment that is easy to use and accessible to all." It also includes "recognizing and responding to community needs." As such, it remains an important goal for the library to improve accessibility for residents with disabilities. The library building needs updates in order to provide equitable service to all residents. This was last examined in 2018 with a feasibility study by Landmark Architects of Middletown, CT. With an estimated project cost of \$500,000 for a new accessible elevator to provide access to all areas of the building. Providing equitable access remains an important goal for the library, and this project needs reexamination with fresh eyes to ensure that the most cost-effective solution has been put forward. Costs will also need to be reexamined, as these numbers are now 5 years out of date. Note that the library can apply for a CT State Library Matching Construction Grant for this project in the future.</p>
TOTAL	\$70,000 from the town of East Haven was already allocated in 2019-2020	\$82,750	\$35,000	Cost To Be Determined	Cost To Be Determined	Cost To Be Determined



THE **GEORGE ELLIS** CO. OF NEW HAVEN, INC.
AIR CONDITIONING CONTRACTORS

January 19, 2023

Hagaman Memorial Library
227 Main Street
East Haven, CT 06512

Attn: Sarah Mallory
Library Director

**Subject: Replacement of Mitsubishi Units and Provide Enclosures for Two
Condensing Units on Ground Level**

Dear Sarah:

As discussed, your existing ductless splits have shown signs of aging (14 yrs.). Mitsubishi has surveyed the system and quoted new replacement units. They will provide 2 replacement 8 ton condensing units and 9 wall mounted evaporators. One condenser to be rigged on the West side of the building. The second condenser to be rigged on the East side of the building. Once equipment is replaced, we will establish a run schedule that will provide improved room temperatures and dehumidification. The cost for the replacement equipment and labor will be **SIXTY NINE THOUSAND NINE HUNDRED FORTY DOLLARS (\$69,940.00)**.

To protect the outdoor units from vandals, we recommend each unit be fenced. The fence will be a 2 sided enclosure utilizing the building on 2 sides. Each enclosure will be 10' by 13' and 6 feet high. The cost for the (2) two enclosures will be \$3465.00 each or \$6930.00 for both. If you would like fencing on the open top, the additional cost will be \$2940.00 each or \$5880.00 for both tops.

To summarize: Mitsubishi equipment replacement ...	\$69,940.00
Both 2 sided fence with gate	
One on East - One on West ...	\$6,930.00
Two chain link top fencing ...	\$5,880.00
Total ...	<u>\$82,750.00</u>



Not included:

Permits
Taxes if applicable
Overtime
Engineering stamp drawings
Load study
Bonds

Please feel free to call with any additional questions.

Very truly yours,

THE GEORGE ELLIS CO.

Wayne Talamelli

Wayne Talamelli
Executive Vice President

**5 Year Capital Improvement Plan
FY 2024-2028**

DEPARTMENT: EDUCATION DISTRICT WIDE

Department Request Fiscal Year 2022-2023	Approved Fiscal Year 2022-2023	Department Request Fiscal Year 2023-2024	Department Request Fiscal Year 2024-2025	Department Request Fiscal Year 2025-2026	Department Request Fiscal Year 2026-2027	Department Request Fiscal Year 2027-2028
Paving \$150,000		Paving / Sidewalks \$450,000				
		Security Doors \$100,000				
Cement Repairs \$25,000						
Flooring \$75,000		Flooring \$250,000				
Multi-Unit Splits \$75,000						
Maintenance Shop \$450,000		Maintenance Shop \$400,000				
Masonry Building Repairs \$50,000						
Gym Floor Refinishing \$50,000	Gym Floor Refinishing \$50,000					
Bathroom Renovations \$25,000						
\$900,000	\$50,000	\$1,200,000				
TOTAL						

5 Year Capital Improvement Plan

F/Y 2024

Department: Education Districtwide

- 1.) Paving / Sidewalks \$450,000 – This will be used to complete the paving of Deer Run School and begin paving the rear lot of JMMS. The sidewalk money will be used to repair many sidewalks and curbs at all schools as they slowly deteriorate from time and chemicals.
- 2.) Security Doors \$100,000 – This will be used to purchase new exterior doors that have been rotting and deemed unsafe by the Fire Marshall.

Note: Last year there was \$550,000 approved for the first phase of a High School Roof. IN the current year, we have been able to contract with a solar company and enter into a PPA agreement for electricity. In doing so, they will replace the roof as part of the agreement. With that being said, we would like to transfer the money allotted last year for the items listed above.

- 3.) Flooring \$250,000 – This is to complete the project of removing all carpets from classrooms/hallways and replace with tiles as we have started throughout the district.
- 4.) Maintenance Shop \$400,000 – This is to have a Maintenance garage purchased and installed for the Maintenance team. It will allow for parking of vehicles, repair of vehicles, and districtwide storage.

5 Year Capital Improvement Plan

F/Y 2024

Department: High School

- 1.) Tennis Courts \$75,000 – The tennis courts have been cracking for the past few years and need a total resurfacing. This will not completely fix the problem, which requires extensive excavation, but will allow us to provide safe courts for the years to come.